

**Rick Scott**  
GOVERNOR



**Jesse Panuccio**  
EXECUTIVE DIRECTOR

## MEMORANDUM

**TO:** Regional Workforce Board (RWB) Executive Directors

**FROM:** Dean Izzo, Chief Financial Officer 

**SUBJECT:** Guidance on Use of Funds for the Purchase of Outreach/Informational Items

**DATE:** May 28, 2014

Attached is the Guidance on Use of Funds for the Purchase of Outreach/Informational Items, along with a list of comments and/or questions we received during the review process. Please share this information with your staff as appropriate.

We appreciate the feedback we have received on this matter. Should you have questions or concerns, please contact Tisha Womack at [Caroline.Womack@deo.myflorida.com](mailto:Caroline.Womack@deo.myflorida.com) or at (850) 245-7126.

Thank you.

Attachments:

[FG-OGM-84, Guidance on Use of Funds for the Purchase of Outreach/Informational Items](#)  
[RWB Comments and Questions](#)

cc: Scott C. Fennell  
Tom Clendenning  
Lois A. Scott  
RWB Finance Directors

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