



UC C&B IS Project Executive Steering Committee Member Update

May 11, 2010

Agenda

- ▶ Introduction
- ▶ Meeting Minutes Approval
- ▶ Project Status Report
- ▶ IV&V Update By Ernst & Young
- ▶ Other Business
- ▶ Public Comments
- ▶ Review of Action from Meeting
- ▶ Scheduling of Next Meeting
- ▶ Adjourn

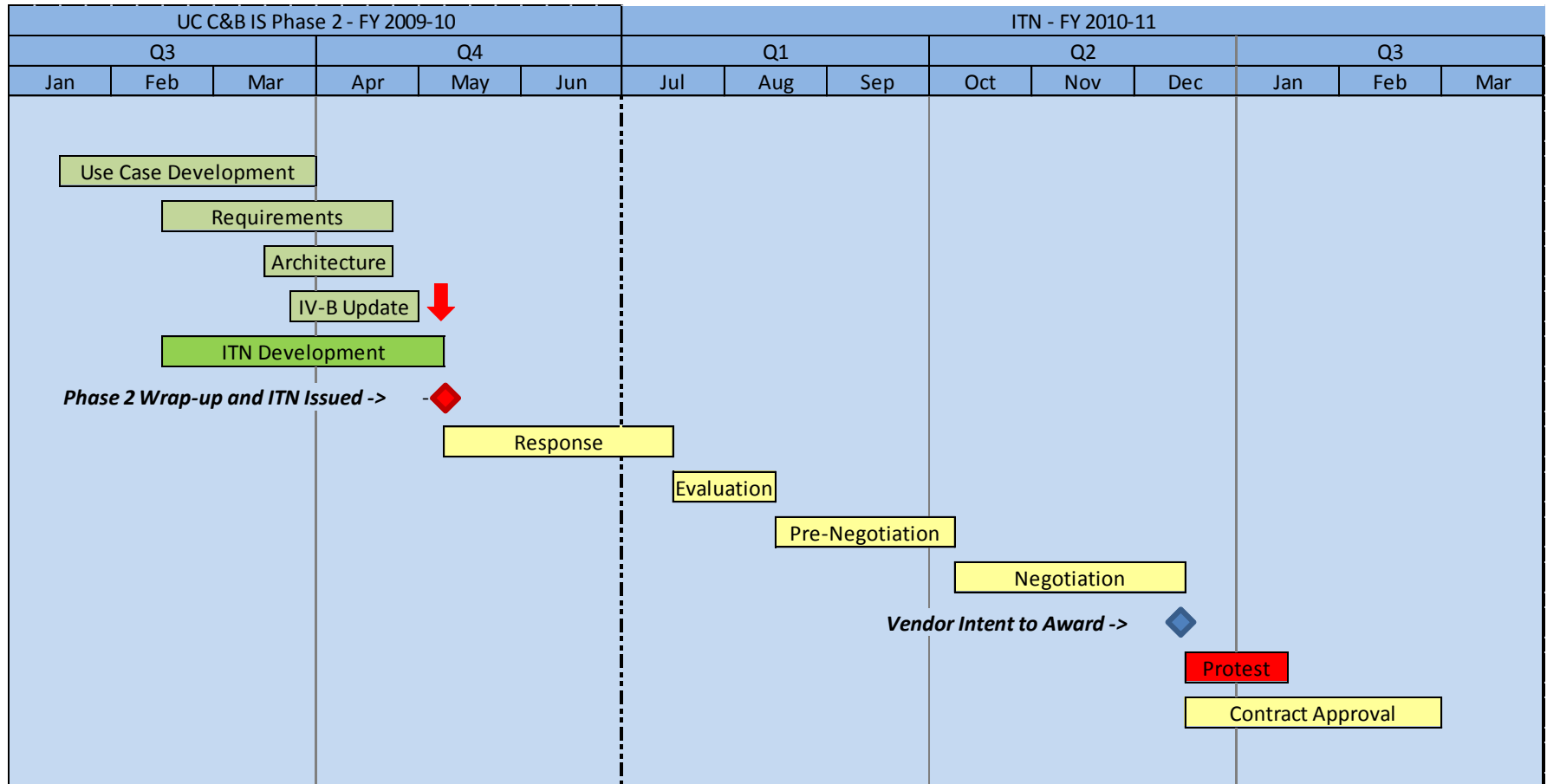
Project Update

- ▶ Invitation To Negotiate (ITN)
- ▶ Approval to Release the ITN
- ▶ Project Management Office (PMO) RFQ
- ▶ Other Information of Interest

Invitation to Negotiate (ITN)

- ▶ ITN has been reviewed is currently being routed for final approval and signature by:
 - Project Team
 - Program Area
 - Legal
 - IT
 - Purchasing
 - Contracts
- ▶ E&Y has approved the Functional and Non-Functional Requirements, the High-Level Architecture, and the ITN itself

Phase 2 Timeline



Invitation to Negotiate (ITN)

- ▶ The Project Team is seeking your approval to proceed with the release of the ITN on Friday, May 14th
 - Pending approval by the Agency process areas

PMO RFQ

- Provide a PMO Team to oversee the activities of the Vendor selected for Phase 3
- Provide a well defined and tested project management methodology that will allow the PMO and AWI to provide improved comprehensive project management capabilities
- The PMO Contractor is expected to propose and utilize an industry accepted Unified Project Management Methodology (UPMM) and associated templates based upon the Project Management Institute Project Management Body of Knowledge (PMBOK)
- Provide improved consistency of project management processes and standardize project operations

PMO Activities

- ▶ **Task 1 — Contract Administration and Reporting**
 - Task 1.1 — Workplan
 - Task 1.2 — Schedule
 - Task 1.3 — Monthly Status Reports
 - Task 1.4 — Project Closing Report
- ▶ **Task 2 — Management of the Project Management Office**
 - Task 2.1 — Establish PMO
 - Task 2.2 — Plan and Implement UPMM
 - Task 2.3 — Manage PMO
 - Task 2.4 — Transition PMO
- ▶ **Task 3 — UC Project Phase 3 Project Management Services**
 - Task 3.1 — Contract and Procurement Review
 - Task 3.2 — Project Integration Management
 - Task 3.3 — Project Change Control Management
 - Task 3.4 — Project Risk and Opportunity Management
 - Task 3.5 — Project Issue Management
 - Task 3.6 — Project Schedule Management
 - Task 3.7 — Project Performance and Status Reporting

PMO Activities (*Con't*)

- ▶ Task 3 — UC Project Phase 3 Project Management Services (*Con't*)
 - Task 3.8 — Quarterly Operational Workplans
 - Task 3.9 — Project Management Process Improvement/Best Practices
 - Task 3.10 — Project Management Subject Matter Experts for the UC Project Management Team
 - Task 3.11 — Project Communication Management
 - Task 3.12 — Project Organizational Change Management
 - Task 3.13 — Project Document Management
 - Task 3.14 — Project Quality Management
 - Task 3.15 — Review Project Deliverables
- ▶ Task 4 — Knowledge Transfer:
 - Task 4.1 — Consulting, Mentoring, and Support
 - Task 4.2 — Project Management Education and Training
 - Task 4.3 — Project Management Transition Plan
 - Task 4.4 — Project Functional & Technical Knowledge Transition Plan

Questions?