



Status Report for the period September 16, 2009 – October 14, 2009

***Accomplishments & Milestones for the period:***

- Held a kick-off meeting with all AWI Subject Matter Experts. During this meeting we announced the new name of the project itself:



*This tongue-in-cheek name actually captures pretty accurately what we are undertaking: the complete razing and rebuilding of our processes and supporting systems from the ground up!*

- Welcomed Donna Winsloe and Margaret Gowen from the Department of Revenue to the Project Team. Held a kick-off session to exchange ideas as to how we can effectively capture the requirements and priorities of the Department.
- Approved the following Project Planning documents:
  - Communication Management Plan
  - Conflict Resolution Plan
  - Document Management Plan
  - Information Security Plan
  - Quality Management Plan
- Continuing the Current State Process Analysis activities. We are currently 3 days behind our published schedule but we do not anticipate any material impact to the overall schedule since many of the key activities overlap to maximize project resource utilization.

***Anticipated Next Steps & Key Action Items:***

- The RFQ to procure a third-party vendor to perform Independent Validation and Verification (IV&V) services will be released October 12<sup>th</sup> with a planned contract start date of November 30<sup>th</sup>.
- The RFI to collect contemporary UC systems' and best practice information from the industry will be released October 12<sup>th</sup> with presentations scheduled for November 2-13. The RFI seeks information from qualified vendors pertaining to the acquisition or development of a web-enabled, integrated information system to support the Office's mission of providing support to Florida's workforce by paying unemployment compensation benefits to qualified unemployed workers and resolving unemployment compensation appeals in a timely manner.
- A draft LBR issue requesting \$26.3 million for FY 2010/2011, which is consistent with the current Schedule IV-B, is currently under review by the Director.



# Agency for Workforce Innovation

## Unemployment Compensation Modernization Phase 2



- Schedule meetings with Workforce Services and on-site visits at the Ft. Lauderdale and Orlando offices.
- Hold the Business Process Workshops to validate Current State Processes and to understand the interactions between teams and processes.
- Deliver the Current State Business Process Improvement Documentation and the Business Process Improvement Recommendations.
- Kick-off the Future State Business Process Improvement interviews.

### ***Budget (Procurement Support Contracts):***

- Paid for the Project Management Services.

### ***Issues for Management Attention:***

- None Identified

### ***Attachments:***

- None