

ADDENDUM ACKNOWLEDGEMENT FORM

Addendum No. 1

SOLICITATION: RFQ – Reemployment Assistance Tools

DATE: November 16, 2022

Please be advised that the following changes are applicable to the original specification of the above referenced RFQ. Attachment A - Cost Page in the document is hereby deleted and replaced with the enclosed, Revised 11/16/2022, document.

Remainder of Page Intentionally Left Blank

Vendor Initial

**ATTACHMENT A
COST PAGE**

The Respondent must propose a fixed rate for each of the tasks identified in the RFQ and Contract which is inclusive of travel, lodging, per diem expenses and all other costs associated with the completion of the deliverables associated with all tasks defined in the RFQ, Scope of Work. The Respondent shall complete all sections of the Cost Page for each task/deliverable, review the proposal for accuracy, and ensure it is signed by an authorized representative. This individual must have the authority to bind Respondent. All deliverable fields in Attachment A must be completed, and no changes can be made to the deliverable titles listed. If any deliverable rates are left blank, the Cost Page will be reviewed based on the deliverables offered. If multiple rates are proposed for the deliverable, or if any changes are made to the deliverable titles listed, the Cost Page will be disqualified.

Deliverable	Total Cost
Deliverable 1 Project Kick-Off Meeting	\$
Deliverable 2 Project Management Plan	\$
Deliverable 3 Project Schedule	\$
Deliverable 4 Staffing Plan	\$
Deliverable 5 Business Continuity Plan	\$
Deliverable 6 Infrastructure Report	\$
Deliverable 7 Performance Requirements	\$
Deliverable 8 Joint Application Development Sessions	\$
Deliverable 9 Requirements Report	\$
Deliverable 10 Requirements Management Plan	\$
Deliverable 11 Design Specifications Document	\$
Deliverable 12 Detailed Technology Projects Screen and Design Documents	\$
Deliverable 13 System Architecture and Design Document	\$
Deliverable 14 Interface Design Description and Integration Specification Document	\$
Deliverable 15 Interface Control Document	\$
Deliverable 16 Architectural Review Document	\$
Deliverable 17 Data Conversion Strategy Document	\$
Deliverable 18 Business Rules Catalog	\$
Deliverable 19 Reemployment Assistance Interfaces	\$
Deliverable 20 Continuous Modernization Strategic Roadmap	\$
Deliverable 21 Installation and Configuration Plan	\$
Deliverable 22 Migration Strategy	\$
Deliverable 23 Testing Plan	\$
Deliverable 24 Test Results Report	\$
Deliverable 25 Operational Readiness Test Plan and Schedule	\$
Deliverable 26 Lessons Learned Document	\$
Deliverable 27 User Manual	\$
Deliverable 28 Operating Procedures	\$
Deliverable 29 Training Materials	\$
Deliverable 30 Business Rules Engine	\$
Deliverable 31 Integration Platform Solution	\$
Deliverable 32 Mobile-Responsive User Interface	\$
TOTAL	\$

Company Name

The Respondent must also propose a fixed rate for each renewal year, if the Contract is renewed at DEO’s discretion, for each of the tasks identified in the RFQ and Contract which is inclusive of travel, lodging, per diem expenses and all other costs associated with the completion of the deliverables associated with all tasks defined in the RFQ, Scope of Work.

Deliverable – RENEWAL YEAR 1	Total Cost
Deliverable 1 Project Kick-Off Meeting	\$
Deliverable 2 Project Management Plan	\$
Deliverable 3 Project Schedule	\$
Deliverable 4 Staffing Plan	\$
Deliverable 5 Business Continuity Plan	\$
Deliverable 6 Infrastructure Report	\$
Deliverable 7 Performance Requirements	\$
Deliverable 8 Joint Application Development Sessions	\$
Deliverable 9 Requirements Report	\$
Deliverable 10 Requirements Management Plan	\$
Deliverable 11 Design Specifications Document	\$
Deliverable 12 Detailed Technology Projects Screen and Design Documents	\$
Deliverable 13 System Architecture and Design Document	\$
Deliverable 14 Interface Design Description and Integration Specification Document	\$
Deliverable 15 Interface Control Document	\$
Deliverable 16 Architectural Review Document	\$
Deliverable 17 Data Conversion Strategy Document	\$
Deliverable 18 Business Rules Catalog	\$
Deliverable 19 Reemployment Assistance Interfaces	\$
Deliverable 20 Continuous Modernization Strategic Roadmap	\$
Deliverable 21 Installation and Configuration Plan	\$
Deliverable 22 Migration Strategy	\$
Deliverable 23 Testing Plan	\$
Deliverable 24 Test Results Report	\$
Deliverable 25 Operational Readiness Test Plan and Schedule	\$
Deliverable 26 Lessons Learned Document	\$
Deliverable 27 User Manual	\$
Deliverable 28 Operating Procedures	\$
Deliverable 29 Training Materials	\$
Deliverable 30 Business Rules Engine	\$
Deliverable 31 Integration Platform Solution	\$
Deliverable 32 Mobile-Responsive User Interface	\$
TOTAL	\$

Company Name

Deliverable – RENEWAL YEAR 2	Total Cost
Deliverable 1 Project Kick-Off Meeting	\$
Deliverable 2 Project Management Plan	\$
Deliverable 3 Project Schedule	\$
Deliverable 4 Staffing Plan	\$
Deliverable 5 Business Continuity Plan	\$
Deliverable 6 Infrastructure Report	\$
Deliverable 7 Performance Requirements	\$
Deliverable 8 Joint Application Development Sessions	\$
Deliverable 9 Requirements Report	\$
Deliverable 10 Requirements Management Plan	\$
Deliverable 11 Design Specifications Document	\$
Deliverable 12 Detailed Technology Projects Screen and Design Documents	\$
Deliverable 13 System Architecture and Design Document	\$
Deliverable 14 Interface Design Description and Integration Specification Document	\$
Deliverable 15 Interface Control Document	\$
Deliverable 16 Architectural Review Document	\$
Deliverable 17 Data Conversion Strategy Document	\$
Deliverable 18 Business Rules Catalog	\$
Deliverable 19 Reemployment Assistance Interfaces	\$
Deliverable 20 Continuous Modernization Strategic Roadmap	\$
Deliverable 21 Installation and Configuration Plan	\$
Deliverable 22 Migration Strategy	\$
Deliverable 23 Testing Plan	\$
Deliverable 24 Test Results Report	\$
Deliverable 25 Operational Readiness Test Plan and Schedule	\$
Deliverable 26 Lessons Learned Document	\$
Deliverable 27 User Manual	\$
Deliverable 28 Operating Procedures	\$
Deliverable 29 Training Materials	\$
Deliverable 30 Business Rules Engine	\$
Deliverable 31 Integration Platform Solution	\$
Deliverable 32 Mobile-Responsive User Interface	\$
TOTAL	\$

Company Name

Deliverable – RENEWAL YEAR 3	Total Cost
Deliverable 1 Project Kick-Off Meeting	\$
Deliverable 2 Project Management Plan	\$
Deliverable 3 Project Schedule	\$
Deliverable 4 Staffing Plan	\$
Deliverable 5 Business Continuity Plan	\$
Deliverable 6 Infrastructure Report	\$
Deliverable 7 Performance Requirements	\$
Deliverable 8 Joint Application Development Sessions	\$
Deliverable 9 Requirements Report	\$
Deliverable 10 Requirements Management Plan	\$
Deliverable 11 Design Specifications Document	\$
Deliverable 12 Detailed Technology Projects Screen and Design Documents	\$
Deliverable 13 System Architecture and Design Document	\$
Deliverable 14 Interface Design Description and Integration Specification Document	\$
Deliverable 15 Interface Control Document	\$
Deliverable 16 Architectural Review Document	\$
Deliverable 17 Data Conversion Strategy Document	\$
Deliverable 18 Business Rules Catalog	\$
Deliverable 19 Reemployment Assistance Interfaces	\$
Deliverable 20 Continuous Modernization Strategic Roadmap	\$
Deliverable 21 Installation and Configuration Plan	\$
Deliverable 22 Migration Strategy	\$
Deliverable 23 Testing Plan	\$
Deliverable 24 Test Results Report	\$
Deliverable 25 Operational Readiness Test Plan and Schedule	\$
Deliverable 26 Lessons Learned Document	\$
Deliverable 27 User Manual	\$
Deliverable 28 Operating Procedures	\$
Deliverable 29 Training Materials	\$
Deliverable 30 Business Rules Engine	\$
Deliverable 31 Integration Platform Solution	\$
Deliverable 32 Mobile-Responsive User Interface	\$
TOTAL	\$

Company Name

Authorized Representative's Signature*

Date

Typed Name and Title of Authorized Representative

***The Authorized Representative must have the authority to bind the Respondent**