

Rebuild Florida Workforce Recovery Training Program Frequently Asked Questions



General Workforce Recovery Training Program Questions

Q. What is the Rebuild Florida Workforce Recovery Training Program?

- A. The Rebuild Florida Workforce Recovery Training Program will provide workforce training in construction trades to support Hurricane Irma recovery activities, particularly repair and rebuilding of damaged homes and businesses. The Workforce Recovery Training Program will focus on training activities in the hardest-hit communities of our state. A majority of those served will be low-income individuals who may be most in need of workforce training to obtain and retain employment.

Q. Is the Rebuild Florida Workforce Recovery Training Program funded by federal monies received by the state of Florida for Hurricane Irma recovery?

- A. Yes, the state of Florida received funding through the U.S. Department of Housing and Urban Development's (HUD) Community Development Block Grant-Disaster Recovery (CDBG-DR) program. The Florida Department of Economic Opportunity (DEO) administers the funding. Florida has allocated \$14.5 million from the Hurricane Irma CDBG-DR funding for the Rebuild Florida Workforce Recovery Training Program.

Q. What is the process to participate in workforce training through the program?

- A. Interested individuals may submit an application at <http://floridajobs.org/rebuildflorida/irma/workforce-recovery-training/>. Individuals may also contact a program partner by phone, email, or in person to receive assistance completing an application.

Q. What services will the Rebuild Florida Workforce Recovery Training Program provide?

- A. The Rebuild Florida Workforce Recovery Training Program provides workforce training in construction trades. The program also provides job search and job placement assistance to support training graduates in obtaining employment. Support services, including transportation assistance, child care assistance, English to speakers of other languages (ESOL), and computer skills / digital literacy may also be available, depending on availability through the selected program partner.

Q. Can I get reimbursed for the cost of workforce training I've already attended?

- A. The Rebuild Florida Workforce Recovery Training Program funds specific training opportunities with selected program partners. The program cannot reimburse individuals for costs relating to workforce training programs individuals have previously attended or are currently attending.

Workforce Recovery Training Program Eligibility and Requirements

Q. What are the eligibility requirements for the Rebuild Florida Workforce Recovery Training Program?

- A. To be eligible to participate in the Rebuild Florida Workforce Recovery Training Program, individuals must be authorized to work in the United States and at least 18 years of age or older. In order to participate, individuals must provide documentation establishing proof of identity and must provide documentation of income for themselves and members of their household. Individuals who cannot provide documentation regarding income, work authorization, identity, or age are not eligible to participate in the program.

Q. Do I have to be considered low- or moderate-income to participate?

- A. At least 51% of the participants in the Rebuild Florida Workforce Recovery Training Program must be considered low- or moderate-income. Individuals who are not low- or moderate-income are not restricted from participating in the program, however specific program partners may choose to prioritize low- and moderate-income individuals or restrict higher income individuals from participation. For more information on the income requirements for a specific program partner, please contact the program partner directly. Contact information for all program partners can be found at <http://floridajobs.org/rebuildflorida/irma/workforce-recovery-training/>

Q. How do I know my area median income percent?

- A. Area median income requirements for each county can be found [here](#).

Q. Who is given priority?

- A. Veterans and eligible veteran spouses and dependents will receive priority in accordance with federal regulations. Program partners may choose to prioritize low- and moderate-income individuals or restrict higher income individuals from participation. For more information on the income requirements for a specific program partner, please contact the program partner directly. Contact information for all program partners can be found at <http://floridajobs.org/rebuildflorida/irma/workforce-recovery-training/>

Q. How can I apply?

- A. To apply for the Rebuild Florida Workforce Recovery Training Program, individuals must complete the official program application. Interested individuals may submit an application at www.RebuildFlorida.gov. Individuals may also contact a program partner by phone, email, or in person to receive assistance completing an application or obtaining a paper copy.

Q. What documents will I need to complete an application?

- A. Individuals must provide documentation regarding income, work authorization, identity, age, and other sources of assistance relating to disaster recovery from Hurricane Irma and workforce training. A detailed list of required documentation can be found at <http://floridajobs.org/rebuildflorida/irma/workforce-recovery-training/>.

Q. My income has changed since last year. Should I still provide my most recent IRS 1040 form?

- A. Yes, even if your income has changed it is recommended to still provide your most recent income tax documentation along with three months of your most recent consecutive paycheck information. You may be asked to sign an additional income certification form.

Q. Do I need to live in one of the Florida counties designated as Most Impacted and Distressed by Hurricane Irma?

- A. No. Residency in a Most Impacted and Distressed county is not an eligibility requirement.

Workforce Recovery Training Program Technical Requirements

Q. How do I login?

- A. If you are starting a new application, you will first be required to answer questions intended to screen for basic eligibility to apply to the Rebuild Florida Workforce Recovery Training Program. If you meet the basic eligibility criteria, you will be guided to a registration page where you will create your account. If you are a returning user, click on the 'Log in' button in the top right corner to bypass the eligibility questions and log in to your account.

Q. How do I reset my password?

- A. From the login screen, click 'Forgot your password?' Enter the email you used to register for your account. An email will be sent to the previously registered account. Click the link provided in the email and follow the prompts to select a new password.

Q. What do I do if I did not receive a password reset email?

- A. Check the spam or junk folders in your email application.

Q. Why can't I change my account details?

- A. The account information is associated with your application. Once an application has been submitted, the account information cannot be edited or changed.

Q. How can I change my profile information?

- A. Log in to your account using your registered email and password. After logging in, click the circle icon in the top right hand corner of the screen. Select 'My Profile' then click the 'Edit' button to change your information.

Q. Why can't I edit my application?

- A. Applications may be edited at any time before they are submitted. Once an applicant has clicked 'Submit' and successfully submitted the application, the application is locked to prevent further changes. The application cannot be edited after submission.

Q. What do I do if I need to change information on my submitted application?

- A. Applications may be edited at any time before they are submitted. Once an applicant has clicked 'Submit' and successfully submitted the application, the application is locked to prevent further changes. The application cannot be edited after submission. If you submitted an application and determine that you need to make changes to the information, please contact the program partner you selected in your application directly. Contact information for all program partners can be found at <http://floridajobs.org/rebuildflorida/irma/workforce-recovery-training/>.

Q. Can I submit more than one application through my account?

- A. No, you may only submit one application under your username. To submit another application, please register with a new username. Only one application should be submitted per person; however multiple household members may apply.

Q. What browsers are supported to access the application?

- A. For Windows operating systems, Chrome, Microsoft Edge, and Firefox are supported. IE (Internet Explorer) is not supported.

For Mac OS, Chrome, Safari, and Firefox are supported.

Q. Can I complete an application on my mobile device?

- A. Yes, Android and iOS devices are supported and may be used to complete and submit an application.

Q. Do I need to install any software?

- A. No additional software is required to complete and submit an application.

Q. What format is required for documents to be uploaded into an application?

- A. Any format of document may be uploaded into an application. Documentation is not required to be provided in a specific format for upload. However, recommended formats include PDF, JPG, and DOCX.

Workforce Recovery Training Program Process

Q. How will I know if I am selected for workforce training?

- A. After you complete an application for the Rebuild Florida Workforce Recovery Training Program, your application will be sent to the program partner(s) you selected in the application. The program partner will review your application and contact you for more information or with a notification regarding your eligibility for the program.

Q. How will I know what training programs are available?

- A. Information on the program partners and available construction trades is included in the official application. For more detailed information on available training programs and schedules, please visit our program partners' websites or contact a program partner directly. Links to program partners' websites with schedule information and contact information for all program partners can be found at <http://floridajobs.org/rebuildflorida/irma/workforce-recovery-training/>

Q. Will the program provide support services to help me attend classes?

- A. Program partners may have support services to assist individuals in removing barriers to participation in training. These support services may include, transportation assistance, child care assistance, English to speakers of other languages (ESOL), computer skills / digital literacy, and assistance obtaining supplies required for training participation. Available assistance from each program partner may vary. For more detailed information on available support services and requirements to obtain this assistance, please visit our program partners' websites or contact a program partner directly. Links to program partners' websites with schedule information and contact information for all program partners can be found at <http://floridajobs.org/rebuildflorida/irma/workforce-recovery-training/>

Q. Will the program help me find a job?

- A. The Rebuild Florida Workforce Recovery Training Program seeks to not only train individuals for careers in the construction trades, but assist them in obtaining employment following successful training completion. All program partners will provide job search and job placement assistance to program participants to assist them in obtaining employment.