

WIOA/TANF Summer Youth Employment Program Guide Updates

Program	Original Language	Updated Language
WIOA	<p>Cover/Title Page-</p> <p>Workforce Innovation and Opportunities Act SUMMER YOUTH PROGRAM GUIDE DEPARTMENT OF ECONOMIC OPPORTUNITY 107 East Madison Street Caldwell Building TALLAHASSEE, FLORIDA 32399 Page number on title page</p>	<p>Workforce Innovation and Opportunity Act Summer Youth Program Guide Department of Economic Opportunity 107 East Madison Street Caldwell Building Tallahassee, Florida 32399 (<i>changed to regular case for consistency</i>) Page number removed</p>
WIOA	<p>Page 1-</p> <p>Basic Skills Deficient: A youth who has English reading, writing, or computing skills at or below the 8th grade (8.9 or lower) level on a generally accepted standardized test. It is expected that basic skills deficient will be determined using an objective, valid and reliable assessment, such as the Test for Adult Basic Education (TABE). Refer to WIA Policy 10-03, Change 1, Youth Literacy and Numeracy Gains, for further information on testing.</p> <p>Dropout: According to WIOA section 3 (54), a dropout means an individual who is no longer attending any school and who has not received a secondary school diploma or its equivalent. For State clarification for Dropout, click here.</p>	<p>Page 12 -</p> <p>Basic Skills Deficient: A youth who has English reading, writing, or computing skills at or below the 8th grade (8.9 or lower) level on a generally accepted standardized test. A youth who is unable to compute or solve problems, or read, write, or speak English, at a level necessary to function on the job, in the individual’s family, or in society. Refer to <i>20 CFR § 681.290</i>, for further information on testing.</p> <p>Dropout: According to WIOA section 3 (54), a dropout means an individual who is no longer attending any school and who has not received a secondary school diploma or its state-recognized equivalent. For State clarification for Dropout, click here.</p>

<p>WIOA</p>	<p>Page 2- Entrepreneurial skills training: Training to provide the basics of starting and operating a small business.</p> <p>Financial Literacy: Training focused on improving an individual’s financial literacy or personal budgeting skills.</p> <p>High Poverty Area: WIOA Law, Section 129(a) (2): A youth living in a high poverty area automatically meets the low-income criterion. A high poverty area is a Census tract, a set of contiguous Census tracts, Indian Reservation, tribal land, or Native Alaskan Village or county that has a poverty rate of at least 30 percent, as set every five years using American Community Survey 5-Year data. **To view DEO Poverty Rate Map and additional info: Click here</p> <p>Homeless: An individual who lacks a fixed, regular, and adequate nighttime residence; including:</p> <p><u>Low Income</u>: An individual who meets any one of the following criteria satisfies the low-income requirement for Youth Program services:</p>	<p>Page 12 - High Poverty Area is a Census tract, a set of contiguous Census tracts, Indian Reservation, tribal land, or Native Alaskan Village or county that has a poverty rate of at least 25 percent, as set every five years using American Community Survey 5-Year data. **To view DEO Poverty Rate Map and additional info: Click here</p> <p>Homeless: An individual who lacks a fixed, regular, and adequate nighttime residence; and:</p> <p>Low-Income: An individual who meets:</p>
<p>WIOA</p>	<p>Page 3 – Migratory child: A child who is, or whose parent or spouse, is a migratory agricultural worker, including a migratory dairy worker, or a migratory fisher, and who, in the preceding 36 months, in order to obtain, or accompany such parent or spouse, in order to obtain, temporary or seasonal employment in agricultural or fishing work – has moved from one school district to another or resides in a school district of more than 15,000 square miles, and migrates a distance of 20 miles or more to a temporary residence to engage in a fishing activity.</p>	<p>Page 13 - Migratory child: A child who is, or whose parent or spouse, is a migratory agricultural worker, including a migratory dairy worker, or a migratory fisher, and who, in the preceding 36 months, in order to obtain, or accompany such parent or spouse, in order to obtain, temporary or seasonal employment in agricultural or fishing work – has moved from one school district to another or resides in a school district of more than 15,000 square miles, and migrates a distance of 20 miles or more to a temporary residence.</p>
<p>WIOA</p>	<p>Page 4 – Pre-apprenticeship program: A program or set of strategies designed to prepare individuals to enter and succeed in a registered apprenticeship program and has a documented partnership with at least one, if not more, registered apprenticeship program.</p>	<p>Page 13 - Pre-apprenticeship program: A program or set of strategies designed to prepare individuals to enter and succeed in a registered apprenticeship program and has a documented partnership with one or more, registered apprenticeship program.</p>

<p>WIOA</p>	<p>Page 9 - 9. Follow-up services for not less than 12 months after the completion of participation</p> <p>These services are critical to ensure that youth achieve a level of success in employment, post-secondary or training. These services may include, but is not limited to: Regular contact with the participant’s employer</p>	<p>Page 7 - 9. Follow-up services</p> <p>LWDBs must offer follow-up services to all youth participants, after exit from the program. The follow-up services offered must align with a youth’s individual service strategy. Follow-up services are critical services provided after a youth's exit from the program, and they help ensure the youth is successful in employment and/or postsecondary education and training. Follow-up services may include regular contact with a youth participant's employer, including assistance in addressing work-related problems that arise. These services may include, but are not limited to:</p> <ul style="list-style-type: none"> ○ Supportive services; ○ Financial literacy education; ○ Labor market and employment information; and ○ Adult mentoring. <p>Follow-up services must be offered for 12 months after exit. However, youth have the option to opt out of follow-up services. This should be documented in the case management plan.</p>
<p>WIOA</p>	<p>Page 11- 14. Activities that help youth prepare for and transition to postsecondary education and training</p> <p>These activities may include, but is not limited to: Informing participants of legal responsibilities after turning 18 Assess participants’ strengths, abilities and interests Assist participants to prepare and submit post-secondary education applications and financial aid Introduce participants to financial aid search, college scholarship portals and assist them with applying</p>	<p>Page 11- Activities that help youth prepare for and transition to postsecondary education and training:</p> <p>Activities include but are not limited to: skill development and college preparatory life skills (time management, mock interviews, independent living, and legal responsibilities after age of 18) and how to prepare for post-secondary education (college applications, essay writing, financial aid, and scholarships).</p>

	Teach participants how to develop a portfolio that demonstrates accomplishments and competencies	
WIOA	Page 12 – PRIMARY <u>PERFORMANCE</u> INDICATORS FOR YOUTH	PRIMARY PERFORMANCE INDICATORS FOR YOUTH
	General References: USDOL’s Summer Jobs+ 2012 website. What’s My Next Move? A Guide to Exploring Careers Using Online Documents from the U.S. Department of Labor. School-to-Work Opportunities and the Fair Labor Standards Act: A Guide to Work-Based Learning, Federal Child Labor Laws	Page 19 – General References: USDOL’s Youth Employment . <i>What’s My Next Move? A Guide to Exploring Careers Using Online Documents from the U.S. Department of Labor.</i> http://www.careeronestop.org/TridionMultimedia/WMNM%20FINAL%20JAN%2007%202013_tcm24-13704.Pdf <i>School-to-Work Opportunities and the Fair Labor Standards Act: A Guide to Work-Based Learning, Federal Child Labor Laws</i>
TANF	Page 18- Purpose 2 - Reduce the dependency of needy parents by promoting job preparation, work, and marriage. Youth are eligible for the SYEP program under purpose two if their family income does not exceed 200% of the Federal Poverty Level. The 2016 Federal Poverty Rate guidelines (Hyperlink) can be found on the DEO website.	Page 16- <u>Purpose 2</u> - Reduce the dependency of needy parents by promoting job preparation, work, and marriage. Youth are eligible for the SYEP program under purpose two if their family income does not exceed 200% of the Federal Poverty Level. The 2018 Federal Poverty Rate guidelines (Hyperlink) can be found on the DEO website.

	<p>Page 19-</p> <p>Note: Eligibility determination dates and enrollment dates may differ. Once a youth is determined eligible for the SYEP, subsequent eligibility determination is not necessary if enrollment into the program does not immediately follow. For example, if a youth is determined eligible for the SYEP on May 10, 2018 and is not actually enrolled until June 10, 2018, the LWDB does not have to complete another screening form or collect more information for eligibility purposes. The LWDB would enter the actual enrollment date once the youth actively engages in the SYEP. However, a youth cannot be enrolled into the SYEP before they are determined eligible.</p>	<p>Note: Eligibility determination dates and enrollment dates may differ. Once a youth is determined eligible for the SYEP, subsequent eligibility determination is not necessary if enrollment into the program does not immediately follow. For example, if a youth is determined eligible for the SYEP on May 10, 2018 and is not actually enrolled until June 10, 2018, the LWDB does not have to complete another screening form or collect more information for eligibility purposes. The LWDB would enter the actual enrollment date once the youth actively engages in the SYEP. However, a youth cannot be enrolled into the SYEP before they are determined eligible.</p>
<p>TANF</p>	<p>Page 20-21- <u>Questions and Answers</u></p> <p>Q: Under TANF purpose # 2, if a family is receiving Reemployment Assistance UC benefits, is the youth automatically income eligible for the TANF SYEP?</p> <p>A: In the case of a single parent family where the adult is receiving UC benefits, the youth may be automatically considered income eligible for the TANF SYEP.</p> <p>In a family where there are two parents, the income of both parents must be verified. If one parent is receiving UC benefits and the other is employed, the LWDB must take all income into consideration to determine if the youth is income eligible for the TANF SYEP.</p>	<p>Page 20 – <u>Questions and Answers</u> (hyperlink/attachment)</p> <p>Q: Under TANF purpose # 2, if a family is receiving Reemployment Assistance benefits, is the youth automatically income eligible for the TANF SYEP?</p> <p>A: In the case of a single parent family where the adult is receiving RA benefits, the youth may be automatically considered income eligible for the TANF SYEP.</p> <p>In a family where there are two parents, the income of both parents must be verified. If one parent is receiving RA benefits and the other is employed, the LWDB must take all income into consideration to determine if the youth is income eligible for the TANF SYEP.</p>

<p>TANF</p>	<p>Page 21-22 – A: Yes,. See table below.</p> <p>Chart: Eligibility Element/Acceptable Documentation Reemployment Assistance Print-out of claim history (can be requested from DEO by calling 1-800-204-2418, choose appropriate language, dial option “0” and the representative can assist with the request.) Copy of unemployment paper warrant Copy of bank statement showing <u>RAUC</u> benefit direct deposit record FLORIDA screen print-out (if updated within 2 months of SYEP eligibility determination)</p>	<p>Page 20 - A: Yes,. see table below.</p> <p>Chart: Eligibility Element/Acceptable Documentation Reemployment Assistance Print-out of claim history (can be requested from DEO by calling 1-800-204-2418, choose appropriate language, dial option “0” and the representative can assist with the request.) Copy of unemployment paper warrant Copy of bank statement showing RA benefit direct deposit record FLORIDA screen print-out (if updated within 2 months of SYEP eligibility determination)</p>
<p>TANF</p>	<p>Page 21-22 – TANF References:</p> <p>TANF Information Memorandum.</p> <p>Using TANF Funds to Support Subsidized Youth Employment (Mathematica Policy Research, Inc.).</p> <p>Creating Summer Jobs for Youth.</p> <p>TANF SYEP Screening Form</p> <p>Summer Jobs+ Bank.</p>	<p>Page 20 – TANF Information Memorandum. http://www.acf.hhs.gov/programs/ofa/policy/imoaf/2012/im201201/im201201.html</p> <p>Using TANF Funds to Support Subsidized Youth Employment (Mathematica Policy Research, Inc.). http://wdr.doleta.gov/research/FullText_Documents/ETAOP_2012_02.pdf</p> <p>Creating Summer Jobs for Youth. http://www.clasp.org/admin/site/publications/files/TANFSummerJobs.pdf</p> <p>TANF SYEP Screening Form Summer Jobs+ Bank. https://webapps.dol.gov/summerjobs</p>