

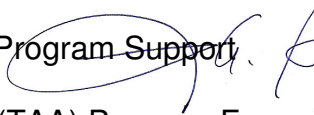


Charlie Crist
Governor
Cynthia R. Lorenzo
Director

MEMORANDUM

DATE: March 11, 2010

TO: Regional Workforce Board Executive Directors

FROM: Lois A. Scott, Program Manager, One-Stop and Program Support. 

SUBJECT: New and Revised Trade Adjustment Assistance (TAA) Program Forms and a Comparison PowerPoint Presentation

Attached are Trade Adjustment Assistance Program forms that have been developed or revised for use in the TAA program as follows:

- TAA Enrollment Worksheet (for petitions filed on or after May 18, 2009 with petition numbers of 70000 or higher).
- TAA Enrollment Worksheet (for petitions filed prior to May 18, 2009 with petition numbers of 69999 and lower);
- TAA Completion of Training Verification;
- TAA Reemployability Training Plan;
- TAA Deobligation Form;
- Waiver of TAA Training Requirement; and,
- Request By Worker for Approval of Training Allowances While In TAA Training.

Copies of all forms are attached. This memorandum should be shared with employees who work with TAA customers so that they can begin using the forms immediately. The forms will be added to the Employ Florida Marketplace (EFM) website soon. Please note that the forms are designed for staff to type information into them as appropriate.

Please refer to http://www.floridajobs.org/workforce/training_pres.html for access to the training presentation entitled "The Trade and Globalization Adjustment Assistance Act: Comparison of Trade Act of 2002 and the Trade Act of 2009." Staff can access the PowerPoint presentation for training purposes. Speaker notes have also been added to the presentation to assist staff in using it for training.

Agency for Workforce Innovation

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We are in the process of finalizing the three additional TAA program forms and the TAA Training PowerPoint "Program Overview and Recent Changes" which will be transmitted under a separate cover.

If you have any questions, please feel free to call or e-mail Mershal Noble at Mershal.noble@flaawi.com (850) 921-3317 or Isabelle Potts at Isabelle.Potts@flaawi.com (850) 921-3148.

LAS/odc

Attachments

cc: Richard Meik
Dehryl McCall
Cliff Atkinson