Rick Scott



Jesse Panuccio

## MEMORANDUM

**DATE** October 21, 2015

TO: Local Workforce Development Areas (LWDA) Executive Directors

FROM: Lois A. Scott, Chief, Bureau of One-Stop and Program Support

SUBJECT: Revised Guidance on Out-of-school and Dropout Status for Youth at

Workforce Innovation and Opportunity Act (WIOA) Enrollment

The Department of Economic Opportunity was asked to determine if an individual enrolled in an adult education or GED program would also be considered a school dropout. In consultation with our partners at the Florida Department of Education, it has been determined that:

An individual who is not younger than 16 or older than age 24 at the time of enrollment into a Workforce Innovation and Opportunity Act (WIOA) funded youth program, who is not attending a regular or alternative school, but is enrolled in an adult education or GED program is considered, for purposes of WIOA, an out of school youth and is also, for purposes of WIOA, considered a dropout if the individual has not received a high school diploma. An age-eligible youth who has been determined to be a school dropout at the time of enrollment into a WIOA-funded program, does not need to be low-income.

Local Workforce Development Boards should follow the guidance contained in this memorandum when determining eligibility for WIOA funded youth programs.

Please contact Trina Travis at Trina. Travis@deo.myflorida.com with related questions.

## LAS/tlt

cc: Michelle Dennard Tom Clendenning Michael Lynch Trina Travis