Rick Scott



MEMORANDUM

DATE: October 1, 2015

TO: Local Workforce Development Area (LWDA) Executive Directors

FROM: Lois A. Scott, Chief, Bureau of One-Stop and Program Support

SUBJECT: Program Year (PY) 2014-2015 Workforce Investment Act (WIA) Performance Outcomes, Data, and Technical Assistance

The purpose of this memorandum is to provide an update regarding PY 2014-2015 Workforce Investment Act (WIA) Common Measures performance outcomes, the availability of the individual data for each measure, and upcoming technical assistance. The attached Common Measures Report is also available online and can be located on the <u>Common Measures Performance Reports</u> page of the Department of Economic Opportunity's (DEO's) website. This data will be updated each quarter, in conjunction with the United States Department of Labor's quarterly reporting schedule, so that each LWDA is able to track and monitor local performance.

In an effort to assist LWDAs in identifying local performance strengths, specific areas of concern, and opportunities for improvement, DEO has compiled the individual data behind each performance outcome. This data, which can be accessed at Region_Workarea.dbo.PY20144_common_Measure, should be reviewed for a more in-depth analysis of the cases contained within each measure. Attached is an SQL query that will allow the pulling of local information.

As you may be aware, if performance does not meet the negotiated goal(s) for the same measure(s) for two consecutive years, a LWDA may be subject to corrective action requirements and may be required to implement a performance improvement plan to address any issues that may be contributing to deficient performance. For further information and details regarding corrective action, please see the "<u>Corrective Action and Reorganization Plan for Failure to Meet Local Performance</u>" guidance paper, issued July 20, 2015.

For PY 2014-2015, DEO will only provide technical assistance to support improvement in performance for all LWDAs that did not meet the negotiated performance goal for one or more measures for the program year. Two WIA Common Measures Performance Training webinars will be conducted and will be open for all local staff to attend. Further information will be provided separately regarding the dates and times of the webinars. For LWDAs that did not meet their negotiated goal(s) for the same measure(s) for two consecutive years, DEO will be providing on-site technical assistance. DEO will be contacting those areas directly to schedule visits.

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If you have any questions, please contact Tony Carter directly at (850) 245-7406 or email at <u>Tony.Carter@deo.myflorida.com</u>.

LAS/otc

Attachments: PY 2014-15 CM Performance.xls, CM Cases.sql

cc: Chris Hart, IV Mary Lazor Tom Clendenning James Finch Trina Travis