

**Rick Scott**  
GOVERNOR



**Jesse Panuccio**  
EXECUTIVE DIRECTOR

## MEMORANDUM

**DATE:** October 22, 2014  
**TO:** Regional Workforce Board (RWB) Executive Directors  
**FROM:** Lois A. Scott, Chief, Bureau of One-Stop and Program Support  
**SUBJECT:** Work Registrant Report in the One Stop Service Tracking (OSST) System

The Department of Economic Opportunity (DEO) is pleased to announce the release of the Work Registrant Report in OSST.

The Work Registrant Report allows you to track applicants referred by the Department of Children and Families (DCF) to complete the online WT work registration as well as customers who have been given access to online work registration by program staff to comply with a WT sanction. Prior to the release of this report, work registrants were showing in the “No Recorded Activity” report as customers who were not assigned to an activity. Work Registrants will no longer show in the “No Recorded Activity” report.

To learn more about the Work Registrant Report, please access the report in OSST and click on the “Explain It” hyperlink. Questions about the report should be sent to [Trina.Travis@deo.myflorida.com](mailto:Trina.Travis@deo.myflorida.com).

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cc: Scott Fennell  
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