



Charlie Crist  
Governor  
Cynthia R. Lorenzo  
Director

## MEMORANDUM

**DATE:** July 22, 2009

**TO:** Regional Workforce Board Executive Directors

**FROM:** *for [Signature]* Lori A. Scott, Program Manager, One-Stop Program Support

**SUBJECT:** Welfare Transition (WT) Program Participation Requirements Update

The State had been calculating participation rates required in the Temporary Assistance for Needy Families (TANF) program by taking the average number of hours per week, based on family type, and multiplying those hours by 4.3 to get the monthly participation requirement for program participants. The United States Department of Health and Human Services (HHS) has informed the State that it must use 4.33 instead of 4.3 in the monthly participation calculation for program participants.

The participation rates from October 2008 to the most recent report month, calculated by the Department of Children and Families (DCF), includes the change to using 4.33 instead of 4.3. The change in the calculation to determine participation rates did not negatively impact the State's performance due, in large part, to the fact that regions engage program participants beyond the minimum hourly requirements. Attached are the Work Activities 2008 PowerPoint presentation, participation rate calculation reference sheet, and the participation rate requirements document that have been updated to reflect this change in calculation methodology.

If you have any questions, please feel free to contact Trina Dickey at (850) 245-7446 or via email at [trina.dickey@flaawi.com](mailto:trina.dickey@flaawi.com).

LAS/otd

Attachments: Updated Work Activities 2008 Microsoft PowerPoint presentation  
Participation Rate Calculation Reference Sheet  
Participation Rate Requirements Document

cc: Barbara Griffin Charles Williams Kevin R. Neal Eileen Schilling Fay Malone

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