




**Rick Scott**  
*Governor*  
**Cynthia R. Lorenzo**  
*Director*

---

## MEMORANDUM

**DATE:** February 23, 2011

**TO:** Selected Regional Workforce Board Executive Directors\*

**FROM:** Lois A. Scott, Program Manager, One-Stop and Program Support 

**SUBJECT:** Veterans' Program State-wide Training

The purpose of this memorandum is to announce that the Agency for Workforce Innovation's, State Veterans' Program will conduct five veterans' staff training sessions. Five regional sessions have been scheduled in order to reduce the travel time and costs for regional attendees.

The training session for your region is scheduled for June 22-23, 2011. The training will be conducted at the Brevard Workforce One-Stop, 295 Barnes Blvd., Rockledge, FL 32955. The training session will convene at 8:30 AM and adjourn at 4:30 PM both days. All DVOP and LVER staff from workforce regions 12, 13, 16, and 20 should plan on attending this training. Regional Workforce Board (RWB) Executive Directors, One-Stop Career Center Managers, staff supervising veterans' staff, Military Family Employment Advocacy staff and Disability Navigator staff are also encouraged to attend. We have attached a list of veteran staff assigned to your region that should attend this training. Please provide an e-mail confirmation of the names of all staff (veteran and non-veteran) from your region that will attend the training to AWI veterans' program staff (e-mail to [michael.murphy@flaawi.com](mailto:michael.murphy@flaawi.com)) no later than close of business on June 15, 2011.

The purpose of the training sessions is to provide an educational forum on Veterans' Program services in the one-stop career center delivery system. To accomplish this; National Veterans' Training Institute (NVTI) has agreed to conduct their "The Impact of generational Differences in the Workplace" training on the first day of training. This course will provide valuable information and will highlight the workplace value perspectives of the four generations in the workplace today: The Silent Generation – those born before 1946, The Baby Boomer Generation – those born 1946-1964, Generation X – those born between 1965-1984, and Generation Y (Millennial) - those born from 1985 – present. Additional veterans' programmatic training will be provided by Agency staff on the second day of training.

### Agency for Workforce Innovation

The Caldwell Building, Suite 100•107 East Madison Street•Tallahassee, Florida•32399-4120  
Telephone (850) 245-7105•Fax (850) 921-3223•TTY/TDD 1-800-955-8771-Voice1-800-955-8770

[www.floridajobs.org](http://www.floridajobs.org)

An equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.

All voice telephone numbers on this document may be reached by persons using TTY/TDD equipment via the Florida Relay Service at 711.

Selected Regional Workforce Board Executive Directors\*  
February 23, 2011  
Page Two

The RWB's will initially pay the travel and per diem expenses and the Agency will reimburse the region by increasing the RWB's NFA after the staff attends these training sessions. DVOP and LVER staff should charge these expenses to their local grant numbers for DVP11 and LVR11 and other staff should charge their travel as applicable.

After all the travel expenses are paid by the RWB, each RWB will provide the final dollar amount, by grant program, to Usha Putcha via e-mail at [usha.putcha@flaawi.com](mailto:usha.putcha@flaawi.com). The Agency will issue NFA's increasing each RWB's allocation to cover these expenditures. If needed, travel advances may be authorized by RWB's in accordance with state travel policies.

We have attached a list of available hotels, in the area of the training, which participants may contact to make accommodation reservations. There are no preset arrangements for room rates or set-aside rooms with these hotels. The list also does not infer any endorsement of the facilities nor constitute an all inclusive list of available hotels in the area.

Please contact either Shawn Forehand at (850) 245-7424 or [shawn.forehand@flaawi.com](mailto:shawn.forehand@flaawi.com); or Michael Murphy at (850) 921-3867 or [michael.murphy@flaawi.com](mailto:michael.murphy@flaawi.com) with registration confirmations, questions about the training or if assistance is needed in making travel arrangements.

LAS/mem

Attachments

\*Gary Earl, Lisa Rice, Jerome Salatino, Richard Stetson

cc: Cliff Atkinson  
Sam Collins  
Shawn Forehand  
Michael Murphy  
Usha Putcha  
Ronnie Carter  
Cecilia Coatney

## Veterans' Employment Program Training Sign-in Sheet

**Brevard Workforce  
South Rockledge One-Stop  
South Street  
Rockledge, FL 32922**

**Regional Workforce Boards 12, 13, 16, and 20  
Presenters: NVTI Staff, Shawn Forehand and Michael Murphy  
June 22-23, 2011, 8:30 A.M. – 4:30 P.M.**

Name of Attendee	Email Address	Signature – Day 1	Initials – Day 2
David Linton	<a href="mailto:dlinton@careercentral.jobs">dlinton@careercentral.jobs</a>		
Joshua Ellis	<a href="mailto:jellis@careercentral.jobs">jellis@careercentral.jobs</a>		
Adrian Diggs	<a href="mailto:adiggs@careercentral.jobs">adiggs@careercentral.jobs</a>		
Mark Nolte	<a href="mailto:mnolte@careercentral.jobs">mnolte@careercentral.jobs</a>		
Emery Luther	<a href="mailto:eluther@careercentral.jobs">eluther@careercentral.jobs</a>		
Napolean Hunter	<a href="mailto:nhunter@careercentral.jobs">nhunter@careercentral.jobs</a>		
Ibis Camacho	<a href="mailto:icamacho@wcfla.com">icamacho@wcfla.com</a>		
Robert Biggins	<a href="mailto:rbiggins@wcfla.com">rbiggins@wcfla.com</a>		
Peter Joe Roque	<a href="mailto:proque@wcfla.com">proque@wcfla.com</a>		
Richard Ladner	<a href="mailto:rladner@wcfla.com">rladner@wcfla.com</a>		
Tracey Madyun	<a href="mailto:tymadyun@wcfla.com">tymadyun@wcfla.com</a>		
Julius Walker	<a href="mailto:jwalker@wcfla.com">jwalker@wcfla.com</a>		
Danny Williamson	<a href="mailto:dwilliamson@wcfla.com">dwilliamson@wcfla.com</a>		
Lloyd James	<a href="mailto:ljames@wcfla.com">ljames@wcfla.com</a>		
Lila Spurgeon	<a href="mailto:LSpurgeon@wcfla.com">LSpurgeon@wcfla.com</a>		
Joseph Patton	<a href="mailto:jpatton@wcfla.com">jpatton@wcfla.com</a>		
Vacant RWB 12 position			
Porfirio Rivera-Acosta	<a href="mailto:priveraacosta@brevardworkforce.com">priveraacosta@brevardworkforce.com</a>		
Laura Johnson	<a href="mailto:ljohnson01@brevardworkforce.com">ljohnson01@brevardworkforce.com</a>		
Juan Salva	<a href="mailto:jsalva@brevardworkforce.com">jsalva@brevardworkforce.com</a>		



## Veterans' Employment Program Training Sign-in Sheet

**Brevard Workforce  
South Rockledge One-Stop  
\_\_\_\_\_ South Street  
Rockledge, FL 32922**

Regional Workforce Boards 12, 13, 16, and 20  
Presenters: NVTI Staff, Shawn Forehand and Michael Murphy  
June 22-23, 2011, 8:30 A.M. – 4:30 P.M.

<b>Name of Attendee</b>	<b>Email Address</b>	<b>Signature – Day 1</b>	<b>Initials – Day 2</b>
-------------------------	----------------------	------------------------------	-----------------------------

### **Hotels in the area of the training site:**

Holiday Inn Express Hotel & Suites Cocoa  
1020 Florida Ave. South  
Rockledge, FL

Clarion Hotel Merritt Island  
260 E. Merritt Island Causeway  
Merritt Island, FL  
(321) 452-7711

Budget Inn – Cocoa  
901 N. Cocoa Blvd  
Cocoa, FL  
(321) 636-1426