
MEMORANDUM

DATE: October 10, 2011
TO: Regional Workforce Board Executive Directors
FROM: Lois A. Scott, Program Manager, Workforce Program Support
SUBJECT: New Activity Codes for Layoff Aversion Incumbent Worker Training



The Department has established new activity codes for Regional Workforce Boards to use when recording in the State Management Information System locally funded Layoff Aversion Incumbent Worker Training (LAIWT) activities currently allowed under a waiver from the United States Department of Labor (USDOL).

Recording LAIWT into Employ Florida Marketplace (EFM):

Activity codes to be used for coding locally-funded LAIWT under the waiver in EFM:

- 191 – IWT (Layoff Aversion Waiver PY11) – Core
- 291 – IWT (Layoff Aversion Waiver PY11) – Intensive
- 391 – IWT (Layoff Aversion Waiver PY11) – Training

The new codes are to be used immediately.

Please note that the codes previously used to record locally-funded incumbent worker training (190, 290 & 390) will be deactivated two weeks after the issuance of this memorandum.

If you have any questions, please contact Isabelle Potts at isabelle.potts@deo.myflorida.com or (850) 921-3148.

