MEMORANDUM

DATE: July 7, 2006

TO: Regional Workforce Board Executive Directors

FROM: Wyatt Pope, Deputy Director, Workforce Services

SUBJECT: Revised Final Veterans Performance Incentive Awards

One percent of Florida’s total Federal Fiscal Year DVOP/LVER 2006 Grant Award, or $87,560, has been designated for performance incentive awards, as reflected in the revised allocations on the attached spreadsheet.

Allocations will be provided to the RWBs as Pass-thru funds distributed via a Notice of Fund Availability. These funds are only available to be spent for providing performance incentive awards to individuals. Funds from RWBs not awarding performance incentives to individual One-Stop staff members have been reallocated to the remaining RWBs. Please see the attached spreadsheet for the final allocation by RWB. It is a requirement of AWI’s grant with the USDOL/VETS that these funds be used specifically for individual performance incentive award purposes. The funds are not available to be spent for any other purpose and are only available to the State if used for the purpose intended.

Performance Incentive Awards must be provided to staff no later than September 30, 2006 for activities performed during Program Year 2005-2006, which ended June 30, 2006. Funds not disbursed by September 30, 2006 must be returned. Once award recipients are determined, each RWB must report the amount of funds awarded to individuals by program, to include DVOP, LVER, and other One-Stop program staff. Funds spent in these categories must be reported to USDOL/VETS, so these breakdowns have been included in OSMIS in order to report disbursements. Notification of awardees and funds disbursed must be provided to AWI no later than October 20, 2006.

If you have any questions or need any additional information, please contact Mitch Collier at (850) 245-7451 or Shawn Forehand at (850) 245-7424 in One-Stop and Program Support or
Carolyn Walker at (850) 245-7387 in Grants Management.

WP/cw

Attachment

cc:  Curtis Austin
     Barbara Griffin
     Mike Lynch
     Mitch Collier

                   Linda South
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