MEMORANDUM

DATE:       June 19, 2006
TO:         Regional Workforce Board Executive Directors
FROM:       Lois A. Scott, Program Manager, One-Stop and Program Support
SUBJECT:    DVOP/LVER Services to Non-Veterans/Filling DVOP/LVER Vacancies

DVOP/LVER Services to Non-Veterans

The most recent state-level VETS 200 Report indicates that DVOP and LVER staffs are serving significant numbers of non-veterans. As you are aware, direct services provided by DVOP and LVER staffs to non-veterans is prohibited under the Jobs for Veterans Act and other applicable federal mandates. It is important to emphasize that a continued increase in services provided by DVOP/LVER staff to non-veterans may result in a recapture of DVOP/LVER Grant funds by the Veterans’ Employment and Training Service (VETS).

The VETS 200 report also reflects declining totals of veterans served by DVOP and LVER staff. Apparently, this is partially a result of some DVOP/LVER staff using incorrect WP/OSMIS USER IDs when serving Veteran job seekers. OSMIS USER IDs define the various staff roles used in the OSMIS application and these roles in turn, determine how performance data is collected and reported via the OSMIS application. Therefore, it is especially important that half-time DVOP/LVER staffs change their OSMIS USER ID to the WP OSMIS USER ID when serving Wagner-Peyser non-veteran customers.

We have taken several other actions which address other VETS 200 reporting issues. The AWI Information Technology (IT) section has identified DVOP/LVER staff with incorrect or missing USER IDs and is in the process of assigning correct USER IDs to full-time, part-time (20 hours per week), and half-time DVOP and LVER staff (dual USER ID/roles for half-time DVOP/LVER staff).

The OSMIS user role of DVOP and LVER staff will only be granted at the state-level by AWI IT staff. The USER ID account will be created by the Regional Workforce Board (RWB) Security Administrator in the same manner using the role of One Stop Staff. Then, an e-mail needs to be sent to Gloria Loving (Gloria.Loving@awi.state.fl.us) from the Regional Security Officer requesting the appropriate role for the staff USER ID as required by the position.
RWBs with half-time DVOP/LVER staff will need to monitor these operations to ensure that these staff are changing over to the correct sign-on USER IDs (and therefore roles) when working with non-Veteran Wagner-Peyser customers. Finally, we have refined certain personnel action processes so that employment of newly appointed DVOP and LVER staff will prompt notification to IT Security staff who will immediately add new USER IDs to the OSMIS application so that staff roles are properly defined in the OSMIS application.

**Filling DVOP/LVER Vacancies**

Recently, it has become evident that some DVOP and LVER vacancies are remaining vacant for extended periods of time. These prolonged vacancies result in lapsed DVOP/LVER funds and subsequently could be recaptured by VETS.

In the future, RWBs with extended DVOP or LVER vacancies may be subject to a reallocation of the funds that support these positions to other RWBs. Every effort should be made to anticipate DVOP/LVER vacancies in advance and advertising these in People First as anticipated vacancies, as soon as possible.

Many recently separated veterans, disabled veterans, National Guard members and Reservists will be returning to Florida and they will need the assistance provided by DVOP/LVER staff. A loss in DVOP/LVER funds for Florida would impact services to these important customers.

Please call Mitch Collier at (850) 245-7451, if you have any questions.

LAS/mc

cc: Mr. Mike Switzer  
Ms. Barbara Griffin  
Mr. Derek Taylor  
Ms. Susan Simpler  
Ms. Carolyn Walker  
Mr. Mitch Collier  
Mr. Shawn Forehand