

February 20, 2009

### Employ Florida Marketplace (EFM) Update

#### TOPIC: Update on Reported Issue: Unable to Close Job Orders

Geographic Solutions has provided the following information:

- 1) The Employ Florida Marketplace (EFM) system causes a job order to 'close' (be offline and not available to job seekers) when the job order staff status is automatically set to "maximum applicants met (fully referred) or "maximum position met (placed)." NOTE: the employer status does NOT change from "open and available" but that is NOT a bug - nor does it cause the job to display online.

On-line Status	Off-Line
Staff Job Order Status:	<a href="#">Maximum Applicant Met (Fully Referred)</a>
Employer Job Order Status:	<a href="#">Open and available</a>

- 2) When the employer status is set to "position filled" and then SAVED, the staff status is changed by the system to the matching value of "employer filled position." This status CANNOT be selected by staff via dropdown.

On-line Status	Off-Line
Staff Job Order Status:	<a href="#">Employer Filled Position</a>
Employer Job Order Status:	<a href="#">Position filled</a>

- 3) When the employer status is set to "position no longer available" and then SAVED, the staff status is changed by the system to the matching value of 'Employer Position no longer available.' This status CANNOT be selected by staff via the dropdown.

On-line Status            Off-Line  
Staff Job Order            [Employer Position no longer available](#)  
Status:  
Employer Job Order        [Position no longer available](#)  
Status:

These 'closed' statuses are consistent with a self-service labor exchange system - which the Virtual One-Stop (VOS) system (the off-the-shelf origin of EFM) is. It is realized that these procedures are not necessarily consistent with the traditional labor exchange process, where staff close job orders. The changes NO LONGER ALLOW staff to select "staff closed job order" when any of the above statuses is already set. Geographic Solutions contends that staff can't close an already closed job order.

There were two bugs that were created when this change was made, and OPC 96263 was written to fix the following issues:

- 1) Once the job order status (either staff or employer) is changed, the system's automatically set 'matches' aren't occurring, and it is believed that this is the reason that staff can't get job orders to close.
- 2) The "release from hold" date will not accept the current day's date.

It is suggested that staff do NOT change "fully referred" job orders to "on hold." Staff can contact the employer, find out what is required and when the employer or staff DO increase the number of applicants to be referred; the job order status will automatically change to "open and available" (both the staff and employer status). If the job has been filled, the employer or staff can result the job order and the statuses will change to the "employer filled position." This also holds true if the position has been closed prior to resulting the hires.

Thank you.

AWI Information