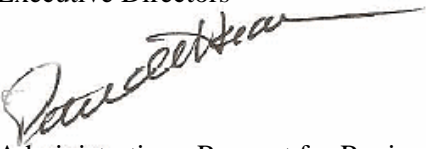




Jeb Bush
Governor

Linda H. South
Director

MEMORANDUM

DATE: June 5, 2006
TO: Regional Workforce Board Executive Directors
FROM: Peter de Haan
Equal Opportunity Officer 
SUBJECT: Revision to the Methods of Administration: Request for Review and Comment

Under 29 CFR part 37, we are required to perform, at a minimum, a biannual review of and revise, as necessary, our Methods of Administration (MOA) under the Workforce Investment Act of 1998. The MOA and any revisions are to be submitted to the director of the U.S. Department of Labor's Civil Rights Center (CRC) for review and approval. Florida's MOA has undergone considerable revision since its submission in July 2004, in part as a result of the report from the 2003 disability services review conducted by the CRC, but also as a result of programmatic and operational changes. **We would appreciate your review of and comment on the revised draft by June 30, 2006.**

Most of the revisions were reviewed and discussed in detail with the workforce boards' equal opportunity (EO) officers during training in February 2006. A draft of the revised MOA narrative and selected support documents were provided to the EO officers in advance of that training.

The latest draft, dated July 2006, has been posted in its entirety on the web site shown below. Edits to the current (2004) MOA are shown using the "track changes" tool in *Word*. Edits that have been made since the draft was reviewed with the EO officers in February 2006 are in an attachment to this memorandum, along with some general comments.

Please submit any comments to me at: Peter.deHaan@awi.state.fl.us; feel free to call me at (850) 921-3201. Thanks.

/pdeh

Link to the draft MOA: www.floridajobs.org/civilrights/methodsofadministration_draft.doc

Attachment: Edits to the February 2006 draft MOA

cc: Regional Workforce Board EO officers
Linda South
Barbara Griffin
Susan Simpler
Gary Holland
Mike Switzer

Agency for Workforce Innovation

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