



State of Florida
Agency for Workforce Innovation
Office of Early Learning

Early Learning Information System - Stage 1
ELIS Requirements Development

ELIS Project Glossary

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Review

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The AWI ELIS Team	Tallahassee, FL
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Term	Definition	A
ACF	Administration for Children and Families	
ADA	Americans with Disabilities Act	
AG	Florida Attorney General	
Agency	Agency for Workforce Innovation	
ANSI	American National Standards Institute	
API	Application Programming Interface	
ARDQ	Accountability, Research & Data Quality	
AWI	Agency for Workforce Innovation	

Term	Definition	B
BPI	Business Process Improvement	
Browser	A software program used to view websites and other internet resources	

Term	Definition	C
CAP	Corrective Action Plan	
CBC	Community Based Care	
CCDF	Child Care and Development Fund	
CCEP	Child Care Executive Partnership	
CCMS	Child Care Management System	
CCR&R, CCRR	Child Care Resource and Referral	
Child Care Provider	An organization, business or home that provides child care services	
CD-ROM	Compact Disc read-only memory.	
Children’s Forum	A private, not-for-profit organization committed to enhancing and improving the quality, affordability, and availability of child care and early education through a broad array of programs, services, and publications	



Term	Definition	C
CPA	Chartered Public Accountant	
CPR	Coalition Performance Review	
COTS	Commercial, off-the-shelf (COTS) is a term for software or hardware, generally technology or computer products, that are ready-made and available for sale, lease, or license to the general public.	
CSSC	Coalition Support and Statewide Contracts	

Term	Definition	D
DCF	Florida Department of Children and Families	
DFS	Florida Department of Financial Services	
DOE	Florida Department of Education	
DOH	Florida Department of Health	
DOR	Florida Department of Revenue	
DRM	Digital Rights Management	
DQI	Data Quality Initiative	
DVD	Digital Versatile Disc or Digital Video Discs	

Term	Definition	E
Early Learning information / programs	Generic terms used to refer to all major early learning programs including CCR&R, School Readiness and Voluntary Prekindergarten	
EBT	Electronic Bank Transfer	
ECM	Enterprise Content Management	
ED	ELC Executive Director	
EFS	Enhanced Field System	
ELC	Early Learning Coalition	
ELIS	Early Learning Information System	



Term	Definition	E
EMT	Executive Management Team	
ESC	Executive Steering Committee	

Term	Definition	F
F.S.	Florida Statutes	
FDLE	Florida Department of Law Enforcement	
FL	State of Florida	
Florida	State of Florida	
FLAIR	Florida Accounting and Information Resource - Florida's Statewide Accounting System	
FMSAS	Financial Management Systems Assurance Section	
FRS	Functional Requirement Specification	
FTP	File Transfer Protocol	
Functional Requirement	A statement that expresses a capability of a system or the necessary task, action, or activity that must be accomplished by the system. Synonymous with System Requirement.	
Fuzzy Logic	Derived from fuzzy set theory dealing with reasoning that is approximate rather than precisely deduced from classical predicate logic.	

Term	Definition	G
Gold Seal	Gold Seal Quality Care Program administered by DCF	
GUI	Graphical User Interface	

Term	Definition	H
HHS	U.S. Department of Health and Human Services	
HIPPY	Home Instruction for Parents of Preschool Youngsters	



Term	Definition	H
HTTP	HyperText Transfer Protocol	

Term	Definition	I
IEEE	Institute of Electrical and Electronics Engineers, Inc	
IG	Inspector General	
IPM	Independent Project Monitor	
ISO	International Standards Organization	
IT	Information Technology	
ITN	Invitation To Negotiate	
IQA	Internal Quality Assurance	
IV&V	Independent Verification and Validation	

Term	Definition	J
JAD	Joint Application Development	

Term	Definition	K
OEL	Office of Early Learning	
Office	Office of Early Learning	
OPB	Florida Governor's Office of Policy and Budget	

Term	Definition	L
LEA	Local Educational Agency	
Licensed Provider	An organization, business or home that provides licensed child care services.	



Term	Definition	M
MICR	Magnetic Ink Character Recognition	
MIME	Multipurpose Internet Mail Extension	

Term	Definition	N
NACHA	National Automated Clearing House Association	
NAS	Network Attached Storage	
NHC	The North Highland Company	
Non-functional Requirement	A statement that expresses a technical capability of a system that is not necessarily observable or directly user impacting. Synonymous with Technical Requirement.	

Term	Definition	O
OCA	Other Cost Accumulators	
OEL	Office of Early Learning, a Division of the Agency for Workforce Innovation (AWI)	
OPEA	Office of Program Effectiveness and Accountability	

Term	Definition	P
PMI	Project Management Institute	
PNG	Portable Network Graphic	
Provider	An organization, business or home that provides child care services	

Term	Definition	Q
QA	Quality Assurance	
QC	Quality Control	

Term	Definition	R
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Term	Definition	R
RCMA	Redlands Christian Migrant Association	
RDD	Requirements Definition Document	
Real time	Successful operation depends not only upon its logical correctness, but also upon the time in which it is performed. Real time interfaces specify a time interval (deadline) by which transactions must be complete and is typically short in duration as perceived by the user.	
RFI	Request For Information	
RFQ	Request For Quote	
RUP	Rational Unified Process	

Term	Definition	S
SAG	ELIS State Advisory Group	
SAN	Storage Area Network	
Schedule IV-B	A business case document used to request funding from the legislature	
SEO	Search Engine Optimization	
Service Provider	A 3rd party that provides services to the Child Care Providers and Parents under contract with a Early Learning Coalition	
SharePoint	Microsoft SharePoint Portal	
SHTTP	Secure HyperText Transfer Protocol	
SFTP	Secure File Transfer Protocol	
SME	Subject Matter Expert	
Soundex	A phonetic algorithm for indexing names by sound, as pronounced in English.	
SPE	Single Point of Entry System	
SR	School Readiness Program	
SSL	Secure Socket Layer	
SVG	Scalable Vector Graphic	



Term	Definition	S
System Requirement	A statement that expresses a capability of a system or the necessary task, action, or activity that must be accomplished by the system. Synonymous with Functional Requirement.	

Term	Definition	T
TANF	Temporary Assistance for Needy Families	
TAPP	Teenage Parent Program	
TCP/IP	Transmission Control Protocol	
TEACH	Teacher Education and Compensation Helps - A variety of educational scholarship opportunities for people working in early care and education programs including family child care homes.	
TNHC	The North Highland Company	
Technical Requirement	A statement that expresses a technical capability of a system that is not necessarily observable or directly user impacting. Synonymous with Non-functional Requirement.	
TRW	Technology Review Workgroup	

Term	Definition	U
UI	User Interface	
UNF	University of North Florida	
URL	Uniform Resource Locator	
Use Case	A technique used in software and systems engineering to capture the functional requirements of a system	
U.S.	United State of America	
UWL	Unified Waitlist System	

Term	Definition	V
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Term	Definition	V
VPK	Voluntary Prekindergarten Program	
VPN	Virtual Private Network	

Term	Definition	W
WAN	Wide Area Network	
WBS	Work Breakdown Structure	
Web	Short for the World Wide Web	
WWW	World Wide Web	
WAI	Web Accessibility Initiative	

Term	Definition	X
XML	Extensible Markup Language	

Term	Definition	Y

Term	Definition	Z



Agency for Workforce Innovation
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