

Rick Scott
GOVERNOR



Cissy Proctor
EXECUTIVE DIRECTOR

MEMORANDUM

DATE: May 25, 2016

TO: Local Workforce Development Board Executive Directors

FROM: Lois A. Scott, Chief, Bureau of One-Stop and Program Support

SUBJECT: Regional Targeted Occupations Lists

The Department of Economic Opportunity's (DEO) Bureau of Labor Market Statistics (LMS) published the [2016-17 Statewide and Regional Demand Occupational Lists](#) on the Department's website. The Statewide Demand Occupations list identifies the labor market needs of Florida's business community and encourages job training based on those needs, with emphasis on jobs that are both high demand and high skill/high wage, and is used as a baseline for establishing the Regional Targeted Occupations Lists (RTOLs). The Local Workforce Development Boards (LWDBs) develop and use their RTOLs to identify occupations for which eligible adults and dislocated workers may receive training assistance under the Workforce Innovation and Opportunity Act.

Pursuant to CareerSource Florida (CSF) policy, as described in [Final Guidance OSPS-82](#), LWDBs are to develop their RTOLs, in consultation with local business and industry representatives, using the LMS-generated Demand Occupations Lists, as well as other resources, such as Help Wanted Online Lists and Supply/Demand lists. The LWDBs must publish their updated RTOLs on their websites and update them as they make changes. In addition, the LWDBs must submit an annual update to DEO and CSF by the 1st of July.

If you have any questions, please send inquiries to WIOA.Transition@deo.myflorida.com

LAS/okb

cc: Scott Fennell Jay Barber James Finch
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