General Infrastructure Repair Program Project Budget Template Instructions

This template is customizable to fit the budget proposal for your project. Feel free to edit left-hand segments and add notes when needed.

If a section does not have enough cells for the category that you are working on, you can add cells by highlighting a complete row and right-clicking. A dialogue box will appear that permits you to add a row of cells. Click "Insert" and then select either "Insert Above" or "Insert Below", depending on where you would like the new row to be placed. The new row will appear above or below the row you highlighted.

Enter project name, primary contact name and phone number and the official applicant entity name.

1. On the left-hand side of the template there is a list of major project items numbered 1 to 3. Beneath each major project are related sub-groups. You may edit each of these areas to fit your proposed budget plan. For example, if you do not have Drawings/ Blueprints, you may delete that row.

2. List anticipated and committed sources of other project funding sources in the "Sources of Other Funds" category. These funds are non-CDBG-DR funds. Include entities you have contacted, even if a funding commitment has not yet been made. Disclose the amount you requested or expect to receive. If you need to add rows in this section, follow the directions for adding rows outlined above.

3. You can use the right-side Notes column to elaborate on budgeted items as needed.

FL CDBG-DR Disaster Recovery

General Infrastructure Repair Program Project Budget

Project Name:		Primary Contact Name and Phone Number:		Official Applicant Entity Name:	

Project		Budget			Notes
Description	CDBG-DR Amount	Other non CDBG-DR Funds	Source of Funds*	Total Funds (CDBG-DR and Other)	
Design/Planning					
Drawings/Blueprints					
Surveys					
Testing					
Environmental Review					
Land Acquisitions					
Permitting					
Construction					

Construction Management				
General Contractor				
Bonding/Insurance				
Development of Bidding Documents				
Site Preparation				
Maintenance of Traffic				
Landscaping				
Demolition				
Mobilization				
Debris Removal (ex: dirt, old roadway, trees)				
Administration				
Program Administration (ex: file management, reimbursement requests)				

Inspections					
Other					
Totals:					

[*] **All funds identified for use on your project must be fully disclosed and detailed to ensure budget accuracy and no duplication of benefits. Show the sources and amounts of other funds needed to complete the project below, including local funds and grants from other agencies. Any anticipated or committed funds must also be included.**

Source of Other Funds	Amount
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	
11.	
12.	