

## Program Overview

Employ Florida system is the state's online labor exchange and case management system designed to connect employers with job seekers. The system provides a wide variety of services at the local level to meet specific employer and job seeker needs to include assisting low-income residents attain the skills, knowledge, and motivation necessary to achieve self-sufficiency. The Local Workforce Development Boards (LWDBs) provide a variety of federal programs to employers and job seekers who qualify for assistance such as job skills training, education attainment, emergency disaster relief, supportive assistance (e.g. transportation, healthcare and clothing), homeless prevention programs and financial management assistance. Employ Florida provides access to a complete set of web-based employment tools that are in addition to what Florida's employers and job seekers have access to from the 24 LWDBs located throughout the state.

## Employers use Employ Florida to:

- Define skills and post job orders to find potential candidates;
- Research labor market information on salaries and economic data;
- Set up a virtual recruiter search agent to automatically find candidates within the system that match the job skills of the job order; and
- Communicate with job seekers, workforce customer service representatives, training providers, and others within the system email and message center.

Training Providers also utilize the system to:

- list WIOA-eligible education and training program
- Provide specific information about their school

## Jobseekers use Employ Florida to:

- Create professional resumes and cover letters;
- Assess their job skills, set goals, and research training providers, labor market information and other workforce information;
- Review available jobs and apply online;
- Set up a virtual recruiter search agent to automatically review job postings and get notifications of jobs that match their skills;
- Track their job search efforts and resumes sent in a personal profile folder;
- Learn about services and benefits for which they may be eligible; and
- Develop a budget and plan for training.
- Identify and access free online learning and training resources.



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Ron DeSantis, Governor  
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