

Ron DeSantis
GOVERNOR



Dane Eagle
EXECUTIVE DIRECTOR

MEMORANDUM

DATE: April 30, 2021

TO: Local Workforce Development Board Executive Directors

FROM: Keantha B. Moore, Administrator, Bureau of One-Stop and Program Support *Keantha B. Moore*

SUBJECT: 2021 Workforce Innovation and Opportunity Act/Temporary Assistance for Needy Families Summer Youth Employment Program Guide and Updates

The purpose of this memorandum is to notify Local Workforce Development Boards (LWDBs) of the availability of the [Workforce Innovation and Opportunity Act \(WIOA\)/Temporary Assistance for Needy Families \(TANF\) Summer Youth Employment Program \(SYEP\) Guide](#). This guide provides guidance and important program information that will assist LWDBs in developing, designing and operating a local SYEP. Additionally, the guide includes existing governance associated with summer youth employment activities under the WIOA and TANF programs.

The revised version of the guide remains substantially similar to the prior version; however, the following updates were made:

- Minor, non-substantive verbiage revisions in the WIOA section.
- Section numbers were added to aide in navigating the guide.
- Additional resources were added in the TANF References and Resources section.
- The TANF Questions and Answers attachment was revised to add clarification received from the Agency for Children and Families regarding the use of stipends for summer youth activities.
- Specific links to the TANF SYEP eligibility form and federal poverty guidelines were removed. Going forward, these documents will be updated and disseminated annually via memorandum and not linked directly in the guide. Please find the updated documents for 2021 below.

If you have any questions, please contact the Welfare Transition and/or WIOA teams via email at: WTProgram@deo.myflorida.com or WIOA@deo.myflorida.com.

Attachments:

[TANF SYEP 2021 Eligibility Form](#)
[2021 Federal Poverty Guidelines](#)

KBM/mj

cc: Casey Penn Steven Gustafson Charles Williams

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