

MEMORANDUM

DATE: December 2, 2021

TO: Local Workforce Development Board Executive Directors

FROM: Steven Gustafson, Workforce Administrator, Bureau of One-Stop and Program Support

SUBJECT: Transitioning Service Member Eligibility Criteria for DVOP Specialist Services

Steve Gustafson

In accordance with Veteran Program Letters 03-19 and 07-14, and Public Law 113 – 76, Disabled Veterans’ Outreach Program (DVOP) specialists may only serve Transitioning Services Members (TSMs) identified by the U.S. Department of Labor Veterans Employment and Training Service as in need of individualized career services. TSMs who are eligible for DVOP specialist services include:

1. TSMs who are 18-24 years old;
2. Active duty service members involuntarily separated through a service reduction-in-force; and
3. TSMs identified by their command as having not met the Department of Defense (DoD) Career Readiness Standards, as documented on the TSM’s DD e-form 2648 (Section X.44).

Please note that a signed DD e-form 2648 does not automatically qualify a veteran for DVOP specialist services. The signed DD e-form 2648 must indicate that Career Readiness Standards have not been met for DVOP specialist eligibility criteria to be met. Career Readiness Standards are a set of career preparation activities TSMs must complete prior to departing active duty to be considered career ready. In lieu of a signed DD e-form 2648, self-attestation from the TSM that they did not meet Career Readiness Standards is acceptable but must be documented within the case note attached to the Employ Florida service code 159 (Initial Intake Screening-DVOP Services).

If you have any questions, please contact Exit Smith, State Veterans’ Program Coordinator at (850) 245-7411 or via email at VETS@deo.myflorida.com.

SG/ejs

cc: Keantha B. Moore
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