


MEMORANDUM

DATE: February 15, 2019

TO: Local Workforce Development Board Executive Directors

FROM: Shila A. Salem, Chief, Bureau of One-Stop and Program Support 

SUBJECT: Supplemental Nutrition Assistance Program Employment and Training, Federal Bonding and Work Opportunity Tax Credit Statewide Training

The Florida Department of Economic Opportunity is pleased to announce statewide Supplemental Nutrition Assistance Program (SNAP) Employment and Training, Federal Bonding and Work Opportunity Tax Credit (WOTC) Statewide training. Training topics for these sessions include but are not limited to:

- Roles and Responsibilities
- Compliance Activities
- Noncompliance Process
- Benefits of Federal Bonding
- WOTC Target Group Eligibility Criteria-SNAP and Veteran SNAP
- Assisting Employers with the WOTC Application
- Program Components
- Initial Engagement Process
- Group Scenarios/Application
- WOTC Program Overview

The training dates and locations are listed below:

Date of Training	Training Host	Location
March 18 – 19, 2019	Florida Department of Economic Opportunity	Betty Easley Center 4075 Esplanade Way, Room 152 Tallahassee, Florida 32399
May 14 – 15, 2019	CareerSource Palm Beach	3400 Belvedere Road West Palm Beach, Florida 33406

Pre-registration is required for all training sessions and seating is limited. The pre-registration form may be accessed by clicking [here](#). Participants will receive an email confirmation after registration is completed.

If you have any questions or need additional information, please contact Christa Nelson at Christa.Nelson@deo.myflorida.com or (850) 245-7492.

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