

Rick Scott
GOVERNOR



Cissy Proctor
EXECUTIVE DIRECTOR

DATE: July 3, 2018

TO: Local Workforce Development Board Executive Directors

FROM: Shila A. Salem, Chief, Bureau of One-Stop and Program Support *Shila A. Salem*

SUBJECT: Employ Florida Newly Registered Significant Barrier to Employment (SBE) Veteran Notification Update

This memorandum provides notification of an update in Employ Florida on the internal message received by local board and career center staff for newly registered veterans with Significant Barrier to Employment (SBE). The update supports the Jobs for Veterans State Grant (JVSG) refocusing effort referenced in Veterans Program Letter (VPL) [No. 03-14](#) and Training and Employment Guidance Letter (TEGL) [No. 19-13](#) and will take effect July 5, 2018.

Currently the Employ Florida internal message directs Disabled Veterans Outreach Program Specialists (DVOPs) to make contact with newly registered SBE veterans. According to VPL 03-14, DVOPs should not be the first point of contact for newly registered veterans. All veterans who receive services from the DVOP must first be screened by front-line staff through the Initial Intake Process followed by an initial assessment.

The notification has been updated to the following:

“The following individual has recently registered and may be a veteran with either significant barriers to employment (SBE) or a veteran with targeted age priority. Please instruct an available AJC staff member to contact this jobseeker to determine the needed/desired individualized career services.”

NOTE: The local workforce boards are reminded JVSG staff should not be the first point of contact for newly registered veterans. This includes calling or emailing veterans who may self-identify as having an SBE when registering from home or a location other than the local workforce board. All veterans who receive services from JVSG staff must first be screened by front-line staff through the Veterans Initial Intake process followed by an Initial Assessment. When JVSG staff provide services to individuals without a SBE, they are in violation of the law as outlined in VPL 03-14 and TEGL 19-13.

If you have any questions, please contact, Andre Anderson, Assistant State Veterans' Program Coordinator at (850) 245-7411 or via email at andre.anderson@deo.myflorida.com, or Shawn Forehand, State Veterans' Program Coordinator at (850) 245-7426 or via email at Shawn.Forehand@deo.myflorida.com.

SAS/ada

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