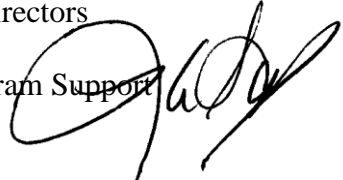


MEMORANDUM

DATE: March 27, 2017

TO: Local Workforce Development Board Executive Directors

FROM: Lois A. Scott, Chief, Bureau of One-Stop and Program Support 

SUBJECT: Newly Added Employ Florida Service Codes

The Workforce Innovation and Opportunity Act introduced job seeker activities and services that did not exist under the Workforce Investment Act. To ensure these activities and services are captured, service codes have been assigned and are active in Employ Florida. Service codes that initiate or extend participation are denoted by three asterisks in front of the service code description. The following list contains the newly-assigned service codes and their corresponding descriptions:

Service Code	Service Code Description
160	***Meaningful RA Claim Assistance – Filed RA Claim
161	***Assistance Establishing Eligibility for Financial Aid – Adult
162	***TAA Staff: Wagner-Peyser Initial Assessment
163	***TAA Staff: Individualized Education Plan (Training Plan)
164	***Veteran Entered Federal Contractor Job
165	***Veteran Referred to Federal Contractor Job
169	Referral to Supportive Service – Relocation Assistance
170	Referral to Supportive Service – Family Care
171	Referral to Supportive Service – Medical
172	Referral to Supportive Service – Incentives/Bonuses
173	Referral to Supportive Service – Temporary Shelter
174	Referral to Supportive Service – Other (Non-Federal/State)
175	Referral to Supportive Service – Seminar/Workshop Allowance
176	Referral to Supportive Service – Job Search Allowance
177	Referral to Supportive Services – Federal/State
178	Referral to Supportive Service – Transportation Assistance
306	***Transitional Jobs
307	***Job Shadowing
308	***Prerequisite

317	***Other Occupational Skills Training – Adult
318	***Other Non-Occupational Skills Training – Adult
403	***Other Occupational Skills Training – Youth
404	***Other Non-Occupational Skills Training – Youth
405	***Prerequisite – Youth
407	***Customized Training – Youth
420	***Post-Secondary Transition and Preparatory Activities/Services – Youth
421	***Financial Literacy Education – Youth
422	***Education Concurrently with Workforce Preparation – Youth
423	***Pre-Apprenticeship – Youth
439	***Post-Secondary Education-During Participation – Youth
440	***Assistance Establishing Eligibility for Financial Aid – Youth
488	***Support Service – Needs Related Payments – Youth

The service codes may be used effective March 27, 2017. Please share this information with appropriate staff and submit your questions to the WIOA program mailbox at WIOA@deo.myflorida.com.

LAS/oss

cc: Tom Clendenning
Trina Travis
Keantha Moore
James Finch
Christa Nelson