MEMORANDUM

DATE: May 25, 2017

TO: Local Workforce Development Board Executive Directors

FROM: Tom Clendenning, Director, Workforce Services

SUBJECT: 2017 Summer Youth Employment Guide

Attached is the Workforce Innovation and Opportunity Act (WIOA) and Temporary Assistance for Needy Families (TANF) Summer Youth Employment Program Guide that can be used to assist Local Workforce Development Boards with developing and operating a summer youth employment program. The guide contains information that will help in the design of your local program, including a review of existing law and guidance associated with summer youth employment activities under WIOA and TANF.

If you have any WIOA questions, please contact the WIOA Team at: WIOA@deo.myflorida.com.

TC/omj

Attachment: 2017 Summer Youth Employment Guide

cc: Mary Lazor
    James Finch
    Kenneth Williams
    Trina Travis