MEMORANDUM

DATE: April 6, 2016

TO: Local Workforce Development Board Executive Directors

FROM: Lois A. Scott, Chief, Bureau of One-Stop and Program Support

SUBJECT: Federal Bonding Program Webinar - Bonding Specialist Designation

The Florida Department of Economic Opportunity (DEO) would like to notify you of an upcoming webinar on the Federal Bonding Program. This webinar will provide career center staff with an overview of the program’s history, purpose, target population, EFM documentation, and overall process for submitting bonding paperwork.

A Bonding Specialist should be designated for “each” career center in your Local Workforce Development Area (LWDA) and those individuals should participate on this webinar. Registration is required in advance. Updated bonding forms and resources can be found at http://www.floridajobs.org/business-growth-and-partnerships/for-employers/find-tax-credit-and-incentive-programs/federal-bonding-program

Webinar Information:

- **Session 1**
  - Tuesday, April 19, 2016 at 10:00 to 11:30 am
  - Register in advance at: https://attendee.gototraining.com/r/3519756996409735681
    - Call in to the conference number: 1-888-670-3525
    - Participant Code: 6280534727

- **Repeat of Session 1**
  - Tuesday, April 26, 2016 at 10:00 to 11:30 am
  - Register in advance at: https://attendee.gototraining.com/r/6862845190409233922
    - Call in to the conference number: 1-888-670-3525
    - Participant Code: 6280534727

Please email questions about:

- Federal Bonding Program to federalbondingprogram@deo.myflorida.com
- One Stop and Program Support Webinars to wfstraining@deo.myflorida.com

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