MEMORANDUM

DATE: October 2, 2015

TO: Local Workforce Development Area (LWDA) Executive Directors

FROM: Lois A. Scott, Chief, Bureau of One-Stop and Program Support

SUBJECT: Employment Eligibility Form I-9 Requirement Rescinded on Staff Referrals to H-2B Job Orders

In accordance with the revised H-2B regulations 20 CFR 655.47, effective April 29, 2015, the Employment Eligibility form I-9 is no longer required to be completed on staff referrals to H-2B job orders. This change, also eliminates the requirement for DEO form 516 INS to be completed on H-2B staff referrals. Staff referrals to H-2B job orders should continue to be made if requested by a jobseeker. However, the additional step of completion of the I-9 and 516 INS is no longer required.

Please share this information with all staff. If you have any questions, please contact staff through the Wagner Peyser mailbox at wagner.peyser@deo.myflorida.com.

LAS/odm

Cc: Tom Clendenning
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    Michael Lynch
    Trina Travis
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