




Jeb Bush
Governor
Susan Pareigis
Director

MEMORANDUM

DATE: December 21, 2005

TO: Regional Workforce Board Executive Directors

FROM: 
Susan Simpler, Deputy Director for Workforce Services

SUBJECT: Participant Reporting Instructions for Florida reBuilds

Attached are two sets of Participant Reporting Instructions for Florida rebuilds, one for Entry Level Skills, and one for Incumbent Workers – Skills Upgrade/Advanced Skills. It should be noted that a project code has been assigned for each set of instructions. The purpose of the Florida rebuilds is to address the need for skilled construction industry workers to meet the ongoing demands for building or repairing homes and businesses. Please use these instructions to track the participants in One-Stop Management Information System (OSMIS). For more information on Florida rebuilds refer to: <http://www.floridajobs.org/rebuildflorida/index.html> .

If you have any questions or need additional information on the reporting instructions, contact Dehryl McCall at: 850-245-7402.

SS/osd

Attachments

cc: Lois Scott
Alecia Shally
Jackie Phillips
Sheila J. Davenport

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For more information go to www.floridajobs.org