



Florida Job Growth Grant Fund Workforce Training Grant Proposal

Proposal Instructions: The Florida Job Growth Grant Fund Proposal (this document) must be completed and signed by an authorized representative of the entity applying for the grant. Please read the proposal carefully as some questions may require a separate narrative to be completed.

Entity Information

Name of Entity: Withlacoochee Technical College (WTC)

Federal Employer Identification Number (if applicable): ██████████

Contact Information:

Primary Contact Name: Gloria Bishop

Title: Director

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Inverness, FL 34450

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Workforce Training Grant Eligibility

Pursuant to 288.101, F.S., The Florida Job Growth Grant Fund was created to promote economic opportunity by improving public infrastructure and enhancing workforce training. This includes workforce training grants to support programs offered at state colleges and state technical centers.

Eligible entities must submit proposals that:

- Support programs and associated equipment at state colleges and state technical centers.
- Provide participants with transferable and sustainable workforce skills applicable to more than a single employer.
- Are offered to the public.
- Are based on criteria established by the state colleges and state technical centers.
- Prohibit the exclusion of applicants who are unemployed or underemployed.



1. Program Requirements:

Each proposal must include the following information describing how the program satisfies the eligibility requirements listed on page 1.

A. Provide the title and a detailed description of the proposed workforce training.

The name of the proposed workforce training program is the Citrus Construction Academy. The academy will be two-fold: 1 - providing high school/postsecondary students the opportunity to develop professional workplace competencies and skills while learning about the vast opportunities for a career in the construction industry; 2 - providing short-term continuing education to adults who need to enter the workforce quickly or those who have recently entered the construction field and need related job skill training. Both components will provide the opportunity for students to become OSHA certified and participate in on-the-job training and internships.

B. Describe how this proposal supports programs at state colleges or state technical centers.

Withlacoochee Technical College already offers a variety of vocational and technical programs. The addition of this construction academy would help support the growing needs for local, regional, and state for skilled construction trades employees. WTC already has the facilities and the training program capabilities to host this workforce training program. We need the funds to fit our facility with the proper training equipment, teacher salaries, and supplies to become a self sustaining program.

C. Describe how this proposal provides participants transferable, sustainable workforce skills applicable to more than a single employer.

Students will be learning skills in a variety of trade areas - electrical, masonry, carpentry, plumbing, air conditioning and heating, etc. - so graduates of the program can be employed by numerous types of construction related employers. New construction in Citrus and surrounding counties is continuing to increase. The Citrus Construction Academy is being formed due to the repeated requests by area contractors and county government trying to build a skilled workforce to fill their increasing job needs.

D. Does this proposal support a program(s) that is offered to the public?

Yes No

E. Describe how this proposal is based on criteria established by the state colleges and state technical centers.



This construction academy will offer both a Florida Department of Education clock hour program and a customized continuing workforce training program which fits with what state technical centers all over the state offer to their students. By offering these two types of programs we will be providing the skilled workers needed to fill the increasing demand in the construction trades, both in the short-term and the long-term. Technical centers have the infrastructure in place to provide relevant trainings and competencies to fill the large number of open positions.

F. Does this proposal support a program(s) that will not exclude unemployed or underemployed individuals?

Yes No



G. Describe how this proposal will promote economic opportunity by enhancing workforce training. Please include the number of jobs anticipated to be created from the proposed training. Further, please include the economic impact on the community, region, or state and the associated metrics used to measure the success of the proposed training.

Even though state unemployment rate is low, Citrus County has one of the highest unemployment rates in the state. Construction jobs currently exist and will likely spike as people continue to make Florida their home and the housing market recovers. This program will provide the skills necessary for employment with numerous employers in Citrus County. Currently we have construction trade business owners turning down work or not completing work on time because they cannot find qualified skilled employees. This academy will help resolve this issue by providing a pool of trained employees. We anticipate graduating 20 students from our regular CTE program - Building Trades and Construction Design Technology and 30 from our customized construction workforce training program over the next year. The employees will be OSHA certified and have NCCER certification in different construction trade areas. The total impact of the economic modeling data is a little over nine million in sales and seventy jobs.

This academy will also offer an alternative career path to high school students not wishing to go to college.

2. Additional Information:

A. Is this an expansion of an existing training program? Yes No

If yes, please provide an explanation for how the funds from this grant will be used to enhance the existing program.

WTC currently offers some construction related programs - ELW and ARH. The funds from this grant will begin two new construction related programs - Building Trades Construction Design Technology, a 900 clock hour program.

B. Does the proposal align with Florida’s Targeted Industries? (View Florida’s Targeted Industries here.)

Yes No

If yes, please indicate the targeted industries with which the proposal aligns.

If no, with which industries does the proposal align?

While it does not align with the targeted industries, the Construction Academy provides much needed training for permanent positions in an otherwise inconsistent workforce.

C. Does the proposal align with an occupation(s) on the Statewide Demand Occupations List and/or the Regional Demand Occupations List? (View Florida’s



[Demand Occupation Lists here.](#))

Yes No

If yes, please indicate the occupation(s) with which the proposal aligns.

If no, with which occupation does the proposal align?

The proposal aligns with several occupations on the Regional Demand Occupations List:
carpentry; masonry; plumbing; electrical; and carpentry.



- D. Indicate how the training will be delivered (e.g., classroom-based, computer-based, other).

If in-person, identify the location(s) (e.g., city, campus, etc.) where the training will be available.

If computer-based, identify the targeted location(s) (e.g. city, county, statewide) where the training will be available.

The training will be in-person with a combination of classroom, shop, and on the job training. All classroom and shop training will take place at WTC's campus - 1201 W. Main Street, Inverness, FL 34450. The on the job training and internships will be at various job site locations.

- E. Indicate the number of anticipated enrolled students and completers.

The anticipated number of students will be approximately 50 per year for both programs.

- F. Indicate the length of program (e.g., quarters, semesters, weeks, etc.), including anticipated beginning and ending dates.

Begin Date: The customized construction workforce training will begin January 2018 and will be 160 hours long. The Building Trades and Construction Design Technology program will begin August 2018 and is 900 hours long.

End Date: Customized Construction workforce training end date would be in March 2018 for the first class but we would offer the class at least one more time during 2018. The Building Trades and Construction Design Technology program will end March 2018. We would plan on starting another group of students in January 2019.

- G. Describe the plan to support the sustainability of the proposal.

WTC is working with the Citrus County Builder's Association, the Chamber of Commerce, the Citrus County Business Alliance, the Citrus Economic Development Authority, CareerSource, and Habitat for Humanity to assure that we are meeting the needs of our community by offering this training. We have a partnership with Habitat for Humanity following a sustainable model already employed in other Florida counties to build houses for charity. We will also be working with the high schools in our area to continue to generate an interest in the academy. WTC has an articulation agreement with Citrus County Schools and Sumter County Schools to provide our construction academy courses as an elective for juniors and seniors.



H. Identify any certifications, degrees, etc. that will result from the completion of the program. Please include the Classification of Instructional Programs (CIP) code if applicable.

Students will complete both programs with their 10 hour OSHA certification. Students who complete the customized construction workforce training program will have a certificate of completion from the Citrus Construction Academy. Students in the Building Construction Technology program will have the opportunity to earn multiple certificates from NCCER in the following areas - carpentry, electrical, HVAC, masonry, plumbing, painting, and sheet metal, as well as a certificate of completion from the Citrus Construction Academy.



I. Does this project have a local match amount?

Yes No

If yes, please describe the entity providing the match and the amount.

WTC is providing matching funds in kind by providing the building space for the programs, electricity, Internet access, and water.

J. Provide any additional information or attachments to be considered for the proposal.

We have letters of support from CareerSource and the Citrus Economic Development Authority.

3. Program Budget

Estimated Costs and Sources of Funding: Include all applicable workforce training costs and other funding sources available to support the proposal.

A. Workforce Training Project Costs:

Equipment	\$ 4,000		
Personnel	\$ 75,000		
Facilities	\$ 12,000		
Tuition	\$		
Training Materials	\$ 9,000		
Other	\$ 35,000	Please Specify:	supplies
Total Project Costs	\$ 135,000		-

B. Other Workforce Training Project Funding Sources:

City/County	\$		
Private Sources	\$		
Other (grants, etc.)	\$	Please Specify:	
Total Other Funding	\$		

Total Amount Requested \$ 135,000

Note: The total amount requested must equal the difference between the workforce training project costs in 3.A. and the other workforce training project funding sources in 3.B.



- C. Provide a detailed budget narrative, including the timing and steps necessary to obtain the funding, how equipment purchases will be associated with the training program, if applicable, and any other pertinent budget-related information.

We have the in kind donation from Withlacoochee Technical College (Citrus County School Board) of the classroom and shop space. In order to have our customized construction workforce training begin in January 2018 we would need to have an instructor hired by the end of November 2017 along with the purchase of equipment and supplies. The time-line for the regular CTE program - Building Trades and Construction Design Technology is that we would need to have an instructor hired by June 2018 along with any additional equipment and supplies.

4. Approvals and Authority

- A. If entity is awarded grant funds based on this proposal, what approvals must be obtained before it can execute a grant agreement with the Florida Department of Economic Opportunity (e.g., approval of a board, commission or council)?

WTC would need to take the grant award to the Citrus County School Board meeting and have it approved by the board.

- B. If approval of a board, commission, council or other group is needed prior to execution of an agreement between the entity and the Florida Department of Economic Opportunity:

- i. Provide the schedule of upcoming meetings for the group for a period of at least six months.

Our school board meets the second Tuesday of every month.

- ii. State whether that group can hold special meetings, and if so, upon how many days' notice.

The Citrus County School Board will not hold a special meeting to approve a grant.

- C. Attach evidence that the undersigned has all necessary authority to execute this proposal on behalf of the entity. This evidence may take a variety of forms, including but not limited to: a delegation of authority, citation to relevant laws or codes, policy documents, etc.



I, the undersigned, do hereby certify that I have express authority to sign this proposal on behalf of the above-described entity.

Name of Entity: Withlacoochee Technical College

Name and Title of Authorized Representative: Gloria Bishop

Representative Signature: Gloria Bishop

Signature Date: 9/15/17