



Florida Job Growth Grant Fund Workforce Training Grant Proposal

Proposal Instructions: The Florida Job Growth Grant Fund Proposal (this document) must be completed and signed by an authorized representative of the entity applying for the grant. Please read the proposal carefully as some questions may require a separate narrative to be completed.

Entity Information

Name of Entity: Suncoast Technical Education Center

Federal Employer Identification Number (if applicable): ██████████

Contact Information:

Primary Contact Name: Nicola Barlow

Title: Manager of Career Enhancement

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Brooksville, Florida, 34604

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Workforce Training Grant Eligibility

Pursuant to 288.101, F.S., The Florida Job Growth Grant Fund was created to promote economic opportunity by improving public infrastructure and enhancing workforce training. This includes workforce training grants to support programs offered at state colleges and state technical centers.

Eligible entities must submit proposals that:

- Support programs and associated equipment at state colleges and state technical centers.
- Provide participants with transferable and sustainable workforce skills applicable to more than a single employer.
- Are offered to the public.
- Are based on criteria established by the state colleges and state technical centers.
- Prohibit the exclusion of applicants who are unemployed or underemployed.

1. Program Requirements:

Each proposal must include the following information describing how the program satisfies the eligibility requirements listed on page 1.

A. Provide the title and a detailed description of the proposed workforce training.

Suncoast Technical Education Center is wanting to expand its Automotive offerings within the county to accommodate growing regional demand for automotive body and related repair and refinishing skills. Our proposed venture will encompass construction of a new building to house a 1400 hour program that will cover such basic and marketable skills as refinishing, sheet-metal repair, frame and unibody squaring and aligning, use of fillers, paint systems and undercoats, welding skills, mechanical skills, trim-hardware maintenance, glass servicing and repair. A program of this diversity will offer students a unique opportunity to learn a variety of much needed skills that are in demand locally.

B. Describe how this proposal supports programs at state colleges or state technical centers.

This proposal is directly related to classroom instruction in the Automotive Collision Technology Technician program. The modular equipment needed, and physical infrastructure required, will ensure that the curriculum taught and the physical learning systems used are up to date and relevant to the current industry standard. Having relevant equipment provides more aligned learning outcomes. It also serves other state and technical colleges should students want to transfer to another institution we can be assured that content and industry knowledge being taught is current and relevant.

C. Describe how this proposal provides participants transferable, sustainable workforce skills applicable to more than a single employer.

The content of this course provides students with the opportunity to learn a variety of skills that include but are not limited to:

1. Mastery of tools and equipment relating to the automotive collision repair industry.
2. Vehicle maintenance and repair.
3. Vehicle painting - mixing, matching, applying and detailing.
4. Filling and paneling - repairs, replacements and adjustments including metal and body finishing, movable glass and hardware, plastics and adhesives, electrical and brakes.
5. Apply and understand damage analysis, estimating, vehicle construction and parts



identification.

6. Apply and execute metal welding, cutting and joining.
7. Conduct frame inspections and repairs, structure inspection, measurement, repair, fixed glass, steering and suspension, heating and air conditioning, cooling systems, drive train, fuel intake and exhaust systems and restraint systems.

The skills learned will provide students with the skills to work in a variety of automotive settings, from dealership through to paint shops and independents. We want to offer our students the opportunity to be proficient in a variety of trade skills for increased marketability.

D. Does this proposal support a program(s) that is offered to the public?

Yes No

E. Describe how this proposal is based on criteria established by the state colleges and state technical centers.

This proposal will enhance the existing automotive infrastructure within the school's program offerings. We currently offer an Automotive Service Technology 1 program at Suncoast Technical Education Center and the addition of an Automotive Collision Technology Technician course will provide much increased opportunity for the local population. The state colleges and state technical centers utilize Florida State Board of Education approved curriculum frameworks - these would be used by Suncoast Technical Education Center also. Skills learned within our program are aligned with programs operating at state colleges and technical centers.

F. Does this proposal support a program(s) that will not exclude unemployed or underemployed individuals?

Yes No



G. Describe how this proposal will promote economic opportunity by enhancing workforce training. Please include the number of jobs anticipated to be created from the proposed training. Further, please include the economic impact on the community, region, or state and the associated metrics used to measure the success of the proposed training.

We are vested in making our Automotive Collision Technology program a first class training facility to provide the workforce with trained talent locally. We work closely with advisory committees and we recognize that there will be a drain on the trained workforce as baby boomers retire. Local independents have stressed the need for skills that cover not only the basics of automotive repair and refinishing but that diagnostic and technical aptitudes taught increase. Together with collision repair skills we intend to provide a hub of skills training within our local community by providing our students with relevant technology skills that will meet employers needs.

We would anticipate creation of 15 jobs from this venture. With mean hourly earnings at \$19.96 per hour this would give trainees a livable way currently above the median household income of \$40,945. Metrics used to measure the success of the program would be completion and placement of trainees in the specific field aligned to national accreditation standards (Council on Occupational Education). We understand that providing skilled and trained workers provides greater opportunity for local employers to expand. We would pipeline relationships with industry specific employers to place trainees from the classroom to the field.

2. Additional Information:

A. Is this an expansion of an existing training program? Yes No

If yes, please provide an explanation for how the funds from this grant will be used to enhance the existing program.

B. Does the proposal align with Florida’s Targeted Industries? (View Florida’s [Targeted Industries here.](#))

Yes No

If yes, please indicate the targeted industries with which the proposal aligns.

If no, with which industries does the proposal align?

Automotive

C. Does the proposal align with an occupation(s) on the Statewide Demand



Occupations List and/or the Regional Demand Occupations List? (View Florida's [Demand Occupation Lists here.](#))

Yes No

If yes, please indicate the occupation(s) with which the proposal aligns.

If no, with which occupation does the proposal align?

Automotive Body and Related Repairs (493021)



D. Indicate how the training will be delivered (e.g., classroom-based, computer-based, other).

If in-person, identify the location(s) (e.g., city, campus, etc.) where the training will be available.

If computer-based, identify the targeted location(s) (e.g. city, county, statewide) where the training will be available.

Training will be fully classroom based on the campus at Suncoast Technical Education Center. We would open a Council On Occupational Education approved extension campus at 700 Bell Avenue, Brooksville, Florida, 34601.

E. Indicate the number of anticipated enrolled students and completers.

Anticipate 15 enrolled students that we would expect to become completers.

F. Indicate the length of program (e.g., quarters, semesters, weeks, etc.), including anticipated beginning and ending dates.

Begin Date: Aug 2019 End Date: Jan 2021

G. Describe the plan to support the sustainability of the proposal.

Our programs are supported by Florida Workforce Dollars annually ,and tuition from students . These will provide our primary income sources. We will work to attain Title IV funding to open up opportunity for those excluded from taking the Automotive Collision Technology program due to financial restrictions. The program will be offered for 24 hours per week to accommodate the long range plan of achieving Title IV status

H. Identify any certifications, degrees, etc. that will result from the completion of the program. Please include the Classification of Instructional Programs (CIP) code if applicable.

Technical Certificate in Automotive Collision Technology Technician (CIP 0647060306).

A.S.E. (NIASE029) Painting & Refinishing (B2)



I. Does this project have a local match amount?

Yes No

If yes, please describe the entity providing the match and the amount.

J. Provide any additional information or attachments to be considered for the proposal.

We would hope that long term the program could be offered to younger trainees within the County through the use of a shared facility. This will increase the number of trained Automotive Collision Technology Technicians locally. We would also look to have the program nationally accredited through two mechanisms. Firstly, NATEF (National Automotive Technicians Education Foundation) and COE (The Council on Occupational Education) which is our school's national accreditation agency.

3. Program Budget

Estimated Costs and Sources of Funding: Include all applicable workforce training costs and other funding sources available to support the proposal.

A. Workforce Training Project Costs:

Equipment	<u>\$ 156,000</u>		
Personnel	<u>\$ 147,310</u>		
Facilities	<u>\$ 2,000,000</u>		
Tuition	<u>\$</u>		
Training Materials	<u>\$ 5,000</u>		
Other	<u>\$ 5,000</u>	Please Specify:	Accreditation
Total Project Costs	<u>\$ 2,313,310</u>		Costs - NATEF & COE

B. Other Workforce Training Project Funding Sources:

City/County	<u>\$ 0</u>		
Private Sources	<u>\$ 0</u>		
Other (grants, etc.)	<u>\$ 147,310</u>	Please Specify:	Workforce
Total Other Funding	<u>\$ 0</u>		Development Funding
Total Amount Requested	<u>\$ 2,166,000</u>		



Note: The total amount requested must equal the difference between the workforce training project costs in 3.A. and the other workforce training project funding sources in 3.B.

C. Provide a detailed budget narrative, including the timing and steps necessary to obtain the funding, how equipment purchases will be associated with the training program, if applicable, and any other pertinent budget-related information.

1. Project Application submission.
2. Establish budget and Scope of Work from allotted funds.
3. Advertise for architectural services (3 weeks including Budget Scope).
4. Advertise for 4 weeks, 3 weeks for short list, interview and selection.
5. Allow 4 weeks for School Board approval and issuance of agreement (includes attorney review time).
6. Allow 6 months for design.
7. Allow one year for construction.
8. Prepare purchase orders for equipment
9. Occupancy.

The line item provided for equipment is separate to the building costs. The Manager of Planning, Design and Construction for Hernando County School District confirmed \$2,000,000 for a new build to include code plus EPA requirements.

4. Approvals and Authority

A. If entity is awarded grant funds based on this proposal, what approvals must be obtained before it can execute a grant agreement with the Florida Department of Economic Opportunity (e.g., approval of a board, commission or council)?

The approval of Hernando County School Board would be required for the grant agreement.

B. If approval of a board, commission, council or other group is needed prior to execution of an agreement between the entity and the Florida Department of Economic Opportunity:

- i. Provide the schedule of upcoming meetings for the group for a period of at least six months.

School Board Meetings held at 6pm on the following dates:

10-30-17, 10-17-17, 11-7-17, 11-21-17, 1-23-18, 2-6-18, 2-20-18, 3-6-18,
3-20-18

- ii. State whether that group can hold special meetings, and if so, upon how many days' notice.

The School Board can hold special meetings - to meet the legal requirements, two weeks notice is needed for advertisement publication.



- C. Attach evidence that the undersigned has all necessary authority to execute this proposal on behalf of the entity. This evidence may take a variety of forms, including but not limited to: a delegation of authority, citation to relevant laws or codes, policy documents, etc.



I, the undersigned, do hereby certify that I have express authority to sign this proposal on behalf of the above-described entity.

Name of Entity: Suncoast Technical Education Center

Name and Title of Authorized Representative: Sophia Watson, Supervisor of Adult & Technical Education

Representative Signature: _____

Signature Date: _____