



**Florida Job Growth Grant Fund
Workforce Training Grant Proposal**

Proposal Instructions: The Florida Job Growth Grant Fund Proposal (this document) must be completed and signed by an authorized representative of the entity applying for the grant. Please read the proposal carefully as some questions may require a separate narrative to be completed.

Entity Information

Name of Entity: Florida Gateway College

Federal Employer Identification Number (if applicable): ██████████

Contact Information:

Primary Contact Name: Dr. Lawrence Barrett

Title: President

Mailing Address: 149 SE College Place
Lake City, FL 32025

Phone Number: 386-754-4200

Email: president@fgc.edu

Workforce Training Grant Eligibility

Pursuant to 288.101, F.S., The Florida Job Growth Grant Fund was created to promote economic opportunity by improving public infrastructure and enhancing workforce training. This includes workforce training grants to support programs offered at state colleges and state technical centers.

Eligible entities must submit proposals that:

- Support programs and associated equipment at state colleges and state technical centers.
- Provide participants with transferable and sustainable workforce skills applicable to more than a single employer.
- Are offered to the public.
- Are based on criteria established by the state colleges and state technical centers.
- Prohibit the exclusion of applicants who are unemployed or underemployed.



1. Program Requirements:

Each proposal must include the following information describing how the program satisfies the eligibility requirements listed on page 1.

- A. Provide the title and a detailed description of the proposed workforce training.

Please see attached Word document: "Florida Gateway College-FL Job Growth Word Document 2017".

- B. Describe how this proposal supports programs at state colleges or state technical centers.

Please see attached Word document: "Florida Gateway College-FL Job Growth Word Document 2017".

- C. Describe how this proposal provides participants transferable, sustainable workforce skills applicable to more than a single employer.

Please see attached Word document: "Florida Gateway College-FL Job Growth Word Document 2017".

- D. Does this proposal support a program(s) that is offered to the public?

Yes No

- E. Describe how this proposal is based on criteria established by the state colleges and state technical centers.

Please see attached Word document: "Florida Gateway College-FL Job Growth Word Document 2017".

- F. Does this proposal support a program(s) that will not exclude unemployed or underemployed individuals?

Yes No



G. Describe how this proposal will promote economic opportunity by enhancing workforce training. Please include the number of jobs anticipated to be created from the proposed training. Further, please include the economic impact on the community, region, or state and the associated metrics used to measure the success of the proposed training.

Please see attached Word document: "Florida Gateway College-FL Job Growth Word Document 2017".

2. Additional Information:

A. Is this an expansion of an existing training program? Yes No

If yes, please provide an explanation for how the funds from this grant will be used to enhance the existing program.

If additional space is needed, attach a word document with your entire answer.

B. Does the proposal align with Florida's Targeted Industries? (View Florida's Targeted Industries here.)

Yes No

If yes, please indicate the targeted industries with which the proposal aligns.

If no, with which industries does the proposal align?

Other Manufacturing/Automotive & Marine

C. Does the proposal align with an occupation(s) on the Statewide Demand Occupations List and/or the Regional Demand Occupations List? (View Florida's Demand Occupation Lists here.)

Yes No

If yes, please indicate the occupation(s) with which the proposal aligns.

If no, with which occupation does the proposal align?

Automotive Service Technicians and Mechanics

- D. Indicate how the training will be delivered (e.g., classroom-based, computer-based, other).

If in-person, identify the location(s) (e.g., city, campus, etc.) where the training will be available.

If computer-based, identify the targeted location(s) (e.g. city, county, statewide) where the training will be available.

Please see attached Word document: "Florida Gateway College-FL Job Growth Word Document 2017".

- E. Indicate the number of anticipated enrolled students and completers.

32 students (first year); 48 students (second year); 48 students (third year)

- F. Indicate the length of program (e.g., quarters, semesters, weeks, etc.), including anticipated beginning and ending dates.

Begin Date: Summer 2018 End Date: Fall 2018

- G. Describe the plan to support the sustainability of the proposal.

A majority of the costs for this program involve one-time purchases necessary for initial start-up. Continuation of the program's goals, and efforts to achieve desired outcomes will rest on industry support, local and regional commitments and student tuition and fees.

- H. Identify any certifications, degrees, etc. that will result from the completion of the program. Please include the Classification of Instructional Programs (CIP) code if applicable.

Program completion will result in the award of the 24 hour College Credit Certificate in Automotive Service Technology (CIP Number 061508031).



I. Does this project have a local match amount?

Yes No

If yes, please describe the entity providing the match and the amount.

Please see attached Word document: "Florida Gateway College-FL Job Growth Word Document 2017".

J. Provide any additional information or attachments to be considered for the proposal.

If additional space is needed, attach a word document with your entire answer.

3. Program Budget

Estimated Costs and Sources of Funding: Include all applicable workforce training costs and other funding sources available to support the proposal.

A. Workforce Training Project Costs:

Equipment	<u>\$ 375,000</u>		
Personnel	<u>\$ 147,000/year</u>		
Facilities	<u>\$ 640,000</u>		
Tuition	<u>\$ N/A as cost</u>		
Training Materials	<u>\$ 110,000</u>		
Other	<u>\$ _____</u>	Please Specify:	_____
Total Project Costs	<u>\$ 1,272,000</u>		

B. Other Workforce Training Project Funding Sources:

City/County	<u>\$ 0</u>		
Private Sources	<u>\$ 300,000</u>		
Other (grants, etc.)	<u>\$ 139,104</u>	Please Specify:	<u>Attached</u>
Total Other Funding	<u>\$ 439,104</u>		

Total Amount Requested **\$ 832,896**

Note: The total amount requested must equal the difference between the workforce training project costs in 3.A. and the other workforce training project funding sources in 3.B.



- C. Provide a detailed budget narrative, including the timing and steps necessary to obtain the funding, how equipment purchases will be associated with the training program, if applicable, and any other pertinent budget-related information.

Please see attached Word document: "Florida Gateway College-FL Job Growth Word Document 2017".

4. Approvals and Authority

- A. If entity is awarded grant funds based on this proposal, what approvals must be obtained before it can execute a grant agreement with the Florida Department of Economic Opportunity (e.g., approval of a board, commission or council)?

Contingent upon the award of grant funds based on this proposal, approval by the college's Board of Trustees must be obtained prior to execution of the agreement.

- B. If approval of a board, commission, council or other group is needed prior to execution of an agreement between the entity and the Florida Department of Economic Opportunity:

- i. Provide the schedule of upcoming meetings for the group for a period of at least six months.

Please see attached Word document: "Florida Gateway College-FL Job Growth"

- ii. State whether that group can hold special meetings, and if so, upon how many days' notice.

The Board of Trustees can hold special meetings upon 14 days' notice.

- C. Attach evidence that the undersigned has all necessary authority to execute this proposal on behalf of the entity. This evidence may take a variety of forms, including but not limited to: a delegation of authority, citation to relevant laws or codes, policy documents, etc.



I, the undersigned, do hereby certify that I have express authority to sign this proposal on behalf of the above-described entity.

Name of Entity: Florida Gateway College

Name and Title of Authorized Representative: Dr. Lawrence Barrett, President

Representative Signature: *Lawrence M Barrett*

Signature Date: 8/9/17

FLORIDA GATEWAY COLLEGE

POLICY

TITLE: Duties, Powers, and Responsibilities
of the President

NUMBER: 6Hx12:2-03

AUTHORITY: District Board of Trustees

PAGE: 1

RESPONSIBILITY: President

OTHER: Florida Statues 1001.02(1); 1001.02(9); 1001.64 DATE: See History Below

It is the policy of the District Board of Trustees that the President of Florida Gateway College is the executive officer of the College. The President is charged in the State Board of Education Rules and in the policies of the Florida Gateway College District Board of Trustees with carrying out the policies of the Board and with administering the College in the most efficient and effective manner possible. The President is responsible for the establishment of an administrative organization appropriate to the size, complexity, and objectives of the College.

The Board delegates to the President the function of taking required actions and designing the detailed internal procedures under which the College will be operated to implement Board policies and other legal requirements.

History: Adopted: 7/14/87; Effective: 7/14/87; Revised: 1/12/93, 8/8/17