



**Florida Job Growth Grant Fund  
Public Infrastructure Grant Proposal**

Proposal Instructions: The Florida Job Growth Grant Fund Proposal (this document) must be completed by the governmental entity applying for the grant and signed by either the chief elected official, the administrator for the governmental entity or their designee. Please read the proposal carefully as some questions may require a separate narrative to be completed.

**Governmental Entity Information**

Name of Governmental Entity: City of Palatka

Government Federal Employer Identification Number: [REDACTED]

**Contact Information:**

Primary Contact Name: Jonathan Griffith

Title: Public Works Director

Mailing Address: 201 North Second Street  
Palatka, FL 32177

Phone Number: 386 916 3163

Email: jcgriffith@palatka-fl.gov

**Public Infrastructure Grant Eligibility**

Pursuant to section 288.101, F.S., the Florida Job Growth Grant Fund was created to promote economic opportunity by improving public infrastructure and enhancing workforce training. Eligible governmental entities that wish to access this grant fund must submit public infrastructure proposals that:

- Promote economic recovery in specific regions of the state, economic diversification or economic enhancement in a targeted industry. (View Florida's [Targeted Industries here.](#))
- Are not for the exclusive benefit of any single company, corporation or business entity.
- Are for infrastructure that is owned by the public and is for public use or predominately benefits the public.



**1. Program Requirements:**

Each proposal must include the following information describing how the project satisfies eligibility requirements listed on page 1.

A. Provide the title and a detailed description of the public infrastructure improvements.

Palatka Potable Water Improvement and Expansion Project - See attached for detailed description

B. Is this infrastructure owned by the public?

Yes       No

C. Is this infrastructure for public use or does it predominately benefit the public?

Yes       No

D. Will the public infrastructure improvements be for the exclusive benefit of any single company, corporation or business entity?

Yes       No

E. Provide a detailed explanation of how the public infrastructure improvements will connect to a broader economic development vision for the community and benefit additional current or future businesses.

This public infrastructure improvement connects to a broader economic development vision for the community and benefit not only existing businesses but future businesses as well. Palatka's development vision, specifically page 9 of the Economic Growth Element of the City of Palatka's Comprehensive plan, states:

"In order to become competitive... there is a need for fully entitled, infrastructure ready non-residential lands within the City."

This improvement will ensure quality drinking water delivery to important core areas that are ripe for development and will give Palatka a needed advantage with companies looking to expand and/or relocate.

**F. Provide a detailed description of, and quantitative evidence demonstrating, how the proposed public infrastructure project will promote:**

- Economic recovery in specific regions of the state;
- Economic diversification; or
- Economic enhancement of a Targeted Industry (View Florida's [Targeted Industries here.](#))
  - As part of this response, describe how the project will promote specific job growth. Include a description of the number of jobs that will be retained or created, the average wages of such jobs, and in which industry(ies) the jobs will be created using the North American Industry Classification System ([NAICS](#)) codes. Where applicable, you may list specific businesses that will retain or grow jobs or make capital investment.
  - Further, include the economic impact on the community, region, or state and the associated metrics used to measure the success of the proposed project.

This proposed project will promote economic recovery in an area of rural economic concern. Palatka is currently comprised of households with low to moderate income levels, lower than average property values, higher than average unemployment rates and higher than average percentage of households living below the poverty line. The economic stimulus that this project could support would be immediately noticeable within this REDI community. The City is pro-actively financing a portion of this project and additional funding is being pursued from available outside sources, such as Cost Share Grants from the St Johns River Water Management District.

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If additional space is needed, attach a word document with your entire answer.



**2. Additional Information:**

A. Is this project an expansion of an existing infrastructure project?

Yes       No

B. Provide the proposed commencement date and number of days required to complete construction of the public infrastructure project.

Funded portion is underway. Upon funding, project completion within 24 months.

C. What is the location of the public infrastructure? (Provide the road number, if applicable.)

See Attachment A

D. Who is responsible for maintenance and upkeep? (Indicate if more than one are applicable.)

Federal     State     County     City     Other \_\_\_\_\_

E. What permits are necessary for the public infrastructure project?

Florida Department of Environmental Protection

F. Detail whether required permits have been secured, and if not, detail the timeline for securing these permits. Additionally, if any required permits are local permits, will these permits be prioritized?

Permits are required from FDEP and currently 50% of the project is permitted and the remainder will be permitted within 2-3 months of award.

G. What is the future land use and zoning designation on the proposed site of the infrastructure improvements, and will the improvements conform to those uses?

The future land use and zoning designations for the three project areas are in line with the planned improvements. Project One area is a mix of residential, and commercial. There are several vacant properties of varying sizes to support a range of industry. Project Two area supports the growing health care corridor and the industrial areas available near the City Airport. Project Three area gives support for needed residential expansion to support an influx of employees to new industry.



H. Will an amendment to the local comprehensive plan or a development order be required on the site of the proposed project or on adjacent property to accommodate the infrastructure and potential current or future job creation opportunities? If yes, please detail the timeline.

Yes  No

If additional space is needed, attach a word document with your entire answer.

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I. Is the project ready to commence upon grant fund approval and contract execution? If no, please explain.

Yes  No

If additional space is needed, attach a word document with your entire answer.

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J. Does this project have a local match amount?

Yes  No

If yes, please describe the entity providing the match and the amount.

The City has funded 199,630 from the Utility Fund and Better Place Fund towards engineering costs and has been awarded two SJRWMD Grants totalling \$1,000,000.

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K. Provide any additional information or attachments to be considered for this proposal.

See Attachment B

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**3. Program Budget**

**Estimated Costs and Sources of Funding:** Include all applicable public infrastructure costs and other funding sources available to support the proposal.

**A. Public Infrastructure Project Costs:**

Construction	\$ 8,658,000		
Reconstruction	\$		
Design & Engineering	\$ 199,630		
Land Acquisition	\$		
Land Improvement	\$		
Other	\$	Please Specify:	_____
<b>Total Project Costs</b>	<b>\$ 8,857,630</b>		

**B. Other Public Infrastructure Project Funding Sources:**

City/County	\$ 199,630		
Private Sources	\$		
Other (grants, etc.)	\$ 1,000,000	Please Specify:	<u>SJRWMD</u>
<b>Total Other Funding</b>	<b>\$</b>		
<b>Total Amount Requested</b>	<b>\$ 7,658,000</b>		

**Note:** The total amount requested must equal the difference between the public infrastructure project costs in 3.A. and the other public infrastructure project funding sources in 3.B.

**C. Provide a detailed budget narrative, including the timing and steps necessary to obtain the funding and any other pertinent budget-related information.**

\$1,000,000 in funding from SJRWMD has been obtained through Cost Share Grants.  
 \$199,630 in funding from the Utility Line and Better Place Funds from the City of Palatka.  
 The City is actively seeking the additional 7.6 million necessary to complete the project areas. The City recognizes that certain limitations might apply to this funding source and the project can be broken into phases to conform with any monetary award.



#### **4. Approvals and Authority**

- A. If the governmental entity is awarded grant funds based on this proposal, what approvals must be obtained before it can execute a grant agreement with the Florida Department of Economic Opportunity (e.g., approval of a board, commission or council)?**

The grant acceptance would need a resolution passed by the City Commission.

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- B. If approval of a board, commission, council or other group is needed prior to execution of an agreement between the governmental entity and the Florida Department of Economic Opportunity:**

- i. Provide the schedule of upcoming meetings for the group for a period of at least six months.**

The City Commission meets the second and fourth Thursdays of each month.

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- ii. State whether that group can hold special meetings, and if so, upon how many days' notice.**

Special meetings require 48 hours notice

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- C. Attach evidence that the undersigned has all necessary authority to execute this proposal on behalf of the governmental entity. This evidence may take a variety of forms, including but not limited to: a delegation of authority, citation to relevant laws or codes, policy documents, etc.**



I, the undersigned, do hereby certify that I have express authority to sign this proposal on behalf of the above-described governmental entity.

Name of Governmental Entity: \_\_\_\_\_

Name and Title of Authorized Representative: \_\_\_\_\_

Representative Signature: **Print, sign, scan and attach with form submission.** \_\_\_\_\_

Signature Date: \_\_\_\_\_