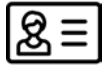




### Valid Photo I.D. For Applicant



- Driver License; OR
- State-issued ID; OR
- U.S. Passport.

### Income Documentation for All Adult Household Members (18+)

- Latest tax returns (2017 IRS 1040, 1040A or 1040EZ) signed and submitted, OR
- Documents of Income:
  - Salary/Wage: Last 3 months of pay stubs OR signed statement from employer stating wage and frequency of payment.
  - Benefits: Social security or disability, retirement, SSA, TANF, pension or annuity current letter of benefits (should include benefit amount).
  - Unemployment Income: current letter of benefits or printouts (should include benefit amount).

### Proof of All Insurance Covering the Damaged Property

If an applicant had homeowner and or flood insurance at the time of Hurricane Irma, he/she must provide a copy of the claim summary (outlining structural payments vs. contents) including the date of the claim, applicant name, damaged residence address and net claim amount.

- Homeowner's Insurance Policy Number
- Flood Insurance Policy Number

### Proof of Ownership

#### Stick-Built Structures

Proof of ownership must be at the time of Hurricane Irma (September 10, 2017) and have maintained ownership to date.

- Copy of 2017 Property Tax Record (must have proof of payment/tax records)

If we are unable to verify ownership per the 2017 tax rolls, you will be required to provide one (1) of the following:

- Warranty Deed
- Fee Simple Title
- Life Estate/Trusts
- 99-year leasehold interest as lessee
- Court Order/Judgement
- Proof of mortgage - (Can only be used in conjunction with other ownership documents - must be dated at the time of the storm)
- Act of Donation

#### Manufactured/Mobile Home Structures

Proof of structure ownership must be at the time of Hurricane Irma (September 10, 2017) and have maintained ownership to date.

- Copy of 2017 Property Tax Record (must have proof of payment/tax records)

If we are unable to verify ownership per the 2017 tax rolls (must have homestead exemption and state Mobile Home improvement or Manufactured House), you will be required to provide one (1) of the following:

- Certificate of title
- Bill of sale
- Registration certificate
- Cash deed (with 3rd party verification dated prior to Hurricane Irma event)



### Additional Required Documentation

(If applicable)

- Households with children under the age of 18 must submit:
  - Birth certificate, U.S. Passport or State-issued ID for each child
- If a household member is disabled, provide one (1) of the following:
  - Social Security Disability Statement
  - Letter from doctor stating applicant qualifies as disabled
  - Verification of Disability Form (see Rebuild Florida Intake Specialist for form)
- Applicant's Power of Attorney documentation

### Proof of Damage and Benefit Information

(Provide all that apply)

- Insurance claim information
- FEMA award letter
- SBA award letter
- Certification of damage

### Certifications and Authorizations

- Consent and Release of Personal Information Form
- Fraud Acknowledgement Regarding False or Misleading Statements Certification
- Right of Entry (ROE) Permit Form

### Helpful Information:

- This list comprises documents necessary to complete your application.
- After your initial application is submitted, a Rebuild Florida Intake Specialist will advise you of any additional required documentation.
- Translation services are available through the Rebuild Florida Customer Center (844-833-1010) and at Rebuild Florida Centers (check [www.rebuildflorida.gov](http://www.rebuildflorida.gov) for locations).
- Questions can be sent to [RebuildFlorida@mydeo.myflorida.gov](mailto:RebuildFlorida@mydeo.myflorida.gov)
- All records must be from August or September 2017, the month preceding or in which Hurricane Irma occurred, and must match the name and damaged property address on the application.
- All information provided to the program will be verified.
- For additional program information and updates, visit [www.RebuildFlorida.gov](http://www.RebuildFlorida.gov)

Information subject to change. Last revised: December 29<sup>th</sup>, 2018.