

Rick Scott
GOVERNOR



Cissy Proctor
EXECUTIVE DIRECTOR

MEMORANDUM

DATE: April 6, 2016
TO: Local Workforce Development Board Executive Directors
FROM: Lois A. Scott, Chief, Bureau of One-Stop and Program Support
SUBJECT: Federal Bonding Program Webinar - Bonding Specialist Designation

The Florida Department of Economic Opportunity (DEO) would like to notify you of an upcoming webinar on the Federal Bonding Program. This webinar will provide career center staff with an overview of the program's history, purpose, target population, EFM documentation, and overall process for submitting bonding paperwork.

A **Bonding Specialist** should be designated for "each" career center in your Local Workforce Development Area (LWDA) and those individuals should participate on this webinar. Registration is required in advance. Updated bonding forms and resources can be found at <http://www.floridajobs.org/business-growth-and-partnerships/for-employers/find-tax-credit-and-incentive-programs/federal-bonding-program>

Webinar Information:

❖ **Session 1**

- Tuesday, April 19, 2016 at 10:00 to 11:30 am
- Register in advance at: <https://attendee.gototraining.com/r/3519756996409735681>
 - Call in to the conference number: **1-888-670-3525**
 - Participant Code: **6280534727**

❖ **Repeat of Session 1**

- Tuesday, April 26, 2016 at 10:00 to 11:30 am
- Register in advance at: <https://attendee.gototraining.com/r/6862845190409233922>
 - Call in to the conference number: **1-888-670-3525**
 - Participant Code: **6280534727**

Please email questions about:

- Federal Bonding Program to federalbondingprogram@deo.myflorida.com
- One Stop and Program Support Webinars to wfstraining@deo.myflorida.com

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Florida Department of Economic Opportunity | Caldwell Building | 107 E. Madison Street | Tallahassee, FL 32399
866.FLA.2345 | 850.245.7105 | 850.921.3223 Fax
www.floridajobs.org | www.twitter.com/FLDEO | www.facebook.com/FLDEO

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