

Rick Scott
GOVERNOR



Cissy Proctor
EXECUTIVE DIRECTOR

M E M O R A N D U M

DATE: February 23, 2016

TO: Local Workforce Development Board Executive Directors

FROM: Lois A. Scott, Chief, Bureau of One-Stop and Program Support

SUBJECT: Announce the Rescheduled Date for the Wage Subsidy Training Webinar

The Florida Department of Economic Opportunity is providing the rescheduled date March 1, 2016 for the Wage Subsidy training webinar. We are asking that you register again if you plan to attend the rescheduled session.

Please pre-register by clicking on the individual training link. Once you have registered, you will receive a confirmation email containing information about joining the webinar. Also, you will have the option to add the information to your personal calendar. You will receive a reminder notice one day and one hour prior to the scheduled training. The phone number identified in the original memorandum has recently changed and is updated as well.

Note: To prevent any distractions, attendees are asked not to place your phones on hold during the presentation, cell phone ringers should be off and precaution should be taken regarding your surroundings that may be in a public area.

Florida Department of Economic Opportunity | Caldwell Building | 107 E. Madison Street | Tallahassee, FL 32399
866.FLA.2345 | 850.245.7105 | 850.921.3223 Fax
www.floridajobs.org | [www.twitter.com/FLDEO](https://twitter.com/FLDEO) | www.facebook.com/FLDEO

An equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. All voice telephone numbers on this document may be reached by persons using TTY/TDD equipment via the Florida Relay Service at 711.

Training Webinar Schedule

Training Process – Thursday, February 25, 2016 – 10:00 a.m. – 12 noon

Presenter: Carol Booth

<https://attendee.gotowebinar.com/register/1713359445125207809>

1-888-670-3525 - Participant code is 6280534727

Wage Subsidy Process – Tuesday, March 1, 2016 – 10:00 a.m. – 12 noon

Presenter: Kenton Buggs

<https://attendee.gototraining.com/r/7210596528132352002>

1-888-670-3525 - Participant code 6280534727

If you have any questions, please feel free to contact Mershal Noble at (850) 921-3317 or via email Mershal.Noble@deo.myflorida.com.

LAS/omn

cc: Tom Clendenning
Anita Richardson

