

Rick Scott
GOVERNOR




Cissy Proctor
EXECUTIVE DIRECTOR

MEMORANDUM

DATE: May 5, 2016

TO: Local Workforce Development Board Executive Directors

FROM: Lois A. Scott, Chief, Bureau of One-Stop and Program Support 

SUBJECT: 2016 Summer Youth Employment Guide

Attached is the Workforce Innovation and Opportunity Act (WIOA) and Temporary Assistance for Needy Families (TANF) [Summer Youth Employment Program Guide](#) that can be used to assist Local Workforce Development Boards with developing and operating a summer youth employment program. The guide contains information that will help in the design of your local program, including a review of existing law and guidance associated with summer youth employment activities under WIOA and TANF.

If you have any WIOA questions, please contact the WIOA Team at:
WIOA.Transition@deo.myflorida.com.

LAS/cn

cc: Tom Clendenning
Trina Travis
James Finch
Kenneth Williams