

# COMMUNITY PLANNING TECHNICAL ASSISTANCE GRANTS IMPLEMENTATION PLAN FY2015-2016

Division of Community Development  
December 2015

## **TABLE OF CONTENTS**

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<b>I.</b>	<b>OVERVIEW</b>	<b>1</b>
<b>II.</b>	<b>COMMUNITY PLANNING TECHNICAL ASSISTANCE</b>	<b>2</b>
	a. Grant Agreement Structure	2
	b. Community Planning Technical Assistance Grant Timeline	3
	c. Implementation Plan	3
<b>III.</b>	<b>CASE STUDIES</b>	<b>4</b>
	a. Regional Evaluation and Assessment, Indian River Lagoon	4
	b. U.S. Highway 90 Historic Resource Guides	5
	c. Smokey Hollow Neighborhood Heritage Pathways Plan	6
	d. Labelle Farm Tour	6
	e. Sanford Paw Park Master Plan	7
	f. Consumer Guide to the Polk County Land Development Code	8
	g. South Bay Parks Master Plan	8
<b>IV.</b>	<b>ATTACHMENTS</b>	
	a. FY 15-16 Implementation Plan	

## OVERVIEW

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In 2011, the Florida Legislature adopted the Community Planning Act directing the state land planning agency (DEO) to help communities find creative solutions to fostering vibrant, healthy communities, while protecting the functions of important state resources and facilities. In addition, the Act authorizes DEO and all other appropriate state and regional agencies to provide direct and indirect technical assistance within available resources.<sup>i</sup>

To implement the statute, DEO developed two technical assistance efforts for communities: (1) the Community Planning Technical Assistance Grant and (2) the Competitive Florida Partnership.

For Fiscal Year 2015-2016, Specific Appropriation 2237, Ch. 2015-232, Laws of Florida, appropriates \$1.6 million for technical planning assistance, including the Competitive Florida Partnership. The Specific Appropriation also requires submission of an implementation plan for use of the funds and a report that details the results of the Competitive Florida Partnership. This report provides an implementation plan for the Community Planning Technical Assistance Grant Program. The Competitive Florida Partnership is addressed in a separate report available at <http://www.floridajobs.org/news-center/reports-and-legislative-presentations>.

The **Community Planning Technical Assistance Grant** provides grant funds to local governments for activities identified by the grantees to foster vibrant, healthy communities through various planning activities.

The **Competitive Florida Partnership** provides grant funds to local governments for asset-based economic development planning and implementation. In addition, DEO staff provide technical assistance to the grantees in the form of planning assistance, research, resource matching, and implementation support.

## COMMUNITY PLANNING TECHNICAL ASSISTANCE

The purpose of the Community Planning Technical Assistance (CPTA) grants is to assist local governments in implementing a range of innovative planning projects that they identify as being important to their communities or region. Based on the FY 2015-2016 appropriation, DEO has awarded CPTA grants totaling \$1,225,000 to 38 local government or regional planning council applicants for completion of projects identified by the applicants as being important to their communities or regions. Many of these projects are intended to foster economic development.

### Community Planning Technical Assistance Grants FY 15-16 Facts

**Appropriation:** \$1.6 million

**Number of Projects Submitted:** 91

**Total Amount of Funding Requested:** \$3,126,051

**Number of Projects Awarded:** 38

**Total Amount of Funding Awarded:** \$1,225,000

**Award Range:** \$5,000 (single municipality) to \$155,000 (multi-jurisdictional)

### ***Grant Agreement Structure***

CPTA grant agreements are fixed price agreements. Advance payments are not provided to the grantees. Payment is issued after a grantee submits a work product that DEO determines to be consistent with the scope of work in the grant agreement. Work products are submitted according to deliverables schedules established by the grantees based on their assessments of the time required to complete the various project tasks identified in the grant agreements. Often a local government grantee must first seek approval from its commission or council before signing the agreement. The local process is different for every community but generally involves an advertised public hearing. After the agreement is signed, it is returned to DEO for execution. During this timeframe a significant amount of communication between the local government and DEO staff is required.

After execution of the agreement, initial project work involves preparatory work such as advertised kickoff public meetings and data collection. Local governments may also need to hire a consultant to help them carry out the tasks in the agreement. Most of the substantive work, and therefore most of the grant fund payments, occur near the end of the fiscal year. Typically, payments for initial deliverables occur in October or November of the fiscal year. Early deliverable due dates and grant fund payments are generally not feasible given the time required to complete the type of work undertaken by the grantees. The implementation plan attached to this report provides more

information on how the scopes of work are structured and reflects the work schedule and due dates identified by the grantees and agreed to by DEO.

***General FY 15-16 Community Planning Technical Assistance Grant Timeline***

<b>Date</b>	<b>Activity</b>
<b>April 27, 2015</b>	An Anticipated Funding Announcement was posted on the DEO website to ensure that applications could be received and reviewed and grant agreements could be executed as soon as possible after the budget was approved by the Governor.
<b>June 17, 2015</b>	Deadline to submit requests for funding to DEO; application review began.
<b>July 16, 2015</b>	DEO staff funding recommendations were provided to and approved by the community planning division director.
<b>July 24, 2015</b>	DEO began issuing award notification letters to successful grant applicants and notifying applicants that did not receive funding.
<b>November 30, 2015</b>	Internal anticipated deadline to complete coordination with grantees on the scopes of work and execute the grant agreements.
<b>October 30, 2015, through June 6, 2016</b>	The timeframe established in the various grant agreements for Grantees to submit deliverables to DEO. <i>See Exhibit 1, Implementation Plan by Quarter, CPTA Grants FY 2015-2016.</i>
<b>June 30, 2016</b>	All work under the grants is to be completed; grant agreements expire.

***Implementation Plan***

The attached spreadsheet details the CPTA Implementation Plan for FY 2015-2016. The implementation plan identifies:

1. Grantees,
2. Dollar amount of each grant,
3. Project description,
4. Individual deliverables/tasks for the project, and
5. Deliverable payment amounts and due dates.

Under the terms of the grant agreements, grantees may obtain DEO approval to extend any deliverable due date up to the end of the fiscal year if they encounter difficulties meeting the deliverable schedule. As a result, the actual deliverable due dates and related grant disbursements may occur later than the dates reflected in the implementation plan.

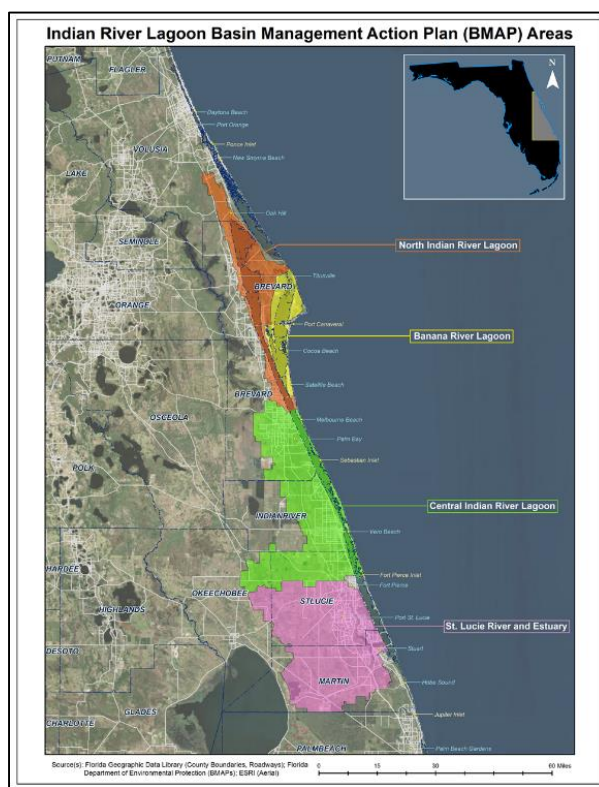
## CASE STUDIES

In FY 2014-2015, Florida counties, municipalities, and regional planning councils successfully completed 45 CPTA grant projects. Several of these projects have been highlighted as case studies to demonstrate the types of efforts undertaken with this funding.

### ***Regional Evaluation and Assessment, Indian River Lagoon***

#### ***East Central Florida and Treasure Coast Regional Planning Councils, \$75,000***

Water quality in the Indian River Lagoon, St. Lucie River, and St. Lucie Estuary has become impaired. The effects of this impairment are shared by five Florida counties: Brevard, Indian River, Martin, St. Lucie, and Volusia Counties. The Florida Department of Environmental Protection has adopted four Basin Management Action Plans (BMAPs) as blueprints for restoring these impaired waters by reducing pollutant inputs to meet the allowable loadings established in a Total Maximum Daily Load standard. For this grant project, the East Central Florida and Treasure Coast Regional Planning Councils located and mapped all outfalls to the four BMAP areas – North Indian River Lagoon, Banana River Lagoon, Central Indian River Lagoon, and St. Lucie River and Estuary – based on information from the water management district, the Florida Department of Transportation, and the affected municipalities and counties. The project will assist the impacted communities in understanding, quantifying, and prioritizing water quality improvement projects that will allow them to fully implement the BMAPs.

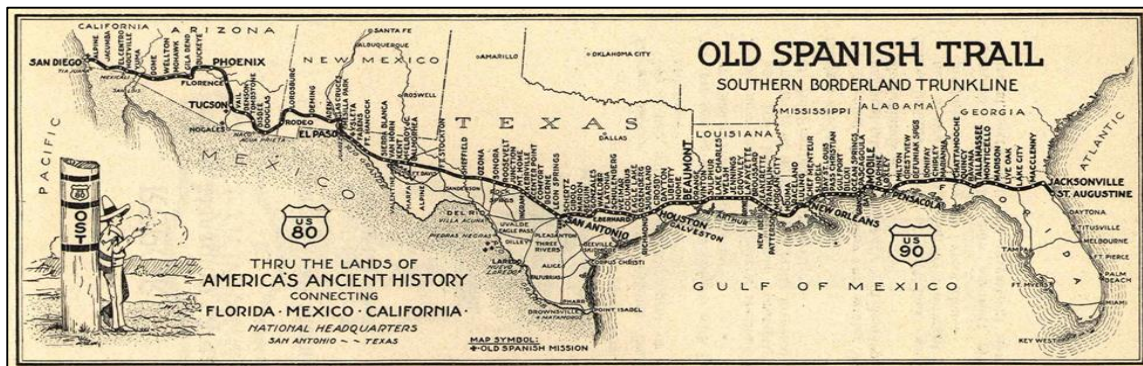




## ***U.S. Highway 90 Historic Resource Guides***

### ***Washington and Jackson Counties, \$20,000 each***

Old U.S. Highway 90 is part of the Old Spanish Trail, which runs from St. Augustine to Pensacola and continues on to San Diego, California. The tourist development councils in Washington and Jackson Counties envisioned a five-county planning effort to identify historic resources and events along old U.S. Highway 90 in Walton, Washington, Jackson, Holmes, and Gadsden Counties to attract visitors from I-10, supporting local communities and businesses. For the FY 2014-2015 grant cycle, Washington and Jackson Counties each completed their portions of the Highway 90 project. This allowed for a joint inventory of assets and the creation of a calendar of events to assist with the development of a historic resource guide for the counties. For FY 2015-2016, the remaining three counties – Walton, Holmes, and Gadsden – have received technical assistance grants for their portions of the Highway 90 project, which will complete this regional planning effort.



### ***Smokey Hollow Neighborhood Heritage Pathways Plan***

***City of Tallahassee (Leon County), \$25,000***

The Smokey Hollow Neighborhood in Tallahassee is a historic African-American neighborhood that existed from the late 1800s until 1960, when most of the houses were demolished. The recently completed Cascades Park, including a Smokey Hollow Neighborhood



Commemoration, is the city's newest social center, enhancing quality of life by offering one venue that brings together arts, entertainment, education, history, and wellness. Under this grant project, the city and the John G. Riley Center/Museum, located in the Smokey Hollow Neighborhood, engaged in public outreach and developed a plan for Heritage Pathways to link active pedestrian and vehicular transportation routes within the Smokey Hollow Neighborhood to Cascades Park, Myers Park, and downtown Tallahassee. The Smokey Hollow Commemoration at Cascades Park won top honors in the People's Choice awards, a statewide competition hosted by the Florida Chapter of the American Institute of Architects where votes are cast by Florida residents to honor buildings with the most community purpose and impact.

### ***Labelle Farm Tour***

***City of LaBelle (county seat, Hendry County), \$25,000***

To support the county's agricultural base, the city developed a pilot project to spur agritourism. The city developed a bus tour with 25 different destinations that is planned to run between five and six different bus schedules. The city created several reports to determine best locations and routes, scheduling, marketing, and a fully operational business plan.






### ***Paw Park Master Plan***

#### ***City of Sanford (Seminole County), \$25,000***

The city improved its Paw Park dog park – the first off-leash park in Central Florida – located near the Sanford courthouse to stimulate and frame redevelopment of its historic district. The design of the park was tailored to provide both canine and human enjoyment, with specialized landscaping, irrigation, and other inventive features. The project provided an opportunity for the city to review surrounding land uses, emphasize pedestrian uses in its historic district, and promote safety for people and pets, as well as create incentives for animal related and dog-friendly businesses to open in the area. The park and the surrounding area were designated by the city as Paw Park Village in 2013, and the city has obtained a \$70,000 commitment from the Seminole County Community Redevelopment Area for improvements to the park. Paw Park Village aligns with the city’s strategic priorities of promoting its distinct culture and unifying its downtown and waterfront.

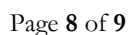


The county prepared a customer-friendly, easy-to-use consumer guide to the Polk County Land Development Code (LDC) by addressing the following questions:

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- The cover of the Polk County Land Development Code Customer Guide features a stylized logo at the top with a yellow sun rising over three blue and green curved lines. Below the logo, the text "POLK COUNTY" is written in a serif font. Underneath, a light blue horizontal band contains the text "POLK COUNTY LAND DEVELOPMENT CODE" in blue and "CUSTOMER GUIDE" in green. The bottom of the cover is decorated with wavy blue and green lines.

## *Parks Master Plan*

The city designed a conceptual master plan for Tanner Park and Cox Park to increase their use and desirability as public destinations. The master plan also includes an element to improve the State Road 80 corridor that runs between the two parks. The master plan, in part, is intended to lead to enhancements to the State Road 80 corridor to create a cohesive, attractive main street area to serve as a catalyst for economic development and redevelopment in South Bay.



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<sup>i</sup> Section 163.3168 Planning innovations and technical assistance.

- (1) The Legislature recognizes the need for innovative planning and development strategies to promote a diverse economy and vibrant rural and urban communities, while protecting environmentally sensitive areas. The Legislature further recognizes the substantial advantages of innovative approaches to development directed to meet the needs of urban, rural, and suburban areas.
- (2) Local governments are encouraged to apply innovative planning tools, including, but not limited to, visioning, sector planning, and rural land stewardship area designations to address future new development areas, urban service area designations, urban growth boundaries, and mixed-use, high-density development in urban areas.
- (3) The state land planning agency shall help communities find creative solutions to fostering vibrant, healthy communities, while protecting the functions of important state resources and facilities. The state land planning agency and all other appropriate state and regional agencies may use various means to provide direct and indirect technical assistance within available resources. If plan amendments may adversely impact important state resources or facilities, upon request by the local government, the state land planning agency shall coordinate multiagency assistance, if needed, in developing an amendment to minimize impacts on such resources or facilities.

# FY 2015 - 2016 Community Planning Technical Assistance Grants/Competitive Florida Implementation Plan

Florida Department of Economic Opportunity

Local Government	Project	Grant Award	Deliverables	Deliverable Due Date	Anticipated Payments Oct.-Dec. 2015	Anticipated Payments Jan.-Mar. 2016	Anticipated Payments Apr.-June 2016
Apalachicola, City of	Study the stormwater framework of the City and develop a work plan to address pollutants. Draft Land Development Regulations regarding stormwater fees within the City.	\$30,000	<b>Deliverable 1:</b> Identification of stormwater sources and stormwater conveyance areas with the City.	1/30/2016		\$9,000	
			<b>Deliverable 2:</b> Priority outfall sites and establish analytes to be monitored	3/30/2016			\$9,000
			<b>Deliverable 3:</b> Work Plan, data implementation and continued monitoring	4/30/2016			\$12,000
Appalachee Regional Planning Council (for Blountstown, City of)	Create a Strategic Community Vision Plan for downtown Blountstown and incorporate into the City's Comprehensive Plan	\$22,000	<b>Deliverable 1:</b> Conduct three Community Visioning Workshops and prepare a draft outline of Strategic Community Vision Plan.	2/12/2016		\$10,000	
			<b>Deliverable 2:</b> Draft Strategic Community Vision Plan and review by Main Street Board and City Council	4/15/2016			\$9,000
			<b>Deliverable 3:</b> Proposed Comprehensive Plan Amendment	5/31/2016			\$3,000
Dunnellon, City of	Assemble and update comprehensive plan.	\$50,000	<b>Deliverable 1:</b> Review ordinances adopting comprehensive plan and plan amendments and prepare an integrated comprehensive plan; hold a public kickoff workshop for plan amendments required based on an evaluation and appraisal review (EAR) of the plan.	12/31/2015		\$10,000	
			<b>Deliverable 2:</b> Prepare data and analysis for EAR-based plan amendments; draft the plan amendments.	2/12/2016		\$27,500	
			<b>Deliverable 3:</b> Public hearings related to EAR-based plan amendment; finalize draft EAR-based plan amendments for transmittal to review agencies; prepare written response to DEO's objections, recommendations, and comments report, if necessary.	6/6/2016			\$12,500
Holmes County	Create a Hwy. 90 Corridor Plan in concert with plans of Walton, Jackson, Washington, and Gadsden Counties; purpose is to draw visitors to the historic Hwy. 90 Corridor to enhance economic development.	\$20,000	<b>Deliverable 1:</b> Identify Stakeholders; Conduct a Stakeholder meeting; and Develop a Community Vision Statement.	1/29/2016		\$4,000	
			<b>Deliverable 2:</b> Create a Calendar of Community events of Historic Sites, Natural Resources, Recreation Sites, and other Social, Cultural, and Entertainment Venues.	3/4/2016		\$8,000	
			<b>Deliverable 3:</b> Prepare a draft Corridor Master Plan.	5/27/2016			\$8,000
Islamorada, Village of	Develop a revised Building Permit Allocation System that takes into account preferred development areas and environmentally sensitive areas. Provide a draft of revised Land Development Regulations incorporating the Allocation System and hold a public workshop to obtain feedback.	\$32,500	<b>Deliverable 1:</b> Define criteria and weight the components to be used in the evaluation of conservation priorities.	12/31/2015		\$12,500	
			<b>Deliverable 2:</b> Draft Revisions to Land Development Regulations regarding the Building Permit Allocation System.	3/1/2016		\$7,500	
			<b>Deliverable 3:</b> Prepare a GIS database evaluating vacant lands according to Deliverable 1 and map conservation priority areas as defined in Deliverable 1.	4/1/2016			\$7,500
			<b>Deliverable 4:</b> Public workshop	5/1/2016			\$5,000
Walton County	Create a Hwy. 90 Corridor Plan in concert with plans of Holmes, Jackson, Washington, and Gadsden Counties; purpose is to encourage visitors to the historic Hwy. 90 Corridor to enhance economic development.	\$20,000	<b>Deliverable 1:</b> Identify Stakeholders; Conduct a Stakeholder meeting; and Develop a Community Vision Statement.	1/29/2016		\$4,000	
			<b>Deliverable 2:</b> Create a Calendar of Community Events and Inventory Historic Sites, Natural Resources, Recreation Sites, and other Social, Cultural, and Entertainment Venues.	3/4/2016		\$8,000	
			<b>Deliverable 3:</b> Prepare a draft Corridor Master Plan.	5/27/2016			\$8,000

# FY 2015 - 2016 Community Planning Technical Assistance Grants/Competitive Florida Implementation Plan

Florida Department of Economic Opportunity

Local Government	Project	Grant Award	Deliverables	Deliverable Due Date	Anticipated Payments Oct.-Dec. 2015	Anticipated Payments Jan.-Mar. 2016	Anticipated Payments Apr.-June 2016
Gadsden County	Create a Hwy. 90 Corridor Plan in concert with similar plans for Walton, Holmes, Jackson, and Washington Counties; purpose is to draw visitors to the historic Hwy. 90 Corridor to enhance economic development.	\$20,000	<b>Deliverable 1:</b> Identify Stakeholders; Conduct a Stakeholder meeting; and Develop a Community Vision Statement.	1/29/2016		\$4,000	
			<b>Deliverable 2:</b> Create a Calendar of Community Events and Inventory Historic Sites, Natural Resources, Recreation Sites, and other Social, Cultural, and Entertainment Venues.	3/4/2016		\$8,000	
			<b>Deliverable 3:</b> Prepare a draft Corridor Master Plan.	5/27/2016			\$8,000
Alford, Town of	Analyze the Town's strengths, weaknesses, opportunities and threats, prepare a Vision Plan, and update the Town's comprehensive plan to enhance economic development.	\$22,000	<b>Deliverable 1:</b> Prepare Strengths, Weaknesses, Opportunities, and Threats (SWOT) analysis and Town Vision.	11/27/2015	\$12,500		
			<b>Deliverable 2:</b> Prepare a Targeted Industries List and Prepare draft amendments to the Economic Development Element to incorporate the new List.	1/29/2016		\$3,200	
			<b>Deliverable 3:</b> Prepare Proposed Amendments to the Future Land Use and Economic Development Elements.	5/31/2016			\$6,300
North Bay Village, City of	Produce an Economic Development and Redevelopment Strategic Plan	\$25,000	<b>Deliverable 1:</b> Data and analysis of redevelopment opportunities and new business opportunities.	11/30/2015	\$4,000		
			<b>Deliverable 2:</b> Identify demand for business and services.	1/16/2016		\$4,000	
			<b>Deliverable 3:</b> Identify and analyze Infrastructure conditions and needs for new business.	2/4/2016		\$3,000	
			<b>Deliverable 4:</b> Produce a Preliminary Draft Economic Development/Redevelopment Strategic Plan.	3/30/2016			\$10,000
			<b>Deliverable 5:</b> Obtain elected official & public comment on draft Strategic Plan.	4/15/2016			\$1,000
			<b>Deliverable 6:</b> Create draft 5-year Capital Improvement Plan to Implement the Strategic Plan.	5/5/2016			\$3,000
East Central Florida Regional Planning Council	Expand on Indian River Lagoon Outfall Project and update economic impact analysis for the Lagoon.	\$155,000	<b>Deliverable 1a:</b> Sea level rise impact analysis mapping methodology.	10/30/2015	\$3,000		
			<b>Deliverable 1b:</b> Final Report of findings of analysis and mapping for each of the five IRL counties.	12/30/2015		\$12,000	
			<b>Deliverable 2:</b> Updated County Atlases.	4/15/2016			\$15,000
			<b>Deliverable 3a:</b> Stormwater Maintenance Best Practice Strategy Report Table of Contents	11/15/2015	\$3,000		
			<b>Deliverable 3b:</b> Draft Stormwater Maintenance Best Practice Strategy Report	2/29/2016		\$9,500	
			<b>Deliverable 3c:</b> Final Stormwater Maintenance Best Practice Strategy Report	5/31/2016			\$12,500
			<b>Deliverable 4a:</b> Draft Economic Valuation Plan Outline and Methodology	12/1/2015	\$10,000		
			<b>Deliverable 4b:</b> Teleconference with Economic experts to discuss detailed data collection and	2/1/2016		\$30,000	
			<b>Deliverable 4c:</b> Technical call with presentation of preliminary results	4/1/2016			\$50,000
			<b>Deliverable 4d:</b> Final Economic Valuation Plan	5/31/2016			\$10,000
Daytona Beach, City of	Visual Imaging for Public Projects.	\$25,000	<b>Deliverable 1:</b> Conduct stakeholder meeting and site visits to identify unique assets from each district	12/16/2015	\$4,100		
			<b>Deliverable 2:</b> Compilation of information on public projects	3/15/2016		\$12,000	
			<b>Deliverable 3:</b> Character District Framework report	5/1/2016			\$5,500
			<b>Deliverable 4:</b> Prepare and present character study to stakeholders	5/15/2016			\$3,400
East Central Florida Regional Planning Council	Develop Orange County Food Production Strategic Plan.	\$30,000	<b>Deliverable 1:</b> Orange County Food Production Industry Profile	12/18/2015	\$18,000		
			<b>Deliverable 2:</b> Analysis of land use and zoning regulations related to food production and	4/8/2016			\$5,000
			<b>Deliverable 3:</b> Draft Orange County Food Production Strategic Plan	5/31/2016			\$7,000



# FY 2015 - 2016 Community Planning Technical Assistance Grants/Competitive Florida Implementation Plan

Florida Department of Economic Opportunity

Local Government	Project	Grant Award	Deliverables	Deliverable Due Date	Anticipated Payments Oct.-Dec. 2015	Anticipated Payments Jan.-Mar. 2016	Anticipated Payments Apr.-June 2016
Tampa Bay Regional Planning Council	Coast to Coast Trail Branding Image.	\$115,000	<b>Deliverable 1:</b> Coast to Coast Workshops to obtain input to create an opportunities inventory and Urban and Rural Design Overlay Study	12/31/2015		\$29,100	
			<b>Deliverable 2:</b> Assets and Opportunities Inventory	3/31/2016			\$55,200
			<b>Deliverable 3:</b> Draft Urban and Rural Design Overlay Study	5/31/2016			\$30,700
Indian Harbour Beach, City of	Comprehensive Stormwater Management Plan.	\$25,000	<b>Deliverable 1:</b> Assessment of existing and planned stormwater facilities within the City.	10/30/2015	\$2,500		
			<b>Deliverable 2:</b> Mapping the existing and planned stormwater facilities within the City along with costs and effect on TMDLs.	2/26/2016		\$12,500	
			<b>Deliverable 3:</b> Draft land development regulations for Stormwater Management BMPs and source control.	3/25/2016			\$5,000
			<b>Deliverable 4:</b> Final Stormwater Management Plan	5/27/2016			\$5,000
Franklin County	Create a GIS-based Planning Map for unincorporated Franklin County and make available via web link on County's website	\$25,000	<b>Deliverable 1:</b> Work Plan outlining the process for accomplishing the project, including timeline and methodology	11/15/2015	\$5,000		
			<b>Deliverable 2:</b> GIS Data Inventory and Planning Map	2/15/2016		\$8,000	
			<b>Deliverable 3:</b> Planning Map Weblink and related public information	4/15/2016			\$4,000
			<b>Deliverable 4:</b> Add GIS Zoning Layer to Planning Map, including modified Weblink and public information	5/15/2016			\$8,000
Hamilton County	Analyze Comprehensive Plan to address changes in statutes, streamline development review process and digitize and update Future Land Use Map	\$25,000	<b>Deliverable 1:</b> Identification of project stakeholders and conduct the first of two public workshops to gather input.	11/13/2015	\$1,500		
			<b>Deliverable 2:</b> Analysis of Comprehensive Plan to determine required modifications and prepare a detailed Comprehensive Plan Analysis Report summarizing the results.	12/18/2015	\$5,000		
			<b>Deliverable 3:</b> Analysis of Future Land Use Map to determine required modifications and prepare a detailed Future Land Use Map Analysis Report summarizing the results.	1/22/2016		\$9,000	
			<b>Deliverable 4:</b> Preparation of draft amendments to the Comprehensive Plan, including the Future Land Use Map.	2/26/2016		\$6,000	
			<b>Deliverable 5:</b> Conduct the second of two public workshops to gather comments and recommendations on the draft Comprehensive Plan text and Future Land Use Map amendments.	4/29/2016			\$1,500
			<b>Deliverable 6:</b> Updated plan amendments to reflect public input and conduct the first (transmittal) public hearing for amending the Comprehensive Plan.	5/16/2016			\$2,000
Jennings, Town of	Conduct a mapping study and analysis of the Town's current infrastructure and develop a 10-year plan for infrastructure repairs and expansion	\$25,000	<b>Deliverable 1:</b> Collection of data on existing infrastructure, including location of current facilities, capacities and service levels	11/30/2015	\$10,000		
			<b>Deliverable 2:</b> Analysis of data and facilities location maps and preparation of Infrastructure Analysis Report.	1/15/2016		\$10,000	
			<b>Deliverable 3:</b> 10-Year Infrastructure Improvement Plan, including list of facilities improvements needed and corresponding costs.	3/29/2016			\$3,000
			<b>Deliverable 4:</b> Preparation of draft text amendments to adopt the 10-Year Infrastructure Improvement Plan into the Comprehensive Plan, including those necessary to the Capital Improvements Element, adopting the 10-Year Infrastructure Plan by reference.	4/15/2016			\$1,000
			<b>Deliverable 5:</b> Public Hearing for Town Council to consider transmittal of proposed Comprehensive Plan amendments to adopt the 10-year Infrastructure Improvement Plan into the Comprehensive Plan.	5/31/2016			\$1,000

# FY 2015 - 2016 Community Planning Technical Assistance Grants/Competitive Florida Implementation Plan

Florida Department of Economic Opportunity

Local Government	Project	Grant Award	Deliverables	Deliverable Due Date	Anticipated Payments Oct.-Dec. 2015	Anticipated Payments Jan.-Mar. 2016	Anticipated Payments Apr.-June 2016
Madison County	Prepare comprehensive plan amendments to update the plans of the Town of Lee and the Town of Greenville and incorporate a new Economic Development Element into each of the two comprehensive plans.	\$39,000	<b>Deliverable 1:</b> Conduct roundtable public workshop for the <i>Town of Lee</i> Town Council, Planning Commission and others to gather input and ideas for developing a long range plan focused on economic development goals and Comprehensive Plan updates, and preparation of Summary Report to document and present all materials.	12/16/2015	\$2,500.00		
			<b>Deliverable 2:</b> Preparation of <i>Town of Lee</i> Draft Comprehensive Plan Update to existing Plan elements, including incorporation of new Economic Development Element.	2/26/2016		\$17,000	
			Planning Commission and others to gather input and ideas for developing a long range plan focused on economic development goals and Comprehensive Plan updates, and preparation of Summary Report to document and present all materials.	3/1/2016		\$2,500	
			<b>Deliverable 4:</b> Preparation of <i>Town of Greenville</i> Draft Comprehensive Plan Update to existing Plan elements, including incorporation of new Economic Development Element.	5/31/2016			\$17,000
Marathon, City of	Update Land Development Regulations to be consistent with the Principles for Guiding Development for the Florida Keys Area of Critical State Concern.	\$42,500	<b>Deliverable 1:</b> Define criteria and weight the components to be used in the evaluation of conservation priorities.	12/31/2015		\$12,500	
			<b>Deliverable 2:</b> Revise Land Development Regulations to address subdivision of land and the approval process.	1/30/2016		\$9,500	
			<b>Deliverable 3:</b> Revise Land Development regulations to address infrastructure requirements.	3/4/2016		\$9,500	
			<b>Deliverable 4:</b> Prepare A GIS database evaluating vacant lands according to Deliverable 1 and map conservation priority areas as defined in Deliverable 1.	4/1/2016			\$7,500
			<b>Deliverable 5:</b> Revise Land Development regulations to address the recognition of lawfully established units and a staff check list.	4/15/2016			\$3,500
Mascotte, City of	Update Land Development Regulations to be consistent with the Principles for Guiding Development for the Green Swamp Area of Critical State Concern and to adress previous DEO rejections.	\$10,000	<b>Deliverable 1:</b> Land Development Regulations to support the Green Swamp Comprehensive Plan that are consistent with the Principles Guiding Development in the Green Swamp (Chapter 28-26.003, Florida Administrative Code).	1/29/2016		\$5,000	
			<b>Deliverable 2:</b> Draft Revisions to Land Development Regulations regarding DEO Rejections and site plan approval process with regard to differencnt classes of development approval.	3/31/2016			\$5,000
Niceville, City of	Update Land Development Code to maintain consistency with the Future Land Use Element of the City's Comprehensive Plan, clarifying unclear and contradicting regulations	\$25,000	<b>Deliverable 1:</b> Draft Matrix Comparison of the existing and proposed Land Development Code (LDC) articles and sections, serving as the basis for developing the Draft LDC revisions.	11/30/2015	\$3,750		
			<b>Deliverable 2:</b> Development of Draft LDC revisions and conduct one or more Technical Review Meetings with City staff to review the LDC revisions, considering potential for preparing technical	2/15/2016		\$12,500	
			<b>Deliverable 3:</b> Selection of two or three articles of the Draft LDC for presentation at up to four Planning Commission Public Workshops, make any necessary changes to the Draft LDC based on these Workshops and prepare a Public Workshop Summary Report to compile all meeting notices, documents, and materials.	3/4/2016			\$5,000
			<b>Deliverable 4:</b> Advertise and hold one Planning Commission Public Hearing followed by one City Council Public Hearing to adopt the Revised LDC.	5/31/2016			\$3,750
St. Johns County	Conduct an analysis of the County's passive recreation parks to provide information to guide the County promote maximum use of the parks.	\$25,000	<b>Deliverable 1:</b> Survey and Public Information Strategy	1/26/2016		\$2,500	
			<b>Deliverable 2:</b> Data Compilation and Map Preparation	2/15/2016		\$2,500	
			<b>Deliverable 3:</b> Open House to obtain public input	3/1/2016		\$10,000	
			<b>Deliverable 4:</b> Draft Report	4/15/2016			\$7,500
			<b>Deliverable 5:</b> Final Report and PowerPoint Presentation	5/31/2016			\$2,500

# FY 2015 - 2016 Community Planning Technical Assistance Grants/Competitive Florida Implementation Plan

Florida Department of Economic Opportunity

Local Government	Project	Grant Award	Deliverables	Deliverable Due Date	Anticipated Payments Oct.-Dec. 2015	Anticipated Payments Jan.-Mar. 2016	Anticipated Payments Apr.-June 2016
Atlantic Beach, City of	Create a Community Redevelopment Area (CRA) to encourage the redevelopment of the Mayport Road corridor (Highway A1A).	\$25,000	<b>Deliverable 1:</b> Project Kickoff	1/15/2016		\$4,085	
			<b>Deliverable 2:</b> Technical Advisory Committee Meeting	3/16/2016		\$10,500	
			<b>Deliverable 3:</b> Community Outreach and Stakeholder Involvement	5/21/2016			\$10,415
Dade City	The City of Dade City, under its Neighborhood Improvement Program, will prepare a neighborhood plan for a specific neighborhood identified in the deliverables.	\$25,000	<b>Deliverable 1:</b> Collect Data and Establish Steering Committee	11/16/2015	\$1,060		
			<b>Deliverable 2:</b> Assess Existing Conditions	12/21/2015	\$5,130		
			<b>Deliverable 3:</b> Identify Issues, Opportunities, and Priorities	1/29/2016		\$3,800	
			<b>Deliverable 4:</b> Draft-Develop Vision, Goals, Strategies, and Actions	2/29/2016		\$5,455	
			<b>Deliverable 5:</b> Develop Neighborhood Plan	3/28/2016			\$9,555
Tampa, City of	Prepare a final proposed Tree & Landscape Ordinance that Implements the Tampa Comprehensive Plan and the City's recently adopted Urban Forest Management Plan.	\$25,000	<b>Deliverable 1:</b> Revised Initial Draft Update of the Preliminary Tree & Landscape Code	1/29/2016		\$22,500	
			<b>Deliverable 2:</b> Public Meeting and Revised Draft Update Tree & Landscape Code	2/19/2016		\$700	
			<b>Deliverable 3:</b> Outreach and Education	5/31/2016			\$1,800
Holmes County	Prepare a Industrial park master plan for a 255-acre site in Holmes County.	\$18,000	<b>Deliverable 1:</b> Public Workshop	12/1/2015	\$5,500		
			<b>Deliverable 2:</b> Master Industrial Plan	5/5/2016			\$12,500
Walton County	Prepare a study to determine the options for transit/transportation for the CR 30A corridor and determine infrastructure needs to enable use of these options.	\$25,000	<b>Deliverable 1:</b> Preliminary Workshop	11/16/2015	\$12,500		
			<b>Deliverable 2:</b> Transportation Options Study	1/15/2016		\$3,500	
			<b>Deliverable 3:</b> CR30A Corridor Transit Maps	3/15/2016		\$5,000	
			<b>Deliverable 4:</b> Analysis of Similarities and Differences in Transportation Feasibility Studies	4/29/2016			\$4,000
Newberry, City of	Prepare comprehensive plan amendments to update the Future Land Use, Community Visioning component, Economic Development, and other key elements of the	\$25,000	<b>Deliverable 1:</b> Procurement of consultant	12/30/2015		\$5,000	
			<b>Deliverable 2:</b> Public feedback workshop and hearings, and draft comprehensive plan	2/28/2016		\$15,000	
			<b>Deliverable 3:</b> Transmittal public hearing	4/11/2016			\$5,000
Columbia County	Update the County's comprehensive plan Future Land Use Map (FLUM) and Official Zoning Atlas (OZA) to create an interactive, web-based application for its citizens to access the data.	\$15,000	<b>Deliverable 1:</b> Future Land Use Map and Official Zoning Atlas preliminary review; ordinance review	12/7/2015	\$5,000		
			<b>Deliverable 2:</b> Base maps, FLUM and OZA	2/1/2016		\$5,000	
			<b>Deliverable 3:</b> Update FLUM and OZA; Web link	5/1/2016			\$5,000
Hampton, City of	Update the City's comprehensive plan while educating the public and elected officials about the value purpose and potential of planning to develop strategies to improve the City for current and future residents.	\$25,000	<b>Deliverable 1:</b> Public participation workshop and preliminary comprehensive plan review	11/15/2015	\$1,500		
			<b>Deliverable 2:</b> Draft data and analysis	11/30/2015	\$5,000		
			<b>Deliverable 3:</b> Draft goals, objectives, and policies	3/2/2016		\$7,250	
			<b>Deliverable 4:</b> Proposed amendments transmittal hearing	3/2/2016		\$7,250	
			<b>Deliverable 5:</b> Adopted amendments; final data and analysis; adoption hearing	5/31/2015			\$4,000
Fort White, Town of	Conduct an Evaluation and Appraisal Review of its comprehensive plan and draft any required plan amendments.	\$5,000	<b>Deliverable 1:</b> Evaluation and Appraisal review and notification letter to DEO	12/15/2015	\$3,500		
			<b>Deliverable 2:</b> Evaluation and Appraisal Review-based proposed comprehensive plan amendments; transmittal public hearing.	5/15/2016			\$1,500

# FY 2015 - 2016 Community Planning Technical Assistance Grants/Competitive Florida Implementation Plan

Florida Department of Economic Opportunity

Local Government	Project	Grant Award	Deliverables	Deliverable Due Date	Anticipated Payments Oct.-Dec. 2015	Anticipated Payments Jan.-Mar. 2016	Anticipated Payments Apr.-June 2016
Central Florida Regional Planning Council	Develop and draft comprehensive plan amendments to meet required updates, providing transportation, intergovernmental coordination, and capital improvement policies to address the newly formed Heartland Regional Transportation Planning Organization for twelve local governments in the HRTPO.	\$60,000	<b>Deliverable 1:</b> Documentation of coordination with the staff of the HRTPO and the 12 governments and draft outline for the comprehensive plan amendments for the 12 governments.	1/31/2016		\$20,000	
			<b>Deliverable 2:</b> Documentation of meetings with the staff of the HRTPO and the 12 governments and draft comprehensive plan amendments for the 12 governments.	3/31/2016			\$10,000
			<b>Deliverable 3:</b> Revised final draft of the comprehensive plan amendments based upon the input from the staff review meeting.	4/30/2016			\$10,000
			<b>Deliverable 4:</b> Assess each of the 12 governments transportation map series in the comprehensive plans for consistency with the Long Range Transportation Plan to be adopted by the HRTPO and develop a list of proposed roadway additions and deletions for each government.	5/31/2016			\$20,000
Southwest Florida Regional Planning Council	Developing a Rail Preservation Plan to determine the necessary steps to take in the 12 local government comprehensive plans to preserve the intact Seminole Gulf Railway Corridor for long-term multi-modal transportation uses.	\$39,000	<b>Deliverable 1:</b> Coordination with staff of nine jurisdictions for input in development of draft comprehensive plan language.	1/29/2016		\$15,500	
			<b>Deliverable 2:</b> Documentation of meetings and draft comprehensive plan language that will formally designate the rail corridor as a strategic regional transportation corridor.	2/26/2016		\$4,500	
			<b>Deliverable 3:</b> Revised final draft comprehensive plan amendments for the 9 jurisdictions.	3/31/2016			\$5,000
			<b>Deliverable 4:</b> Assess each of the 9 local government's Transportation Map Series in the comprehensive plans for consistency with the Long Range Transportation Plan (LRTP) to be adopted in 2016 to develop a listing of proposed roadway additions and deletions for each of the 9 jurisdictions.	5/31/2016			\$14,000
Clewiston	Develop a Main Street Revitalization Plan along US Highway 27 in the City of Clewiston	\$25,000	<b>Deliverable 1:</b> Develop outreach material; public meetings; identify a target area; develop a strengths, weaknesses, opportunities, and threats (SWOT) analysis of the target area.	3/15/2016		\$5,000	
			<b>Deliverable 2:</b> Develop a community vision and identify target markets and new opportunities for the Target Area.	3/30/2016			\$10,000
			<b>Deliverable 3:</b> Identify strategies and funding sources for improving aesthetics and strengthening local businesses within the Target Area.	3/30/2016			\$5,000
			<b>Deliverable 4:</b> Final Revitalization Plan.	5/31/2016			\$5,000
Dundee, Town of	Vision Plan for the Downtown Area and draft Land Development Regulations (LDRs) to implement the Vision Plan.	\$25,000	<b>Deliverable 1:</b> Downtown existing conditions inventory and analysis; draft LDRs	2/12/2016		\$10,000	
			<b>Deliverable 2:</b> Downtown Vision Plan and draft land development regulations.	4/29/2016			\$5,000
			<b>Deliverable 3:</b> Public workshop; revised Downtown Vision Plan and LDRs	5/27/2016			\$10,000
Fort Myers, City of	Community education program, Community Preference Analysis, and a Visual Preference Assessment for the Dr. Martin Luther King Corridor in the City in order to facilitate redevelopment of the corridor.	\$30,000	<b>Deliverable 1:</b> Develop Educational Program curriculum, handouts, outreach advertisements/flyers, and meeting agendas for the Martin Luther King (MLK) Boulevard Corridor revitalization project.	1/31/2016		\$5,000	
			<b>Deliverable 2:</b> Hold four educational meetings/forums with MLK corridor residents and local business operators and report the results.	3/15/2016		\$5,000	
			<b>Deliverable 3:</b> Develop Community Preference Analysis and Visual Preference Assessment tools to determine the community's interest and ability to develop businesses in the MLK corridor.	4/15/2016			\$10,000
			<b>Deliverable 4:</b> Hold three charrette type public meetings; prepare report on the meetings and input received.	4/30/2016			\$5,000
			<b>Deliverable 5:</b> Hold additional public meetings; prepare final report on the findings of the Community Preference Analysis and Visual Preference Assessment; prepare a draft MLK corridor redevelopment publicity brochure.	5/31/2016			\$5,000



FY 2015 - 2016 Community Planning Technical Assistance Grants/Competitive Florida Implementation Plan

Local Government	Project	Grant Award	Deliverables	Deliverable Due Date	Anticipated Payments Oct.-Dec. 2015	Anticipated Payments Jan.-Mar. 2016	Anticipated Payments Apr.-June 2016
Frostproof, City of	Develop a Community Redevelopment Area (CRA) Plan that will meet the requirements of Section 163.362, Florida Statutes.	\$25,000	<b>Deliverable 1:</b> Conduct one (1) community meeting to discuss and determine key issues, opportunities, potential projects, and potential programs within the proposed Community Redevelopment District.	1/29/2016		\$5,000	
			<b>Deliverable 2:</b> Prepare draft maps and/or diagrams of the CRA.	2/19/2016		\$6,000	
			<b>Deliverable 3:</b> Draft CRA Plan.	4/8/2016			\$6,000
			<b>Deliverable 4:</b> Final CRA Plan.	5/6/2016			\$8,000
Highlands County	Draft Land Development Regulations to implement the voluntary Sebring Airport Encouragement Zone/Spring Lake Mixed Use	\$25,000	<b>Deliverable 1:</b> Coordination meetings and framework for land development regulations.	1/29/2016		\$10,000	
			<b>Deliverable 2:</b> Draft Land Development Regulations.	5/20/2016			\$15,000
Putnam County	Competitive Florida Partnership - First Year	\$40,000	<b>Deliverable 1:</b> Competitive Florida Kick-Off Meeting	2/5/2016			\$250
			<b>Deliverable 2:</b> Community Assessment Survey	3/25/2016			\$7,200
			<b>Deliverable 3:</b> Community Asset Inventory	3/25/2016			\$4,000
			<b>Deliverable 4:</b> Asset Mapping Exercise	3/25/2016			\$2,000
			<b>Deliverable 5:</b> Community Conversations	3/25/2016			\$9,800
			<b>Deliverable 6:</b> Draft Economic Development Strategy	4/29/2016			\$10,000
			<b>Deliverable 7:</b> Final Economic Development Strategy	6/15/2016			\$3,750
			<b>Deliverable 8:</b> Case Study and Recommendations	6/15/2016			\$3,000
Madison, City of	Competitive Florida Partnership - First Year	\$40,000	<b>Deliverable 1:</b> Competitive Florida Kick-Off Meeting	2/5/2016			\$5,000
			<b>Deliverable 2:</b> Community Assessment Survey	2/12/2016			\$4,000
			<b>Deliverable 3:</b> Community Asset Inventory	2/19/2016			\$7,000
			<b>Deliverable 4:</b> Asset Mapping Exercise	3/25/2016			\$3,000
			<b>Deliverable 5:</b> Community Conversations	3/25/2016			\$4,000
			<b>Deliverable 6:</b> Draft Economic Development Strategy	4/29/2016			\$7,000
			<b>Deliverable 7:</b> Final Economic Development Strategy	6/15/2016			\$7,000
			<b>Deliverable 8:</b> Case Study and Recommendations	6/15/2016			\$3,000
DeFuniak Springs, City of	Competitive Florida Partnership - First Year	\$40,000	<b>Deliverable 1:</b> Competitive Florida Kick-Off Meeting	2/5/2016			\$5,000
			<b>Deliverable 2:</b> Community Assessment Survey	2/12/2016			\$4,000
			<b>Deliverable 3:</b> Community Asset Inventory	2/19/2016			\$7,000
			<b>Deliverable 4:</b> Asset Mapping Exercise	3/25/2016			\$3,000
			<b>Deliverable 5:</b> Community Conversations	3/25/2016			\$4,000
			<b>Deliverable 6:</b> Draft Economic Development Strategy	4/29/2016			\$7,000
			<b>Deliverable 7:</b> Final Economic Development Strategy	6/15/2016			\$7,000
			<b>Deliverable 8:</b> Case Study and Recommendations	6/15/2016			\$3,000



Local Government	Project	Grant Award	Deliverables	Deliverable Due Date	Anticipated Payments Oct.-Dec. 2015	Anticipated Payments Jan.-Mar. 2016	Anticipated Payments Apr.-June 2016	
Starke, City of	Competitive Florida Partnership - Second Year Implementation Project.	\$40,000	TBD				\$40,000	
Gadsden County	Competitive Florida Partnership - Second Year Implementation Project. Complete a study of the next generation of light and heavy industrial sites in Florida proximate to the transportation assets of the FDOT Strategic Intermodal System.	\$40,000	Deliverable 1: Signed Contract with Subconsultant	1/19/2016			\$2,000	
			Deliverable 2: Desktop Engineering Assessment	3/18/2016			\$12,000	
			Deliverable 3: Desktop Environmental Assessment	4/15/2016			\$12,000	
			Deliverable 4: Site Review and Prioritization	6/15/2016			\$14,000	
Chiefland, City of	Competitive Florida Partnership - Second Year Implementation Project.	\$40,000	TBD				\$40,000	
Webster, City of	Competitive Florida Partnership - Second Year Implementation Project. Develop a multi-layer City of Webster Master Plan to provide a blueprint for future improvements that will enhnace economic conditions and preserve Webster's rich historic and cultural features.	\$40,000	Deliverable 1: Develop Stakeholder list and Hold Kick-Off Meeting	1/20/2016			\$2,000	
			Deliverable 2: Data Collection	2/20/2016			\$5,000	
			Deliverable 3: Conceptual Development	4/15/2016			\$16,000	
			Deliverable 4: Stakeholder and Public Meetings	4/30/2016			\$10,000	
			Deliverable 5: Draft Master Plan	5/30/2016			\$5,000	
			Deliverable 6: Final Master Plan	6/15/2016			\$2,000	
Reserve Funding	Each year, DEO places funding in reserve to address community planning needs that result from unanticipated events such as long-term recovery following disasters.	\$95,000		N/A	N/A	N/A	\$95,000	
TOTAL		\$1,600,000				\$124,040	\$525,340	\$950,620