

Jesse Panuccio

MEMORANDUM

TO: Regional Workforce Board (RWB) Executive Directors

FROM: Dean Izzo, Chief Financial Officer

SUBJECT: Prior Approval Guidance for DEO Workforce Subrecipients

DATE: June 19, 2014

Attached for your review is the Prior Approval Guidance for DEO Workforce Subrecipients consultation paper. This guidance includes the following material updates:

- Clarification of funding allowability for prior approval requests
- Updates to the Annual Prior Approval Request Form

Please provide any comments or questions related to the guidance paper to Lisa Zenoz at lisa.zenoz@deo.myflorida.com within seven (7) days of issuance of this Memorandum.

Attachment: Prior Approval Guidance for DEO Workforce Subrecipients

cc: Scott C. Fennell
Tom Clendenning
Lois A. Scott
RWB Finance Directors