

**Rick Scott**  
GOVERNOR



**Jesse Panuccio**  
EXECUTIVE DIRECTOR

## MEMORANDUM

**TO:** Regional Workforce Board (RWB) Executive Directors

**FROM:** Dean Izzo, Chief Financial Officer 

**SUBJECT:** Prior Approval Guidance for DEO Workforce Subrecipients

**DATE:** June 19, 2014

Attached for your review is the Prior Approval Guidance for DEO Workforce Subrecipients consultation paper. This guidance includes the following material updates:

- Clarification of funding allowability for prior approval requests
- Updates to the Annual Prior Approval Request Form

Please provide any comments or questions related to the guidance paper to Lisa Zenoz at [lisa.zenoz@deo.myflorida.com](mailto:lisa.zenoz@deo.myflorida.com) within seven (7) days of issuance of this Memorandum.

Attachment: [Prior Approval Guidance for DEO Workforce Subrecipients](#)

cc: Scott C. Fennell  
Tom Clendenning  
Lois A. Scott  
RWB Finance Directors

Florida Department of Economic Opportunity | Caldwell Building | 107 E. Madison Street | Tallahassee, FL 32399  
866.FLA.2345 | 850.245.7105 | 850.921.3223 Fax  
[www.floridajobs.org](http://www.floridajobs.org) | [www.twitter.com/FLDEO](https://www.twitter.com/FLDEO) | [www.facebook.com/FLDEO](https://www.facebook.com/FLDEO)

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