

Rick Scott
GOVERNOR



Jesse Panuccio
EXECUTIVE DIRECTOR

MEMORANDUM

DATE: March 12, 2014

TO: Regional Workforce Board Executive Directors

FROM: Lois A. Scott, Chief, Bureau of One-Stop and Program Support

SUBJECT: Use of Funds for the Purchase of Outreach/Informational Items

The Florida Department of Economic Opportunity, working with a small workgroup of regional workforce board directors, developed guidance to be used when purchasing outreach/informational items. The guidance is being issued in consultation format so that everyone has the opportunity to review and provide comments prior to the guidance being finalized. Comments on the draft guidance are due no later than April 11, 2014. Please send any comments to Lisa Zenoz at lisa.zenos@deo.myflorida.com. You may call either Mike Lynch at 850-245-7193 or Tisha Womack at 850-245-7126 with any questions you may have.

LAS/ml

Attachment: [Consultation Paper, Use of Funds for the Purchase of Outreach/Informational Items](#)

cc: Scott Fennell
Tom Clendenning
Dean Izzo

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