

**Rick Scott**  
GOVERNOR



**Jesse Panuccio**  
EXECUTIVE DIRECTOR

## MEMORANDUM

**TO:** Regional Workforce Board (RWB) Executive Directors

**FROM:** Dean Izzo, Chief Financial Officer

**SUBJECT:** Guidance on Use of Funds for the Purchase of Outreach/Informational Items

**DATE:** July 22, 2014

Attached is the updated Guidance on Use of Funds for the Purchase of Outreach/Informational Items. Upon clarification from CareerSource Florida that it was not required, we removed the criteria stating the tag line ("Solutions that work for you.") must be printed on outreach/informational items. There are no other changes related to this guidance. Please share the update with your staff as appropriate.

Should you have questions or concerns, you may contact Tisha Womack at (850) 245-7126 or at [Caroline.Womack@deo.myflorida.com](mailto:Caroline.Womack@deo.myflorida.com).

Thank you.

Attachment:

[FG-OGM-84, Guidance on Use of Funds for the Purchase of Outreach/Informational Items](#)

cc: Scott C. Fennell  
Tom Clendenning  
Lois A. Scott  
RWB Finance Directors

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