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Reference: Trade Adjustment Act 2002

**GUIDANCE PAPER**  
**Trade Adjustment Assistance (TAA) Optional Co-enrollment Policy**

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**OF INTEREST TO**

Workforce Florida, Inc. (WFI), Regional Workforce Boards (RWBs), Service Providers and other entities engaged in serving eligible trade-affected workers under the Trade Act of 2002.

**SUBJECT**

Trade Adjustment Assistance (TAA) Co-enrollment Policy

**PURPOSE**

This guidance updates state policy on the co-enrollment of eligible TAA participants in the Workforce Investment Act (WIA) program and rescinds Final Guidance 06-057 Dual Enrollment for TAA participants (issued November 9, 2006) in the One-Stop Management Information System (OSMIS).

**BACKGROUND AND UNDERLYING POLICY**

The Trade Act of 2002 places significant emphasis on trade-affected workers receiving rapid response, core and intensive services under WIA. The Act provides early intervention and upfront assessment, and encourages partner programs to coordinate and provide services not offered under TAA. There is no mandate under either the 2002 or the 2009 Trade Act amendments to co-enroll participants in the WIA program unless services for a participant are provided and funded by the WIA program.

**POLICY**

RWBs are not required to co-enroll TAA participants in the WIA Program. RWBs are, however, encouraged to create partnerships with other programs that provide services not offered by TAA. If local funds are used from WIA to serve eligible trade-affected workers, co-enrollment is required. If co-enrolled, please note:

- Record activities in each program as appropriate

- Record costs as appropriate
- Ensure TAA program forms are utilized as appropriate
- Ensure TAA forms/documents are submitted to the Special Payments Unit
- Ensure that staff have proper privileges to view information from partner program(s) regarding participation/enrollment

Additionally, RWBs should ensure that the files pertaining to the participants are available for review by appropriate staff.

### **AUTHORITY**

The Trade Act of 1974 (Operating Procedures for 2002 and 2009), as amended, Code of Federal Regulation 20 CFR 617.

### **SUPERSESION**

AWI Final Guidance 06-057 Dual Enrollment for Trade Adjustment Assistance Participants in the One-Stop Management Information System (OSMIS).