MEMORANDUM

DATE: August 7, 2008

TO: Regional Workforce Board Executive Directors

FROM: Lois A. Scott, Program Manager, One-Stop and Program Support

SUBJECT: Job Order Placement Wage

The purpose of this memorandum is to notify the regions that the manner in which the calculation of the Wagner-Peyser Job Order Wage Rate for placements entered on job orders in the Employ Florida Marketplace (EFM) system is being changed for Monthly Management Reporting (MMR) purposes. This change is a result of requests from the regions for a more accurate method of reporting wages for placements on job orders and a method that would require less time for staff to report.

In the past, the Job Order Wage Rate for placements was taken from the minimum wage entered on the job order in EFM. If there were several placements on a job order, at various wage rates, then separate job orders would have to be entered into EFM to capture each wage rate. Effective July 1, 2008, the Job Order Wage Rate is taken from the actual hourly wage rate entered for each individual when the placement is entered on the job order in EFM. The new method of reporting the job order placement wage for the MMR will capture each wage rate when there are multiple placements on a job order.

By utilizing this revised method of calculating the wage rate, front-line staff will no longer need to enter additional job orders in EFM to capture a wage rate when there are several individuals hired on a job order at various wage rates.

If you need additional information regarding the information in this memorandum, please contact Ken McDonald at (850) 245-7412 or via e-mail at Ken.McDonald@flaawi.com.

LAS/okm

cc: Richard Meik, Barbara Griffin, Kevin Neal