MEMORANDUM

DATE: January 11, 2010

TO: Regional Workforce Board Executive Directors

FROM: Lois A. Scott, Program Manager, One-Stop and Program Support

SUBJECT: Establishing Regional Workforce Board Temporary Veteran Staff

The United States Department of Labor has approved the state’s request to establish Temporary Veterans Employment Representative positions at the Regional level. We estimate that there will be funding available during this federal fiscal year (ends September 30, 2010) to support from 24 to 28 positions state-wide. This estimate is based on an average of $16.00 per hour for six months (April 1 through September 30, 2010) and an additional 35% to cover the regional workforce board’s fair share costs to support the temporary position.

Our intent is to create these additional, but temporary positions, to better respond to the increased registration of veterans. Given the temporary nature of the positions, individuals will not be required to complete the normal training required of regular merit-based Veterans staff. The temporary staff have the same restriction as merit-based staff and can only be assigned to work with Veterans. Please assess your local needs, for veteran services, and respond with the number of temporary positions needed to effectively keep up with local demand in your workforce region.

We have a small window of opportunity to request approval from the USDOL for the additional temporary positions since we must submit a modification to our state Veterans Plan before the end of the month. Given the short lead time on this initiative, we need to know if you are interested in funding to support a temporary veteran’s position no later than Monday, January 18, 2010. If you have any questions or need further information, please contact Shawn Forehand at (850) 245-7424.

LAS/mm

cc: Fay Malone, Shawn Forehand, Stan Kurtz