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Rick Scott  
GOVERNOR

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Hunting F. Deutsch  
EXECUTIVE DIRECTOR

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**FLORIDA DEPARTMENT of  
ECONOMIC OPPORTUNITY**

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**MEMORANDUM**

**DATE:** July 24, 2012  
**TO:** Select Regional Workforce Board Executive Directors\*  
**FROM:** Lois A. Scott, Program Manager, Workforce Program Support  
**SUBJECT:** Revised Migrant and Seasonal Farmworker Program Forms

The following Migrant and Seasonal Farmworker (MSFW) Program forms have been revised and/or updated:

- DEO Form 1659, now titled Migrant and Seasonal Farmworker Outreach Services Report, with instructions
- DEO Form 1303, Log of Daily Outreach Activities, with instructions
- Outreach Worker's Log Review, which replaces the DEO Form 1301

These forms are available on the DEO website. Please share this memorandum with your local One-Stop Center staff. The new forms should be used immediately.

If you have any questions regarding this memorandum, please contact Marisela Ruiz at (850) 921-3207 or via e-mail at [Marisela.Ruiz@deo.myflorida.com](mailto:Marisela.Ruiz@deo.myflorida.com).

**Attachments:**

[DEO 1659 Migrant and Seasonal Farmworker Outreach Services Report](#)

[DEO 1659 Instructions](#)

[DEO 1303 Log of Daily Outreach Activities](#)

[DEO 1303 Instructions](#)

[Outreach Worker's Log Review](#)

LAS/omr

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