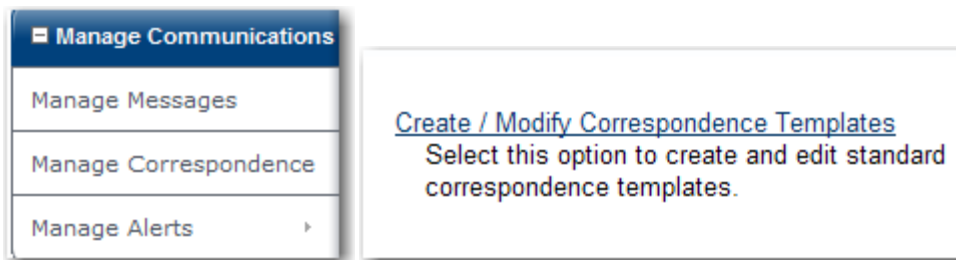


April 3, 2012

EFM TIP: Emergency Unemployment Compensation Reemployment Services (EUC-RES) Event Creation and Letter Template

This EFM Tip serves as a reminder that **all EUC-RES events for the scheduling week of April 17-23, 2012, must be created in EFM no later than 5pm EST today, April 3.** The EUC pool counts are available through the Manage Activities > Manage Events links in EFM and all events must have class sizes large enough to accommodate the entire pool.

Additionally, the EUC-RES letter template has been added to EFM and is available for use. Please have staff access the Manage Correspondence > Create/Modify Correspondence Templates.



The template is titled **DEO EUC-RES Master Template**. Staff may copy this letter and customize it as needed. Please consult the EUC-RES guidance for required information.

For questions or additional information, please contact Danielle McNeil by e-mail at Danielle.McNeil@deo.myflorida.com or by phone (850)245-7498.