

# State of Florida 2023 Annual Action Plan

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**Florida Department of Commerce**

Small Cities Community Development Block Grant Program

**Florida Department of Health**

Housing Opportunities for Persons with AIDS Program

**Florida Department of Children and Families**

Emergency Solutions Grant Program

**Florida Housing Finance Corporation**

HOME Investment Partnerships Program

National Housing Trust Fund (NHTF) Program

# Executive Summary

## AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

### 1. Introduction:

The state of Florida is eligible to receive grant funds from the U.S. Department of Housing and Urban Development (HUD) to address housing and community development needs. These different grant funds include: Small Cities Community Development Block Grant (CDBG) Program, Housing Opportunities for Persons with AIDS (HOPWA) Program, Emergency Solutions Grant (ESG) Program, HOME Investment Partnerships Program (HOME), and the National Housing Trust Fund (NHTF) Program. The funds are primarily meant for investment in the state's less populated and rural areas (non-entitlement areas), which do not receive such funds directly from HUD. The state of Florida's Consolidated Plan is for the five-year period from July 1, 2020, through June 30, 2025, covering HUD program years 2020-2024.

Each of the agencies listed below receive funds directly from HUD for the implementation and administration of the following programs:

- CDBG Program – the Florida Department of Commerce (FLORIDACOMMERCE)
- HOPWA Program – the Florida Department of Health (DOH)
- ESG Program – the Florida Department of Children and Families (DCF)
- HOME and NHTF Programs – the Florida Housing Finance Corporation (FHFC)

The state of Florida 2023 Annual Action Plan is for a one-year period from July 1, 2023, through June 30, 2024.

The Needs Assessment and Market Analysis sections of the Consolidated Plan determine the priority housing and non-housing development needs within the state. The Strategic Plan section describes the strategies that will be undertaken and the goals to be achieved to address the priority needs over the Consolidated Plan's five-year timeframe. An emphasis is placed on meeting priority needs based on housing, homelessness, HOPWA, and community and economic development projects that are eligible for funds through the programs administered by HUD-funded agencies. The Fourth-Year Action Plan describes the activities that will be undertaken in the third year (2023) to address the priority needs and make progress toward meeting the Strategic Plan goals.

### 2. Summarize the objectives and outcomes identified in the Plan.

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

All HUD-funded projects must meet one of three National Objectives:

- Primarily benefit low- and moderate-income persons
- Prevent or eliminate slum or blight
- Meet other community development needs that address an urgent need to existing conditions posing a serious and immediate threat to the health or welfare of the community, and where other financial resources are not available to meet such needs

The state of Florida’s strategic goals to address housing and community development needs through CDBG, HOME, ESG, HOPWA and NHTF include:

- Economic Development
  - Including infrastructure, workforce housing, employment, reemployment, and broadband planning
- Commercial Revitalization
- Housing Rehabilitation
  - Including workforce housing
- Neighborhood Revitalization
- Emergency Shelter and Street Outreach to People Experiencing Homelessness
- Permanent Housing for People Experiencing Homelessness
- Rental and Homeownership Activities through Community Housing Development Organizations (CHDOs)
- Housing and Supportive Services
- Affordable Rental Housing (including affordable rental housing options specifically designated for extremely low-income and very low-income working households)
- Affordable Homeownership Housing

The highest priorities for the CDBG Program are the following:

- Job creation and sustainability
- Flood and drainage (stormwater) improvements
- Street and sidewalk improvements
- Water line and treatment plan improvements
- Rehabilitation of low-income homes, including workforce housing, to meet local building code and Section 8 housing quality standards
- Broadband planning, to increase the availability and effectiveness of broadband internet throughout the state, specifically in small and rural communities

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Over the past six years, the state of Florida has funded a variety of programs and activities with HUD block grants and continues to address the greatest housing, community, and economic development needs in the state. Florida intends to continue these successful programs and activities during the current planning period of 2020-2024.

As required by HUD, the state must submit a Consolidated Annual Performance and Evaluation Report (CAPER) each year in September. The CAPER details funding expenditures for a given program year and compares actual performance outcomes to those proposed in the Action Plan. The previous year CAPER is reviewed to compare actual outcomes to projections and annual goals are adjusted accordingly.

#### **4. Summary of Citizen Participation Process and consultation process**

*Summary from citizen participation section of plan.*

Florida followed its Citizen Participation Plan during the development of the 2023 Annual Action Plan. A notice was published in the Florida Administrative Register (FAR) announcing the public comment period and public hearing. The FAR notice was posted to the department's website and emailed to interested parties. The public comment period took place from June 23, 2023, to July 7, 2023, and the public hearing was held June 29, 2023, in person and via Microsoft Teams online.

#### **5. Summary of public comments**

*This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.*

Two attendees were present for the public hearing and provided public comment as follows:

- Jane Johnson, Executive Director of the Florida Association of Centers for Independent Living. Ms. Johnson's comments were emailed on June 29, 2023 following the public hearing.
- Bob Asztalos, Deputy Executive Director, Florida Department of Veteran's Affairs. Mr. Asztalos' comments were made verbally and transcribed from the recording of the public hearing.

See Attachment 1 – Public Comments and Responses for full detail of both public comments.

Responses were provided to address the comments by the Florida Housing Finance Corporation and the Florida Department of Health HOPWA program. See Attachment 1 – Public Comments and Responses for full detail of both responses.

#### **6. Summary of comments or views not accepted and the reasons for not accepting them**

All comments submitted were accepted.

#### **7. Summary**

The needs are:

- Community development, economic development, and housing rehabilitation projects, including workforce housing in the communities that receive funding through the CDBG program
- Financial and supportive assistance to persons living with HIV/AIDS to help with housing costs to prevent homelessness through the HOPWA program
- New affordable housing, homebuyer, or rental assistance through the HOME program
- Assistance for individuals experiencing homelessness, including funding for the operation and maintenance of emergency shelters through the ESG program. This includes assistance through the ESG Rapid Unsheltered Survivor Housing (RUSH) program to individuals experiencing homelessness, or are at risk of homelessness, whose needs are not served or fully met by other federal programs. Existing federal disaster relief program resources that are available include Individual Assistance through the Federal Emergency Management Agency (FEMA), and Transitional Sheltering Assistance (TSA)
- Extremely low-income and very low-income units for persons and households with special needs, or who are homeless or at-risk of homelessness through the NHTF program

In addition, the state of Florida continues to experience disaster-related needs, which are being addressed through the Community Development Block Grant Disaster Recovery and Community Development Block Grant Mitigation programs. More information on these programs is available on the Office of Long-Term Resiliency website: <https://floridajobs.org/community-planning-and-development/assistance-for-governments-and-organizations/disaster-recovery-initiative>.

## PR-05 Lead & Responsible Agencies - 91.300(b)

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	Florida	Florida Department of Commerce (FLORIDACOMMERCE)
CDBG Administrator	Florida	Florida Department of Commerce (FLORIDACOMMERCE)
HOPWA Administrator	Florida	Department of Health (DOH)
HOME Administrator	Florida	Florida Housing Finance Corporation (FHFC)
ESG Administrator	Florida	Department of Children and Families (DCF)
HOPWA-C Administrator	Florida	Department of Health (DOH)
NHTF Administrator	Florida	Florida Housing Finance Corporation (FHFC)

Table 1 – Responsible Agencies

### Narrative

The following are the individual representatives for the above listed agencies:

### Consolidated Plan Public Contact Information

Cheryl Urbas, DOH, HOPWA, [Cheryl.Urbas@FLHealth.gov](mailto:Cheryl.Urbas@FLHealth.gov)

Nicole Gibson, FHFC, HOME, and NHTF, [Nicole.Gibson@FloridaHousing.org](mailto:Nicole.Gibson@FloridaHousing.org)

Shaurita Jackson, FLORIDACOMMERCE, Small Cities CDBG, [CDBG@Commerce.fl.gov](mailto:CDBG@Commerce.fl.gov)

Tera Bivens, DCF, ESG, [Tera.Bivens@MyFLFamilies.com](mailto:Tera.Bivens@MyFLFamilies.com)

## **AP-10 Consultation - 91.110, 91.300(b); 91.315(l)**

### **1. Introduction:**

#### **Provide a concise summary of the state's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies**

As part of the consolidated planning process, the state reached out to thousands of stakeholders statewide to communicate about the consolidated plan, process, and opportunities for participation. More than 200 stakeholders participated in a survey for the Consolidated Plan, which included a variety of housing providers, and health, mental health, and service agencies. Additional details are included in the Citizen Participation Appendix.

Ongoing efforts to enhance coordination among housing providers and service agencies occur through the state's existing "Link Strategy." Developers receiving financing through a number of Florida Housing Finance Corporation's (FHFC) affordable rental development programs must reserve a small portion of units for tenants referred by an approved supportive services referral agency working in the community where the property is located. Populations served through this strategy include persons at-risk of or currently experiencing homelessness and persons with special needs (including persons with disabilities, survivors of domestic violence, and youth aging out of foster care). Properties financed with NHTF program funding are required to implement this approach. FHFC is working with other state agencies to implement this strategy.

#### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness**

The HOPWA Program contractually requires each sub-recipient to designate a representative to participate in the local homelessness planning process and provide local homelessness advocates with information about HOPWA as needed.

The DCF Office on Homelessness works closely with 27 Continuums of Care (CoCs) to address the needs of different homeless populations throughout the state. The populations served include families with children, individuals with substance abuse or mental health needs, domestic violence survivors, chronically homeless, and youth exiting the foster care system. DCF's priorities continue to be families with children, youth exiting from foster care, unaccompanied homeless youth, youth with Department of Juvenile Justice (DJJ) involvement, and individuals with substance abuse and/or mental health concerns. For the purposes of this document, the term "unaccompanied youth" refers to a homeless youth who lacks fixed, regular, and adequate housing and who is not in the physical custody of a parent or guardian.

FLORIDACOMMERCE, DCF, and FHFC sit on the Council on Homelessness along with a number of other state agencies and stakeholders to discuss homeless housing and service issues. FHFC uses its seat on the council to seek input on program ideas, including the use of Low Income Housing Tax Credits and state or HOME funding for permanent supportive housing developments to serve homeless persons, a “rapid re- housing” approach with short-term tenant-based rental assistance and the use of forgivable state loans in rural areas working with CoCs and/or homeless services providers to finance smaller, scattered site properties for chronically or situational homeless households. The Council provides an important opportunity to discuss how the FHFC can support the CoC work to serve homeless people throughout the state.

**Describe consultation with the Continuum(s) of Care that serves the State in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The DCF Office on Homelessness gathers input from CoCs and the Council on Homelessness regarding performance standards and outcome measures for all funding. This information is used in shaping the use of funds available to the HUD-designated CoC lead agencies. CoCs are encouraged to develop projects that meet the local needs of their communities and that align with federal regulations.

**2. Agencies, groups, organizations and others who participated in the process and consultations**



**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	Florida Department of Commerce (State of Florida)
	<b>Agency/Group/Organization Type</b>	Other government - State
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Needs Assessment Market Analysis Strategic Plan and Action Plan
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Lead agency on the development of the Consolidated Plan; contributed to all elements of the plan and facilitated outreach to additional stakeholders.
2	<b>Agency/Group/Organization</b>	Florida Housing Finance Corporation
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Other government - State
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Needs Assessment Market Analysis Strategic Plan and Action Plan
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Contributed to all elements of the plan and facilitated outreach to additional stakeholders.
3	<b>Agency/Group/Organization</b>	Florida Department of Health-Central
	<b>Agency/Group/Organization Type</b>	Services-Persons with HIV/AIDS Other government - State
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Needs Assessment Market Analysis Strategic Plan and Action Plan
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	

4	<b>Agency/Group/Organization</b>	Florida Department of Children and Families
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Homeless Other government - State
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Needs Assessment Market Analysis Strategic Plan and Action Plan
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Contributed to all elements of the plan and facilitated outreach to additional stakeholders.
5	<b>Agency/Group/Organization</b>	Stakeholder Survey
	<b>Agency/Group/Organization Type</b>	A wide range of stakeholders from services, industries, and other providers
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Needs Assessment Public Housing Needs Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs HOPWA Strategy Economic Development Market Analysis Anti-poverty Strategy
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Online survey conducted specifically for the Consolidated Plan including questions on current needs, market, conditions, goals, strategies, priorities, and institutional infrastructure. This survey had nearly 200 total stakeholder respondents.

**Identify any Agency Types not consulted and provide rationale for not consulting**

All relevant organizations and agencies were invited to participate in the process. FLORIDACOMMERCE, FHFC, DCF, and DOH utilized electronic listserv notifications that reach more than 3,000 stakeholders and residents to encourage participation in the survey, virtual engagement site and public hearings.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

<b>Name of Plan</b>	<b>Lead Organization</b>	<b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>
Continuum of Care	N/A	CoCs and the State Office on Homelessness closely follow federal policy and work to align efforts in ending homelessness that match the federal strategic plan to end homelessness.
Local Comprehensive Plan	Florida Department of Commerce	CDBG applications must include provisions from the local comprehensive plan demonstrating that the proposed activity is not inconsistent with the comprehensive plan.
CDBG Disaster Recovery Action Plans	Florida Department of Commerce	CDBG-DR Action Plans for hurricanes Hermine, Matthew, Michael, Irma, Ian, and Nicole are referenced as appropriate and align with strategic housing and redevelopment efforts covered in the Consolidated Plan.
Florida's Strategic Plan for Economic Development	Florida Department of Commerce	Economic development goals align with strategic CDBG economic development goals.
Florida Housing Finance Corporation Strategic Plan	Florida Housing Finance Corporation	FHFC Strategic Plan aligns with HOME, and NHTF affordable housing goals.
2021 Consolidated Annual Performance Evaluation Report (CAPER)	Florida Department of Commerce	Strategic Plan goals build on the previous CAPER goals but adapt and refine them to the current needs of the community.

**Table 3 - Other local / regional / federal planning efforts**

**Narrative**

None.

## AP-12 Participation - 91.115, 91.300(c)

### 1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

Residents and stakeholders had many opportunities to participate in the development of the Consolidated Plan:

- Nearly 200 stakeholders participated in an online survey about housing and community development needs in areas where they work and live.
- Resident engagements were conducted online in the form of “Needs Assessment Forums” to encourage participation in the Consolidated Plan and Action Plan development. These online forums provide opportunities to inform the public about the process and gather resident and stakeholder perspectives on needs. The dedicated online engagement platform (<https://florida.housingimpactlab.com/>) was open for residents to participate from August 22, 2020, to September 30, 2020. A total of 27 residents/stakeholders participated in the engagement activities on the site.

Five public hearings were held on the Consolidated Plan and were open to all residents and conducted online through a webinar format. These hearings were conducted on August 14, September 15, September 17, October 20, and October 28, 2020.

Florida followed its Citizen Participation Plan during the development of the 2023 Annual Action Plan. A notice was published in the Florida Administrative Register (FAR) announcing the public comment period and public hearing. The FAR notice was posted to the department’s website and emailed to interested parties. The public comment period took place from June 23, 2023, to July 7, 2023, and the public hearing was held June 29, 2023, in person and via Microsoft Teams online.

## Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Non-targeted/broad community	No public citizens attended the public hearing on July 11, 2022	See Section AP-05 #5	N/A; all comments are accepted.	

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.320(c)(1,2)

#### Introduction

The table below lists the resources anticipated to be available to assist the State in fulfilling its Annual Action and five-year Consolidated Plan goals.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 2				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public – federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	26,165,562	1,278,331.54	6,136,974. 65	33,580,868.1 9	104,662,248	The annual allocation and any program income or prior year resources will be allocated to eligible CDBG categories per 24 CFR 570.200-570.207
HOME	public – federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	21,983,305	9,880,000	13,400,000	45,263,305	30,000,000	The annual allocation and any program income or prior year resources will be allocated to eligible HOME categories per 24 CFR 92
HOPWA	public – federal	Permanent housing in facilities Permanent housing placement Short term or transitional housing facilities STRMU Supportive services TBRA	9,828,113	0	0	9,828,113	32,196,164	The annual allocation and any program income or prior year resources will be allocated to eligible HOPWA categories per 24 CFR 574



ESG	public – federal	Street Outreach Emergency shelter Rapid Re-housing Homelessness Prevention Admin HMIS Activities Street Outreach  Emergency shelter Rapid Re-housing Homelessness Prevention Admin HMIS Activities	6,148,343	0	0	6,148,343	17,882,274	The annual allocation and any program income or prior year resources will be allocated to eligible Emergency Solutions Grant categories per 24 CFR 576.101-576.107  The annual allocation and any program income or prior year resources will be allocated to eligible ESG categories per 24 CFR 576.101-576.107
NHTF	public – federal	Acquisition Admin and Planning Homebuyer assistance Multifamily rental new construction Multifamily rental rehab New construction for ownership	18,860,873	0	0	37,274,870	18,000,000	The annual allocation will be allocated to eligible NHTF categories per 24 CFR 93.
ESG-CV	Public-federal	Street Outreach  Emergency shelter Rapid Re-housing Homelessness Prevention Admin HMIS Activities	NA	0	10,440,688	10,440,688	10,440,688	Funds for COVID response

ESG RUSH	Public- federal	Street Outreach Emergency shelter Rapid Re- housing Homelessness Prevention Admin HMIS Activities Street Outreach  Emergency shelter Rapid Re- housing Homelessness Prevention Admin HMIS Activities	NA	0	3,000,000	3,000,000	3,000,000	Funds for Hurricane Ian disaster recovery

**Table 5 – Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied.**

The CDBG Program requires matching funds for amounts expended on Administration in excess of \$100,000. CDBG match contributions are met with State trust fund dollars.

The HOME Program requires participating jurisdictions to provide match funds in an amount equal to no less than 25 percent of the total HOME funds drawn down for project costs. Match is a permanent contribution to affordable housing. However, match is not leveraging. Match is the participating jurisdiction’s contribution to the HOME Program the local, non-federal contribution to the partnership.

The federal Emergency Solutions Grant Program requires matching contributions to supplement the recipient’s Emergency Solutions Grant program in an amount that equals the recipient’s fiscal year grant for Emergency Solutions Grant. However, 24 CFR § 576.201 (a)(2) states that “If a recipient is a state, the first \$100,000 of the fiscal year grant is not required to be matched. However, the recipient must transfer the benefit of this exception to its subrecipients that are least capable of providing the recipient with matching contributions.” DCF requires monthly reports from CoCs that outlines the matching contributions for expenditures. The types of acceptable matching contributions include cash contributions and noncash contributions such as the value of real property, equipment, goods and services contributed to the program. Match requirements do not apply to Emergency Solutions Grant-CV or Emergency Solutions Grant-RUSH program funds.

Neither the federal nor the state HOPWA Programs require match contributions to be leveraged toward funding allocations.

The NHTF Program does not require matching funds; instead NHTF Program funds will be made available in tandem with other affordable financing, which may include Multifamily Mortgage Revenue Bonds, Low Income Housing Tax Credits, State Apartment Incentive Loan Program (SAIL) or HOME Investment Partnerships program funds, as part of a comprehensive annual funding plan adopted by FHFC's Board of Directors. NHTF Program funding will assist in creating financing opportunities with some or all the programs listed here to enable assisted units to serve more extremely low-income and very low-income residents than could be done by each program separately.

**If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan.**

Land owned by the local government can be used for leverage in the Small Cities CDBG program. In addition, land donated or provided at below market value to a developer receiving HOME funds will lower the overall cost of affordable housing development.

**Discussion:**

The anticipated resources expected to be allocated toward eligible HUD-funded program activities and projects will be used toward priority areas that have been identified by each funding program in the current planning years of 2020-2024. Local subrecipients are encouraged to supplement HUD-funded activities with resources available from other funding.

## **Annual Goals and Objectives**

### **AP-20 Annual Goals and Objectives – 91.320(c)(3)&(e)**

#### **Goals Summary Information**

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Economic Development (ED)	2020	2024	Non-Housing Community Development	STATE WIDE	Job Creation	CDBG: \$16,915,559.92	Jobs Created/Retained: 85
2	Commercial Revitalization (CR)	2020	2024	Non-Housing Community Development	STATE WIDE	Commercial Revitalization	CDBG: \$7,300,722.45	Public Facility or Infrastructure Activities other than Low/Moderate-Income Housing Benefit: 840 Persons Assisted
3	Housing Rehabilitation (HR)	2020	2024	Affordable Housing	STATE WIDE	Housing Rehabilitation Affordable Rental Housing Affordable Ownership Housing	CDBG: \$54,422,891.83	Homeowner Housing Rehabilitated: 105 Household Housing Units
4	Neighborhood Revitalization (NR)	2020	2024	Non-Housing Community Development	STATE WIDE	Neighborhood Revitalization	CDBG: \$108,083,174.85	Public Facility or Infrastructure Activities other than Low/Moderate-Income Housing Benefit: 5655 Persons Assisted
5	Emergency Shelter and Street Outreach	2023	2023	Homeless	STATE WIDE	Street Outreach to Homeless Persons and Emergency Shelters	ESG: \$3,688,988	Homeless Persons Assisted w/ Shelter: 2000
6	Permanent Housing for Homeless Persons	2023	2023	Homeless	STATE WIDE	Homeless Prevention and Rapid Rehousing	ESG: \$2,459,355	Households Assisted: 1050

<b>7</b>	Rental and Homeownership Activities (CHDOs)	2020	2024	Affordable Housing	STATE WIDE	Affordable Rental Housing Affordable Ownership Housing	HOME: \$3,297,496	Other: 20 Household Housing Unit
<b>8</b>	Affordable Homeownership Housing	2020	2024	Affordable Housing	STATE WIDE	Affordable Ownership Housing	HOME: \$5,000,000	Homeowner Housing Added: 130 Household Housing Unit
<b>9</b>	Affordable Rental Housing	2020	2024	Affordable Housing Non-Homeless Special Needs	STATE WIDE	Affordable Rental Housing	HOME: \$13,685,809	Rental units constructed: 80 Household Housing Unit
<b>10</b>	Affordable Rental Housing for Extremely Low Income and very low-income Households	2020	2024	Affordable Housing Non-Homeless Special Needs	STATE WIDE	Affordable Rental Housing	NHTF: \$18,860,873	Rental units constructed:60 Household Housing Units

11	Housing and Supportive Services	2020	2024	Affordable Housing Non-Homeless Special Needs	STATE WIDE	Short Term Rent, Mortgage and Utility Payments Permanent Housing Placement Assistance Tenant Based Rental Assistance Resource identification services Housing information services Case management and other supportive services Short-term supported housing	HOPWA: \$9,828,113	Tenant-based rental assistance / Rapid Rehousing: 300 Households Assisted Homelessness Prevention: 1,600 Persons Assisted
12	Coronavirus Response and Recovery	2022	2022	Affordable Housing Public Housing Homeless	STATE WIDE	Street Outreach to Homeless Persons Emergency Shelters Homeless Prevention and Rapid Rehousing	ESG-CV: \$10,440,688.65	Homeless Persons Assisted w/Shelter: 4200  Households Assisted with Permanent Housing: 740



13	Hurricane lan disaster response	2022	2024	Affordable Housing Public Housing Homeless	Count ies: Mana tee, Saras ota, Hillsb oroug h, Pinell as, Polk, Volusi a, Flagle r, Orang e, Osceo la, Semin ole, Putna m, St. Johns, Breva rd, DeSot o, Glade s, Harde e, Hendr y, Highla nds, Okeec hobee , Pasco,	Homeless Prevention Rapid Rehousing, Emergency Shelter, and Outreach Services	ESG RUSH:  \$3,000,000	Homeless Persons Assisted w/ Shelter: 1500
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					Lake, Charl otte, Lee, Monr oe, Palm Beach , and Collier			

Table 5 – Goals Summary

### Goal Descriptions

1	<b>Goal Name</b>	Economic Development
	<b>Goal Description</b>	Economic Development subgrants assist communities through the creation or retention of jobs primarily for persons from low- to-moderate-income households. Economic Development projects further employment, reemployment, and infrastructure. An Economic Development project must meet a national objective by creating or retaining jobs of which at least 51 percent are for persons from low- to moderate-income households, or which meet the criteria contained in 24 CFR 570.483(b)(4)(iv) and (v), or by providing goods and services to an area with a primarily low- to moderate-income clientele.
2	<b>Goal Name</b>	Commercial Revitalization
	<b>Goal Description</b>	Commercial Revitalization activities are designed to revitalize commercial areas, which serve primarily low- and moderate-income persons, or to meet the National Objective of preventing or eliminating slum or blight. Goal outcome indicators not listed for commercial revitalization include parking improvements, streetscaping, public facilities, building rehabilitation, and infrastructure planning including broadband planning.
3	<b>Goal Name</b>	Housing Rehabilitation
	<b>Goal Description</b>	The primary objectives of the Housing Rehabilitation category are to improve housing conditions for low- and moderate-income persons, including workforce housing.

4	<b>Goal Name</b>	Neighborhood Revitalization
	<b>Goal Description</b>	The primary objective of the Neighborhood Revitalization category is to preserve and revitalize declining, primarily residential, low- and moderate-income service area neighborhoods by addressing the major infrastructure problems contributing to such decline. Neighborhood Revitalization grants assist communities with basic community development needs, including infrastructure and infrastructure planning, including broadband planning for low-income citizens in residential neighborhoods.
5	<b>Goal Name</b>	Emergency Shelter and Street Outreach
	<b>Goal Description</b>	The Emergency Solutions Grant Program funding will enable DCF to support the operation of emergency shelter facilities, including domestic violence facilities, throughout the state. The funds will also be used to assist unsheltered homeless individuals and families with locating an emergency shelter or housing, case management needs, transportation, emergency health services, and emergency mental health services in the respective CoCs throughout Florida. The programs will be carried out by local CoC lead agencies as a collaborative effort to coordinate area providers of service. In accordance with 24 CFR § 576.100(b), funding levels for both outreach and shelters shall not be more than 60 percent of Emergency Solutions Grant Program awards.
6	<b>Goal Name</b>	Permanent Housing for Homeless Persons
	<b>Goal Description</b>	The Emergency Solutions Grant Program goals will be carried out by local CoC lead agencies as a collaborative effort to coordinate area providers of service in accordance with local CoC Plans. Funding levels for permanent housing activities (homelessness prevention and rapid re-housing) will equal the balance of the Emergency Solutions Grant Program awards not used on Street Outreach, Emergency Shelter, HMIS and Administrative Costs. DCF's priorities continue to be families with children, youth exiting from foster care, unaccompanied homeless youth, youth with DJJ involvement, and individuals with substance abuse and/or mental health concerns.
7	<b>Goal Name</b>	Rental and Homeownership Activities (CHDOs)
	<b>Goal Description</b>	The HOME Program, administered by FHFC, allocates annual funding allocation to rental and homeownership activities sponsored by qualified Community Housing Development Organizations (CHDOs). The funding can be used for new construction, rehabilitation, rental assistance or down payment assistance activities.

8	<b>Goal Name</b>	Affordable Homeownership Housing
	<b>Goal Description</b>	The HOME Program funds affordable homeownership housing either through the RFA process or through a reservation process. Funding can be used for homebuyer assistance activities, such as down payment assistance and construction activities.
9	<b>Goal Name</b>	Affordable Rental Housing
	<b>Goal Description</b>	The HOME Program funds affordable rental housing for low-income households through the RFA process. Funding can be used for activities such as construction, rehabilitation and rental assistance for low- and moderate-income households.
10	<b>Goal Name</b>	Affordable Rental Housing for Extremely Low Income and Very Low-Income
	<b>Goal Description</b>	The NHTF Program, administered by FHFC, funds affordable rental housing for eligible extremely low income (ELI) and very low-income (VLI) households through the RFA process. Funding may be used for activities including construction, demolition, acquisition of real property, related soft costs and operating cost reserves funded with operating assistance.
11	<b>Goal Name</b>	Housing and Supportive Services
	<b>Goal Description</b>	The HOPWA Program, administered by DOH, funds activities carried out by the project sponsors throughout Florida, including financial assistance in the form of short-term rent, mortgage and utility (STRMU) payments; permanent housing placement assistance; tenant based rental assistance; resource identification services; housing information services; case management and other supportive services; short-term supported housing assistance; facility-based housing development and preservation; facility-based housing operations activities; transitional housing; and administrative services for persons living with HIV/AIDS.
12	<b>Goal Name</b>	Coronavirus Response and Recovery
	<b>Goal Description</b>	The remaining FY22 balance of Emergency Solutions Grant-CV Program and additional Emergency Solutions Grant-CV reallocated funding will enable DCF to support the operation of emergency shelter facilities, including domestic violence facilities, throughout the state, and provide permanent housing activities in FY23. The funds will also be used to assist unsheltered homeless individuals and families with locating an emergency shelter or housing, case management needs, transportation, emergency health services, and emergency mental health services in the respective CoCs throughout Florida. These Emergency Solutions Grant-CV funds will be used to prevent, prepare for, and respond to coronavirus among individuals and families who are homeless or receiving homeless assistance and to support additional homeless assistance and homelessness prevention activities to mitigate the impacts created by coronavirus.

13	<b>Goal Name</b>	Affordable Rental Housing
	<b>Goal Description</b>	The HOME-ARP Program funds affordable rental housing for qualifying populations through the competitive solicitation process. Funding can be used for activities such as new construction and rental assistance for qualifying populations identified in the American Rescue Plan Act.
	<b>Goal Name</b>	Disaster Recovery
		The special allocation will provide assistance to address the needs of homeless individuals or families, or individuals or families at risk of homelessness in areas affected by a major disaster. The focus of this assistance will be those who do not qualify or whose needs are not fully met by existing federal disaster relief programs. The initial allocation of \$3,000,000 will target communities that have received FEMA Individual Assistance status for households impacted by Hurricane Ian.

## AP-25 Allocation Priorities – 91.320(d)

### Introduction:

The following chart reflects the planned percentage distribution of the FFY 2023 CDBG, ESG, HOME, NHTF, and HOPWA programs. Additionally, this section is a description of how the allocation distribution was determined and how the allocation distribution will address the priority needs and goals determined in the Strategic Plan portion of the Consolidated Plan.

### Funding Allocation Priorities

Program	Goals													Total (%)
	ED (%)	CR (%)	HR (%)	NR (%)	Emergency Shelter and Street Outreach (%)	Permanent Housing for Homeless Persons (%)	Rental and Homeownership Activities (CHDOs) (%)	Affordable Homeownership Housing (%)	Affordable Rental Housing (%)	Affordable Rental Housing for Extremely Low Income & Very Low-Income (%)	Housing and Supportive Services (%)	Disaster Recovery (%)	Coronavirus Response and Recovery (%)	
CDBG	9	4	29	58	0	0	0	0	0	0	0	0	0	100
HOME	0	0	0	0	0	0	15	25	60	0	0	0	0	100
HOPWA	0	0	0	0	10	0	0	0	0	0	90	0	0	100
ESG	0	0	0	0	60	40	0	0	0	0	0	0	0	100
NHTF	0	0	0	0	0	0	0	0	0	100	0	0	0	100
ESGCV	0	0	0	0	0	0	0	0	0	0	0	0	100	100
ESG RUSH	0	0	0	0	0	0	0	0	0	0	0	100	0	100

Table 6 – Funding Allocation Priorities

### Reason for Allocation Priorities

The percentages, described in the table above, place an emphasis or priority on the types of projects that will be funded for each of the HUD-funded grant programs described in the 2020-2024 Consolidated Plan.

For the CDBG program, if the number of applications received are insufficient to fully utilize all funds allocated to a category, the balance of the funds in that category can be reallocated to another category

receiving more applications than there are funds available. Grant category funding levels may be increased or decreased by reallocated funds.

Similarly, for the HOME Program, if the applications received are insufficient to fully utilize all funds allocated to a category, the balance of funds in that category may be reallocated to another category receiving more applications than there are funds available. Funding in each category may be increased and/or decreased by reallocated funds.

The allocation percentages for each individual grant program were determined based on the needs presented in the needs assessment section of the 2020-2024 Consolidated Plan, the comments and survey responses received during the citizen participation process conducted during the development of the Consolidated Plan and the NHTF Allocation Plan and applications received in the past. For the HOPWA Program, the types of housing and supportive services will be based on financial and programmatic requirements in accordance with HUD-eligible activities delivered by local project sponsors. For the Emergency Solutions Grant Program, Emergency Solutions Grant-CV and Emergency Solutions Grant RUSH Programs, the types of projects will be in accordance with HUD-eligible activities carried out by the local CoC lead agencies and administered by DCF.

### **How will the proposed distribution of funds address the priority needs and specific objectives described in the Consolidated Plan?**

Performance objectives for communities served by the CDBG program are entered into HUD's Integrated Disbursement Information System (IDIS) when awards are made, and the final accomplishments and beneficiaries are reported when projects are completed. The composite objectives of subgrantees comprise the state's overall objectives.

The CDBG program will address three primary objectives with its federal fiscal year (FFY) 2023 allocation:

1. Creating economic opportunities
2. Creating a suitable living environment and
3. Providing affordable housing, including workforce housing.

These objectives will result in four major outcomes:

1. Improve the local economy
2. Reduce poverty through job creation
3. Improve neighborhoods
4. Improve sustainability by providing suitable workforce housing and promoting viable communities.

In preparing their CDBG applications, local communities hold public meetings to determine their community's priority needs, and then prepare and submit an application for funding in one of the four funding categories. The information obtained from the CDBG applications will be utilized to ensure

specific performance objectives are determined when the applications are received, scored, and a grant is awarded.

The Emergency Solutions Grant Program will address the below primary objectives with its FFY 2023 allocation:

1. Increase street outreach to homeless persons (especially unsheltered),
2. Ensure access to emergency or temporary shelters to homeless persons (especially families with children),
3. Increase the availability of homeless prevention services to persons and families at risk of homelessness
4. Prioritize rapid rehousing assistance to individuals and families
5. Prioritize assistance to families with children, youth exiting from foster care, unaccompanied homeless youth, youth with DJJ involvement, and individuals with substance abuse and/or mental health concerns.
6. Utilize RUSH funding to serve eligible households whose needs may not be fully met by existing federal disaster programs.

The HOME Program will address three primary objectives with its FFY 2023 allocation:

1. Increase rental through CHDOs for persons and families at, or below, 60 percent area median income (AMI),
2. Increase affordable rental housing activities through construction of new rental housing units or through tenant-based rental assistance for persons and families at or below 60 percent AMI, and
3. Increase affordable ownership housing activities through direct financial assistance to homebuyers at or below 80 percent AMI.

The State HOPWA Program will address three primary objectives with its FFY 2023 allocation:

1. Establish or better maintain a stable living environment.
2. Reduce the risk of homelessness among people living with HIV/AIDS and their families.
3. Transition homeless individuals or families into stable housing as well as create a strategy for long-term housing stability for persons living with HIV/AIDS.

The NHTF Program will address one primary objective with its allocation: to increase affordable rental housing activities for extremely low-income households, with a preference for those who are homeless, at risk of homelessness and/or have special needs.



## AP-30 Methods of Distribution – 91.320(d)&(k)

### Introduction:

This section of the FFY 2023 Annual Action Plan describes how each annual allocation of CDBG, ESG, HOME, NHTF, and HOPWA program funds will be distributed geographically throughout Florida.

### Distribution Methods

Table 7 - Distribution Methods by State Program

<b>1</b>	<b>State Program Name:</b>	Florida Emergency Solutions Grant Program
	<b>Funding Sources:</b>	Emergency Solutions Grant
	<b>Describe the state program addressed by the Method of Distribution.</b>	<p>The Emergency Solutions Grant Program is a formula grant program based upon the demographics of Florida’s counties and cities. DCF receives grant funds directly from HUD and will sub-grant the Emergency Solutions Grant funds to CoC lead agencies to carry out activities consistent with their local CoC Plans. Eligible program participants must meet the “homeless” definition in 24 CFR § 576.2. Rapid re-housing assistance program participants must also meet the requirements described in 24 CFR § 576.104. HUD established alternative requirements and waived section 415(a)(4) and (5) of the McKinney-Vento Homeless Assistance Act and 24 CFR 576.104 to the extent necessary to provide additional flexibility for recipients and subrecipients administering rapid re-housing assistance with Emergency Solutions Grant funds under the CARES Act. This waiver is provided in notice CPD-21-05 dated April 14, 2021 which also provides flexibility to habitability inspections.</p> <p>Lead agencies may sub-contract with local governments and nonprofits to provide Emergency Solutions Grant activities in their respective areas. Funding for local projects will be determined by the lead agencies and approved by DCF.</p>

<p><b>Describe all of the criteria that will be used to select applications and the relative importance of these criteria.</b></p>	<p>Grant applications in state FY19-20 were awarded on a three-year grant cycle. The award distribution follows guidelines set forth in the solicitation as described in previous years' action plans. Recurring funds may be made available based on factors including, but not limited to, the initial grant awards, poverty rates, unsheltered rates, number of homeless individuals, proposed activities, and the receipt of funding from HUD.</p>
<p><b>If only summary criteria were described, how can potential applicants access application manuals or other state publications describing the application criteria? (CDBG only)</b></p>	<p>Not applicable to Emergency Solutions Grant</p>
<p><b>Describe the process for awarding funds to state recipients and how the state will make its allocation available to units of general local government, and non-profit organizations, including community and faith-based organizations. (ESG only)</b></p>	<p>The Emergency Solutions Grant Program will receive a total allocation of \$6,148,343 in funding for federal fiscal year 2023. DCF will require local lead agencies follow 24 CFR § 576.100(b) and spend no more than 60 percent on Street Outreach and Emergency Shelter combined. Additionally, CoCs may spend no more than 5 percent of awarded Emergency Solutions Grant funds on administrative costs. The types of services funded include: Street Outreach, Emergency Shelter, Homelessness Prevention, Rapid Rehousing, and Homeless Management Information System costs among the 27 CoC lead agencies to provide services consistent with the CoC plans to address homelessness. The Office on Homelessness maintains for its administrative costs, the remaining balance allowed under 24 CFR 576.100 for the administration of Emergency Solutions Grant and the provision of technical assistance to service providers and local CoCs.</p>

<p><b>Identify the method of selecting project sponsors (including providing full access to grassroots faith-based and other community-based organizations). (HOPWA only)</b></p>	<p>Not applicable to Emergency Solutions Grant.</p>
<p><b>Describe how resources will be allocated among funding categories.</b></p>	<p>The Emergency Solutions Grant Program will receive a total allocation of \$6,148,343 in funding for federal fiscal year 2023. DCF will require local lead agencies follow 24 CFR § 576.100(b) and spend no more than 60 percent on Street Outreach and Emergency Shelter combined. Additionally, CoCs may spend no more than 5 percent of awarded funds on administrative costs. The types of services funded include: Street Outreach, Emergency Shelter, Homelessness Prevention, Rapid Rehousing, and Homeless Management Information System costs among the 27 CoC lead agencies to provide services consistent with the CoC plans to address homelessness. The Office on Homelessness maintains for its administrative costs, the remaining balance allowed under 24 CFR 576.100 for the administration of Emergency Solutions Grant and the provision of technical assistance to service providers and local CoCs.</p>
<p><b>Describe threshold factors and grant size limits.</b></p>	<p>The maximum award amount for any lead agency is \$400,000 with a maximum 5 percent administration budget. The lead agencies will plan and coordinate activities within their local area that are consistent with CoC plans. Sub-providers of services will be local governments and nonprofit organizations and their threshold funding amounts will be decided by the lead agencies and approved by the Office on Homelessness.</p>

	<p><b>What are the outcome measures expected as a result of the method of distribution?</b></p>	<p>The anticipated outcome measures for the Emergency Solutions Grant Program are based on the number of homeless service providers and shelters that receive funding assistance, the number of individuals who benefit from emergency shelter assistance, the number of individuals who receive rapid rehousing assistance, the number of individuals who maintain permanent housing and the number of individuals who are remain stably housed in incremental months after receiving assistance.</p>
2	<p><b>State Program Name:</b></p>	<p>Florida Emergency Solutions Grant Program - CV</p>
	<p><b>Funding Sources:</b></p>	<p>Emergency Solutions Grant-CV</p>

<p><b>Describe the state program addressed by the Method of Distribution.</b></p>	<p>The Emergency Solutions Grant Program is a formula grant program based upon the demographics of Florida’s counties and cities. DCF receives grant funds directly from HUD and subgrants the Emergency Solutions Grant funds to CoC designated lead agencies to carry out activities consistent with their local CoC Plans. Eligible beneficiaries must meet the “homeless” definition in 24 CFR § 576.2. Rapid re-housing assistance beneficiaries must also meet the requirements described in 24 CFR § 576.104. HUD released Notice: CPD-21-08 July 19, 2021 which supersedes the Notice CPD-20-08, published September 1, 2020 and reestablishes the allocation formula and amounts and reestablishes and announces new requirements for the \$3.96 billion in funding provided for the Emergency Solutions Grants Program (Emergency Solutions Grant) under the Coronavirus Aid, Relief, and Economic Security Act (CARES Act). These Emergency Solutions Grant-CV funds must be used to prevent, prepare for, and respond to coronavirus among individuals and families who are homeless or receiving homeless assistance and to support additional homeless assistance and homelessness prevention activities to mitigate the impacts created by coronavirus. Requirements at 24 CFR Part 576 will apply to the use of these funds, unless otherwise provided by the alternative requirements and flexibilities established under the CARES Act, this Notice, or subsequent waivers, amendments, or replacements to this Notice.</p> <p>Lead agencies may sub-contract with local governments and nonprofits to provide Emergency Solutions Grant activities in their respective areas. Funding for local projects will be determined by the lead agencies.</p>
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<p><b>Describe all of the criteria that will be used to select applications and the relative importance of these criteria.</b></p>	<p>The award distribution follows guidelines set forth in the solicitation as described in previous years' action plans.</p>
<p><b>If only summary criteria were described, how can potential applicants access application manuals or other state publications describing the application criteria? (CDBG only)</b></p>	<p>Not applicable to Emergency Solutions Grant-CV</p>
<p><b>Describe the process for awarding funds to state recipients and how the state will make its allocation available to units of general local government, and non-profit organizations, including community and faith-based organizations. (ESG only)</b></p>	<p>DCF will require CoC lead agencies to follow federal regulations and may spend no more than 7.5% percent of awarded funds on administrative costs. The types of services funded include Street Outreach, Emergency Shelter, Homelessness Prevention, Rapid Rehousing, and Homeless Management Information System costs as needed to respond to the housing needs stemming from the COVID-19 pandemic and providing funds for coronavirus response in homeless assistance and prevention services.</p>

<p><b>Identify the method of selecting project sponsors (including providing full access to grassroots faith-based and other community-based organizations). (HOPWA only)</b></p>	<p>Not applicable to Emergency Solutions Grant-CV</p>
<p><b>Describe how resources will be allocated among funding categories.</b></p>	<p>The Emergency Solutions Grant-CV Program received a total allocation of \$85,896,094 in funding for federal fiscal year 2021, and DCF anticipates an estimated balance of \$4,000,000 will be available for federal fiscal year 2023 to respond to the housing needs stemming from the COVID-19 pandemic and providing funds for coronavirus response in homeless assistance and prevention services. Additionally, DCF was reallocated \$6,440,688.65 that will be available for fiscal year 2023. DCF will require local lead agencies follow federal regulations and spend no more than 7.5% of awarded funds on administrative costs. The types of services funded include Street Outreach, Emergency Shelter, Homelessness Prevention, Rapid Rehousing, and Homeless Management Information System costs among the 27 CoC agencies to provide services consistent with the CoC plans to address homelessness. The Office on Homelessness maintains for its administrative costs, 2.5% as allowed for the administration of Emergency Solutions Grant-CV and the provision of technical assistance to service providers and local CoCs.</p>

	<b>Describe threshold factors and grant size limits.</b>	From the fiscal year 2021 allocation of Emergency Solutions Grant-CV funds, the maximum award amount for any CoC lead agency was \$9,056,658 with a maximum 7.5 percent administration budget. The balance of funds from fiscal year 2022 may be carried over into FY 2023. The lead agencies will plan and coordinate activities within their local area that are consistent with CoC plans. Sub-providers of services may be local governments and nonprofit organizations and their threshold funding amounts will be decided by the lead agencies and approved by the Office on Homelessness.
	<b>What are the outcome measures expected as a result of the method of distribution?</b>	The anticipated outcome measures for the Emergency Solutions Grant-CV Program are based on the number of homeless service providers and shelters that receive funding assistance, the number of individuals who benefit from emergency shelter assistance, the number of individuals who receive rapid rehousing assistance, the number of individuals who maintain permanent housing and the number of individuals who are remain stably housed in incremental months after receiving assistance.
3	<b>State Program Name:</b>	Florida HOME Investment Partnership Program
	<b>Funding Sources:</b>	HOME
	<b>Describe the state program addressed by the Method of Distribution.</b>	HOME funds are allocated to provide necessary financial support for various activities, creating long-term affordable, safe, decent, and sanitary housing for very low- and low-income persons and households. FHFC works with both the public and private sector throughout the state to assist in meeting the needs of affordable housing, particularly in rural areas when development capacity exists. FHFC distributes HOME funds either through a RFA process, a Request for Qualifications (RFQ) process, a reservation system, or demonstration projects.



<p><b>Describe all of the criteria that will be used to select applications and the relative importance of these criteria.</b></p>	<p>Application selection criteria for the HOME Program varies based upon the type of funding priority determined by FHFC for allocation distribution and amount of funding available to achieve funding priorities determined by FHFC. For example, scoring criteria for larger scale rental development priority projects would be based on level of experience of the applicant with implementation of HOME funds and Davis-Bacon federal requirements and the amount of funding available as leverage to the project. However, FHFC uses a different scoring criteria for smaller scale rural projects that are unable to provide leverage funds to a project and instead base priority funding projects by level of experience or need, and past project performance.</p>
<p><b>If only summary criteria were described, how can potential applicants access application manuals or other state publications describing the application criteria? (CDBG only)</b></p>	<p>Not applicable to HOME.</p>
<p><b>Describe the process for awarding funds to state recipients and how the state will make its allocation available to units of general local government, and non-profit organizations, including community and faith-based organizations. (ESG only)</b></p>	<p>Not applicable to HOME.</p>

<p><b>Identify the method of selecting project sponsors (including providing full access to grassroots faith-based and other community-based organizations). (HOPWA only)</b></p>	<p>Not applicable to HOME.</p>
<p><b>Describe how resources will be allocated among funding categories.</b></p>	<p>The HOME Program will receive a total allocation of \$21,983,305 in funding for FY 2023. Of the total funding allocation, 15% will be reserved for developments sponsored by qualified Community Housing Development Organization (CHDO) applicants. In the event insufficient applications meeting the threshold are received to allocate the anticipated amount to rental developments, the remaining unallocated funds may be shifted to homeownership activities. The same applies to homeownership activities, so the remaining unallocated funds may be shifted to rental activities. The remaining funds allocated will be awarded via the RFA/RFQ process or a reservation system based on the appropriate rule chapters, or through one or more demonstration projects that create affordable rental and homeownership opportunities through construction or rehabilitation of housing units or through direct homebuyer or rental assistance. Ten percent of the total annual allocation will be used by FHFC for administrative costs pursuant to 24 CFR § 92.207.</p>
<p><b>Describe threshold factors and grant size limits.</b></p>	<p>The grant size limits imposed by FHFC for the RFA/RFQ process(es) each year are based on the size of the project and the type of priority criteria scoring determined by FHFC HOME Program staff.</p>

	<p><b>What are the outcome measures expected as a result of the method of distribution?</b></p>	<p>The HOME Program performance outcomes are based on how many affordable homeownership and rental housing units are constructed or rehabilitated and how many low- and moderate-income beneficiaries receive purchase assistance or rental assistance. In 2023, it is expected that the HOME Program will finance construction or rehabilitation of 230 affordable housing units.</p>
4	<p><b>State Program Name:</b></p>	<p>Florida Housing Opportunities for Persons With AIDS (HOPWA) Grant Program</p>
	<p><b>Funding Sources:</b></p>	<p>HOPWA</p>
	<p><b>Describe the state program addressed by the Method of Distribution.</b></p>	<p>The State HOPWA Program may receive a total allocation of \$9,828,113 in funding for fiscal year 2023. Of the total funding allocation, 97% of the grant award will be spent to benefit eligible persons whose income does not exceed 80 percent of the median family income for the area served. Eligible activities include rental payments, security deposits, and utility allowances to promote housing opportunities for persons living with HIV/AIDS. The remaining 3% of the funding will be spent on administrative activities carried out by DOH.</p> <p>DOH currently contracts with 10 project sponsors to administer the State HOPWA Program in designated geographic areas, the majority of which are rural. The state program provides funds for HOPWA services in 52 of Florida’s 67 counties, which includes the eligible metropolitan statistical area (EMSA) re-designations administered by the state. The remaining 15 counties are served by six EMSAs that receive funding directly from HUD.</p>

<p><b>Describe all of the criteria that will be used to select applications and the relative importance of these criteria.</b></p>	<p>The priority of applications is determined by how many low- and moderate-income beneficiaries with HIV/AIDS will be served and the past performance of the project sponsor that is requesting funds.</p>
<p><b>If only summary criteria were described, how can potential applicants access application manuals or other state publications describing the application criteria? (CDBG only)</b></p>	<p>Not applicable to HOPWA.</p>
<p><b>Describe the process for awarding funds to state recipients and how the state will make its allocation available to units of general local government, and non-profit organizations, including community and faith-based organizations. (ESG only)</b></p>	<p>Not applicable to HOPWA.</p>

<p><b>Identify the method of selecting project sponsors (including providing full access to grassroots faith-based and other community-based organizations). (HOPWA only)</b></p>	<p>A minimum of 97% of the State HOPWA grant award will be allocated statewide to project sponsors to provide eligible services and activities for the state program. These project sponsors are local community organizations and county health departments. In order to ensure that the state pays a fair and reasonable price for the services to be provided and to enhance quality, availability and collaboration within the state housing program, DOH drafted a Request for Proposal for six years from 2016 to 2022 with renewals for up to three years.</p> <p>Funds were allocated within each geographical area in accordance with the methodology described above. EMSA funds re-designated to the State HOPWA Program will be administered by DOH in the same manner and for the same activities as the State HOPWA Program.</p> <p>The State HOPWA Program currently has five community-based organizations, three county health departments, and two planning councils as HOPWA project sponsors providing services either directly or via subcontracts.</p>
<p><b>Describe how resources will be allocated among funding categories.</b></p>	<p>Florida distributes funds annually based on the cumulative number of persons living with HIV or AIDS cases in the geographical service areas. In addition, allocations are based on utilization rates and available funds. The allocation methodology is reviewed periodically, and DOH takes recommendations into account while making final annual allocation decisions. The six EMSAs in the state that qualify for direct HOPWA funding from HUD may be eligible to receive State HOPWA Program funds only when funds exist beyond the amount required to meet 100% of the need of the state program service areas.</p>

	<p><b>Describe threshold factors and grant size limits.</b></p>	<p>The State HOPWA Program does not require specific threshold factors or grant size limits for annual allocation distribution to project sponsors. Instead, the program determines annual allocation amounts based on budgets submitted by the project sponsors, and the percentage of beneficiaries anticipated to be served by the grant funded projects and activities. The State HOPWA Program makes the final funding allocation determination based on the feasibility of the project sponsor’s budget proposal and amount of funding available to be distributed statewide.</p>
	<p><b>What are the outcome measures expected as a result of the method of distribution?</b></p>	<p>The anticipated outcome measures for the State HOPWA Program are based on the number of persons with HIV/AIDS that receive financial assistance from project sponsors in the form of short-term rent, mortgage, and utility (STRMU) payments, tenant-based rental assistance (TBRA), permanent housing placement (PHP), short-term transitional assistance, resource identification, comprehensive housing case management and other supportive services, and other eligible housing services as per the State HOPWA Program goals and priorities.</p>
5	<p><b>State Program Name:</b></p>	<p>Florida Small Cities Community Development Block Grant Program</p>
	<p><b>Funding Sources:</b></p>	<p>CDBG</p>

<p><b>Describe the state program addressed by the Method of Distribution.</b></p>	<p>FLORIDACOMMERCE receives an annual allocation from HUD to administer the Small Cities CDBG program.</p> <p>FLORIDACOMMERCE publishes a Notice of Funding Availability (NOFA) in the Florida Administrative Register prior to the opening of the annual funding cycle. The annual allocation is used to promote economic development; including infrastructure, employment, and reemployment; housing rehabilitation, including workforce housing; commercial revitalization; and neighborhood revitalization and infrastructure planning, including planning for the expansion and availability of broadband infrastructure. This NOFA informs Florida residents of the availability of CDBG funding, the amount of funding available, the program categories under which they can apply, and the opening and closing date of the funding cycle.</p> <p>When FLORIDACOMMERCE receives notification of the annual allocation, the Small Cities CDBG Planning Manager reviews the allocation and makes recommendations for funding based on previous allocations and distributions, expected application submissions, and FLORIDACOMMERCE priorities. The recommendations are then reviewed by the Small Cities and Rural Communities Bureau Chief and are approved or revised.</p> <p>Deobligated funds and program income funds sometimes become available during the federal fiscal year. If emergency set-aside funds, deobligated funds, and/or program income funds become available, the Planning Manager and Bureau Chief meet to determine how to allocate these funds.</p> <p>Neighborhood Revitalization, Housing Rehabilitation, and Commercial Revitalization subgrants are awarded on a competitive basis. Economic Development subgrants are awarded on a competitive basis if the CDBG program receives more funding requests than there are funds available during the initial application cycle. Otherwise, eligible economic development projects are awarded on a first-come, first-served basis.</p>
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<p><b>Describe all of the criteria that will be used to select applications and the relative importance of these criteria.</b></p>	<p>The funding categories for the CDBG program are established in Section 290.044, Florida Statutes. The percentage of funds allocated for each category are determined based on public meetings, comments received on the Consolidated Plan and the Annual Action Plan, and past funding experience. The percentage of funds allocated to each category may be revised to ensure state compliance with HUD requirements for the timely award of funds. The criteria used for reviewing funding applications are outlined in federal regulations, state statutes, the program’s administrative rules and application manual, and the Consolidated Plan.</p> <p>Upon receipt of an application, an initial review is conducted to determine if threshold criteria have been met. This review is used as a screening method to ensure compliance with minimum application requirements and to ensure that applications from communities that are not in compliance with federal or state laws are not funded. Seven specific criteria established in Section 290.0475, Florida Statutes, establish the basis upon which FLORIDACOMMERCE may reject an application without regard to scoring:</p> <ul style="list-style-type: none"> <li>(1) The application is not received by the department by the application deadline;</li> <li>(2) The proposed project does not meet one of the three national objectives, as contained in federal and state legislation;</li> <li>(3) The proposed project is not an eligible activity as contained in the federal legislation;</li> <li>(4) The application is not consistent with the local government’s comprehensive plan adopted pursuant to s. 163.3184;</li> <li>(5) The applicant has an open community development block grant, except as provided in s. 290.046(2)(a)-(c) and department rules;</li> </ul>
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	<p>(6) The local government is not in compliance with the citizen participation requirements prescribed in ss. 104(a)(1) and (2) and 106(d)(5)(c) of Title I of the Housing and Community Development Act of 1974, s. <u>290.046(4)</u>, F.S., and department rules; or</p> <p>(7) Any information provided in the application that affects eligibility or scoring is found to have been misrepresented, and the information is not a mathematical error which may be discovered and corrected by readily computing available numbers or formulas provided in the application.</p> <p>FLORIDACOMMERCE does not award a grant until it has determined, based upon a site visit, that the project or activities are eligible in accordance with the description contained in the application, and that any open economic development grant is on time. If FLORIDACOMMERCE determines after an application site-visit that any information in the application that affects scoring has been misrepresented, the application is rejected.</p>
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<p><b>If only summary criteria were described, how can potential applicants access application manuals or other state publications describing the application criteria? (CDBG only)</b></p>	<p>The CDBG program is established in Sections 290.0401 through 290.048, Florida Statutes (F.S.), and administered by rule under Chapter 73C-23 of the Florida Administrative Code (F.A.C.). The statutes and rules provide eligibility requirements for CDBG funding, detail the application process, and establish the method of scoring and ranking applications. The CDBG application form, which is incorporated into the administrative rule by reference, details the specific scoring criteria for the Economic Development, Neighborhood Revitalization, Housing Rehabilitation, and Commercial Revitalization applications. Applicants can find information regarding which items need to be included in their application on the U.S. HUD website, the Florida FLORIDACOMMERCE website, and through online application submission links that are generated as part of the application process. The application form can be downloaded from FLORIDACOMMERCE’s CDBG webpage: <a href="http://www.FloridaJobs.org/CDBGApplicantInfo">www.FloridaJobs.org/CDBGApplicantInfo</a>.</p>
<p><b>Describe the process for awarding funds to state recipients and how the state will make its allocation available to units of general local government, and non-profit organizations, including community and faith-based organizations. (ESG only)</b></p>	<p>Not applicable to CDBG.</p>
<p><b>Identify the method of selecting project sponsors (including providing full access to grassroots faith-based and other community-based organizations). (HOPWA only)</b></p>	<p>Not applicable to CDBG.</p>

<p><b>Describe how resources will be allocated among funding categories.</b></p>	<p>Funding amounts are assigned to each funding category based on a need evaluation. For example, CDBG staff may determine that there is a higher demand and need for a particular category of projects throughout the state. These types of determinations are made based on the number of applications that were received, but left unfunded from the prior federal fiscal year. The remaining funding categories would be assigned percentages based on the number of applications submitted in the prior funding cycle, and based on the goals and objectives that were chosen as priority needs and goals from the needs assessment and market analysis sections of the 2020-2024 Consolidated Plan.</p>
<p><b>Describe threshold factors and grant size limits.</b></p>	<p>The local governments’ low- and moderate-income (LMI) population and subgrant ceilings determine the maximum amount of funds for which they can apply. Population groupings are based on HUD-modified census figures summarizing low- and moderate-income population as shown in the following chart:</p> <p><b>LMI Population Subgrant Ceiling</b></p> <ul style="list-style-type: none"> <li>• 1 – 499: \$600,000</li> <li>• 500 – 1,249: \$650,000</li> <li>• 1,250 – 3,999: \$700,000</li> <li>• 4,000 – and above: \$750,000</li> </ul> <p>Economic Development Subgrants cannot exceed \$1.5 million.</p> <p>The CDBG Program Staff are currently reviewing the Subgrant Funding Ceilings to determine if they should be increased to aid local governments in providing more assistance to low and moderate populations within their designated area.</p>

	<b>What are the outcome measures expected as a result of the method of distribution?</b>	The anticipated outcome measures for the CDBG program are based on the number and type of applications received from eligible sub-grantees in the four eligible categories (neighborhood revitalization, commercial revitalization, housing rehabilitation, and economic development). Outcome measures for these programs include the number of housing units rehabilitated; number of linear feet of sewer lines, water lines, and street paving and sidewalks completed; number of buildings receiving façade improvements; number of low- to moderate-income beneficiaries; and number of jobs created or retained.
6	<b>State Program Name:</b>	National Housing Trust Fund Program
	<b>Funding Sources:</b>	NHTF
	<b>Describe the state program addressed by the Method of Distribution.</b>	NHTF funds will be used in tandem with other financing programs to provide necessary financial support to create new, 30-year affordable rental housing for extremely low-income and very low-income households. FHFC will allocate HTF funds through an RFA process directly to eligible recipients.

<p><b>Describe all of the criteria that will be used to select applications and the relative importance of these criteria.</b></p>	<p>The criteria listed below have all been deemed of equal relative importance.</p> <ul style="list-style-type: none"> <li>• The development must be permanent rental housing and each NHTF-designated unit may have no more than two bedrooms</li> <li>• The NHTF-designated units must remain affordable to extremely low-income and very low-income households through a Land Use Restriction Agreement for no less than 30 years, and the development must remain affordable at designated income levels for a minimum of 30 years</li> <li>• The applicant must certify that it understands that by receiving NHTF funds, it commits to set aside the required number of units in its property for the priority households specified in this plan</li> <li>• The applicant must show via its developer experience its ability to obligate NHTF funds and undertake eligible activities in a timely manner</li> <li>• A description of the eligible activities to be conducted with the NHTF funds</li> <li>• Extent to which the application makes use of non-federal funding sources</li> <li>• Certification that applicant will comply with the requirements of the NHTF program and that housing units assisted with the NHTF will comply with NHTF requirements</li> <li>• Be familiar with the requirements of other federal, state or local housing programs that will be used in conjunction with NHTF funds to ensure compliance with all applicable requirements and regulations of such programs through demonstrated experience with developing, owning and managing affordable multifamily rental housing developments</li> </ul>
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	<ul style="list-style-type: none"> <li>• To provide a Tenant Selection Plan during credit underwriting to carry out management practices related to leasing to homeless households or persons with special needs</li> <li>• Participate in the state’s “Link Strategy” which requires applicants awarded financing to work with at least one Special Needs Household Referral Agency working in that county that will refer eligible homeless, at-risk homeless or special needs households for residency in the NHTF-financed units</li> <li>• Meet specified green building and accessibility standards</li> <li>• Propose developments in locations that are proximate to public transportation options and amenities such as grocery stores and pharmacies</li> <li>• Accept the Tenant Application and Selection Requirements designed to lower barriers to entry for extremely low-income and very low-income households.</li> </ul>
<p><b>If only summary criteria were described, how can potential applicants access application manuals or other state publications describing the application criteria? (CDBG only)</b></p>	<p>Not applicable to NHTF.</p>

<p><b>Describe the process for awarding funds to state recipients and how the state will make its allocation available to units of general local government, and non-profit organizations, including community and faith-based organizations. (ESG only)</b></p>	<p>Not applicable to NHTF.</p>
<p><b>Identify the method of selecting project sponsors (including providing full access to grassroots faith-based and other community-based organizations). (HOPWA only)</b></p>	<p>Not applicable to NHTF.</p>
<p><b>Describe how resources will be allocated among funding categories.</b></p>	<p>Ninety percent of the NHTF allocation will be used to finance affordable rental units for extremely low-income and very low-income households, and 10 percent of the allocation will be used by FHFC for administrative costs pursuant to § 93.202.</p>

	<p><b>Describe threshold factors and grant size limits.</b></p>	<p>Pursuant to § 91.320(k)(5) and § 93.300(a), funding limits are based on maximum per-unit development subsidy amounts specified by FHFC and the portion of units that will be required to be set aside in a larger property to serve the populations targeted through the NHTF Program. For example, if four units out of 100 total units must be set aside for this purpose, the grant size limit will be based on the per-unit limit multiplied by four. FHFC has specified per-unit limits by unit mix (zero, one and two bedrooms); based on construction type (e.g., garden-style wood, high rise, etc.) and for three geographic cost regions of the state. While a development may have a mix of unit sizes and bedrooms, NHTF units with more than two bedrooms will be prohibited.</p>
	<p><b>What are the outcome measures expected as a result of the method of distribution?</b></p>	<p>In 2023, it is expected that the NHTF program will assist in financing construction of 60 affordable rental units to serve eligible extremely low-income and very low-income residents.</p>
7	<p><b>State Program Name:</b></p>	<p>Florida Emergency Solutions Grant Program- RUSH</p>
	<p><b>Funding Sources:</b></p>	<p>Emergency Solutions Grant RUSH</p>



<p><b>Describe the state program addressed by the Method of Distribution.</b></p>	<p>The Emergency Solutions Grant Program is a formula grant program based upon the demographics of Florida’s counties and cities. DCF receives grant funds directly from HUD and will sub-grant the Emergency Solutions Grant funds to CoC lead agencies to carry out activities consistent with their local CoC Plans. Eligible program participants must meet the “homeless” definition in 24 CFR § 576.2. Rapid re-housing assistance program participants must also meet the requirements described in 24 CFR § 576.104.</p> <p>Lead agencies may sub-contract with local governments and nonprofits to provide Emergency Solutions Grant activities in their respective areas. Funding for local projects will be determined by the lead agencies and approved by DCF. The ESG Program is a formula grant program based upon the demographics of Florida’s counties and cities. DCF receives grant funds directly from HUD and will sub-grant the ESG funds to CoC lead agencies to carry out activities consistent with their local CoC Plans. Eligible program participants must meet the “homeless” definition in 24 CFR § 576.2. Rapid re-housing assistance program participants must also meet the requirements described in 24 CFR § 576.104.</p> <p>Lead agencies may sub-contract with local governments and nonprofits to provide ESG activities in their respective areas. Funding for local projects will be determined by the lead agencies and approved by DCF.</p>
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<p><b>Describe all of the criteria that will be used to select applications and the relative importance of these criteria.</b></p>	<p>Emergency Solutions Grant funding is administered through Florida’s CoC network. The purpose of the RUSH funds is to address ongoing needs of individuals who were homeless prior to the declared disaster and those who are experiencing homelessness as a result of the disaster, and whose needs are not served or fully met by existing Federal disaster relief programs. To account for these priority populations, the criteria used to determine CoC awards may include prioritizing non-entitlement jurisdictions, sheltered and unsheltered homelessness, and Transitional Sheltering Assistance data. ESG funding is administered through Florida’s CoC network. The purpose of the RUSH funds is to address ongoing needs of individuals who were homeless prior to the declared disaster and those who are experiencing homelessness as a result of the disaster, and whose needs are not served or fully met by existing Federal disaster relief programs. To account for these priority populations, the criteria used to determine CoC awards may include prioritizing non-entitlement jurisdictions, sheltered and unsheltered homelessness, and Transitional Sheltering Assistance data.</p>
<p><b>If only summary criteria were described, how can potential applicants access application manuals or other state publications describing the application criteria? (CDBG only)</b></p>	<p>Not applicable to Emergency Solutions Grant RUSH</p>

<p><b>Describe the process for awarding funds to state recipients and how the state will make its allocation available</b></p> <p><b>to units of general local government, and non-profit organizations, including community and faith-based organizations. (ESG only)</b></p>	<p>The Emergency Solutions Grant RUSH Program received a total allocation of \$3,000,000 in funding. DCF will follow federal regulations and may spend no more than 7.5% percent of awarded funds on administrative costs. The types of services funded through the CoC lead agencies may include Street Outreach, Emergency Shelter, Homelessness Prevention, Rapid Rehousing, and Homeless Management Information System costs as needed to respond to the housing needs stemming from a federally declared disaster. Additionally, DCF will require local lead agencies follow 24 CFR § 576.100(b) and spend no more than 60 percent on Street Outreach and Emergency Shelter combined.</p> <p>Lead agencies may sub-contract with local governments and nonprofits to provide Emergency Solutions Grant RUSH activities in their respective areas. Funding for local projects will be determined by the lead agencies and approved by DCF. The ESG RUSH Program will receive a total allocation of \$3,000,000 in funding. DCF will follow federal regulations and may spend no more than 7.5% percent of awarded funds on administrative costs. The types of services funded through the CoC lead agencies may include Street Outreach, Emergency Shelter, Homelessness Prevention, Rapid Rehousing, and Homeless Management Information System costs as needed to respond to the housing needs stemming from a federally declared disaster. Additionally, DCF will require local lead agencies follow 24 CFR § 576.100(b) and spend no more than 60 percent on Street Outreach and Emergency Shelter combined.</p> <p>Lead agencies may sub-contract with local governments and nonprofits to provide ESG RUSH activities in their respective areas. Funding for local projects will be determined by the lead agencies and approved by DCF.</p>
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<p><b>Identify the method of selecting project sponsors (including providing full access to grassroots faith-based and other community-based organizations). (HOPWA only)</b></p>	<p>Not applicable to Emergency Solutions Grant RUSH.</p>
<p><b>Describe how resources will be allocated among funding categories.</b></p>	<p>The Emergency Solutions Grant RUSH Program received an initial allocation of \$3,000,000. DCF will require local lead agencies follow 24 CFR § 576.100(b) and spend no more than 60 percent on Street Outreach and Emergency Shelter combined. The types of services funded include Street Outreach, Emergency Shelter, Homelessness Prevention, Rapid Rehousing, and Homeless Management Information System costs among the CoC lead agencies in the effected disaster areas to provide services consistent with the CoC plans to address homelessness. The ESG RUSH Program will receive an initial allocation of \$3,000,000. DCF will require local lead agencies follow 24 CFR § 576.100(b) and spend no more than 60 percent on Street Outreach and Emergency Shelter combined. The types of services funded include Street Outreach, Emergency Shelter, Homelessness Prevention, Rapid Rehousing, and Homeless Management Information System costs among the CoC lead agencies in the effected disaster areas to provide services consistent with the CoC plans to address homelessness.</p>

<p><b>Describe threshold factors and grant size limits.</b></p>	<p>The CoC lead agencies will plan and coordinate activities within their local area that are consistent with CoC plans. Sub-providers of services will be local governments and nonprofit organizations and their threshold funding amounts will be negotiated by the CoC lead agencies and approved by the Office on Homelessness. The CoC lead agencies will plan and coordinate activities within their local area that are consistent with CoC plans. Sub-providers of services will be local governments and nonprofit organizations and their threshold funding amounts will be negotiated by the CoC lead agencies and approved by the Office on Homelessness.</p>
<p><b>What are the outcome measures expected as a result of the method of distribution?</b></p>	<p>The anticipated outcome measures for the Emergency Solutions Grant RUSH Program are based on the number of homeless service providers and shelters that receive funding assistance, the number of individuals who benefit from emergency shelter assistance, the number of individuals who receive rapid rehousing assistance, the number of individuals who maintain permanent housing and the number of individuals who are remain stably housed in incremental months after receiving assistance. The anticipated outcome measures for the ESG RUSH Program are based on the number of homeless service providers and shelters that receive funding assistance, the number of individuals who benefit from emergency shelter assistance, the number of individuals who receive rapid rehousing assistance, the number of individuals who maintain permanent housing and the number of individuals who are remain stably housed in incremental months after receiving assistance.</p>

## Discussion:

In conclusion, the distribution methods in place for each of the HUD-funded grant programs described previously are aligned with the current federal regulations and HUD-issued guidance and are standard for each applicable annual allocation cycle. The distribution methods for all administered grant programs in the state are based on several factors, including both geography and demographics.

- The CDBG program bases allocation distribution methods on the eligible grantees who submit competitive scored applications that are awarded based on score and eligible project readiness.
- The Emergency Solutions Grant Program determines its allocation methodology using a competitive grant application that is scored based on the CoC's capacity to perform the services and the proposed activities to those who meet the definition of homeless or are at risk of homelessness. Recurring funds may be made available based on factors including, but not limited to, the initial grant awards, poverty rates, unsheltered rates, number of homeless individuals, proposed activities, and the receipt of funding from HUD.
- The HOPWA Program bases allocation distribution on the amount of funding available and the proportion of persons living with HIV/AIDS within the project sponsor areas.
- The HOME and NHTF Programs base allocation methods on a RFA process to ensure that over time, properties assisted with NHTF funds will be geographically dispersed throughout the state, but allocated only to experienced, qualified applicants that meet specific criteria to ensure that a high-quality development is built and then offers opportunities for residency to extremely low-income and very low-income populations that will be served with this funding.

## AP-35 Projects – (Optional)

### Introduction:

The CDBG, ESG and HOPWA Programs do not provide money to specific projects. Each program allows eligible grantees to select new or continuation projects to apply their awarded funds toward if the projects meet all grant program eligibility requirements and goals aligned with the Consolidated Plan.

HOME for rental developments are selected through a statewide RFA process. Eligible housing providers (nonprofits, for-profit developers, local governments, public housing authorities and CHDOs) are encouraged to apply for HOME funding. There are three primary criteria applicants must demonstrate: (1) ability to proceed with construction or rehabilitation; (2) experience in developing affordable housing; and (3) ability to leverage HOME funds.

The HOME Rental Program offers funds to eligible housing providers for the acquisition, rehabilitation, new construction, conversion of non-residential units to residential units and reconstruction of multifamily housing. HOME funds may be the primary source of financing or may bridge the gap between the development's primary financing and the total development costs. At least 15 percent of the annual allocation is set-aside for CHDO developments with the remaining funds being allocated to CHDO and other developments depending on the ranking.

HOME funds for homeownership fall under FHFC's Homeownership Pool (HOP) Program, under Rule 67-57, F.A.C., and is designed to be a non-competitive and on-going program with developers reserving funds for eligible homebuyers to provide purchase assistance on a first-come, first-served basis.

The HOP Program is available to nonprofit and for-profit organizations and the United States Department of Agriculture - Rural Development (USDA-RD).

HOME funds are used to provide financial support to families of low- to moderate-incomes with down payment and closing costs assistance up to the amounts stipulated in the HUD regulations. These funds require repayment if the homebuyer ceases to occupy the property as their primary residence during the affordability period, sells or transfer ownership or rents the property. Repayments are re-invested in the HOME program.

Tenant-Based Rental Assistance (TBRA) provides Public Housing Authorities (PHAs) who administer the HUD Section 8 Housing Choice Voucher Program with HOME TBRA funds to assist their local residents as these PHAs have a staggering wait list of potential applicants for housing.

NHTF Program developments will be selected through a statewide RFA process. Eligible applicants (including nonprofit and for-profit developers and public housing authorities) will apply for NHTF funding in tandem with other primary affordable financing, e.g., Low Income Housing Tax Credits. This program will only offer financing for new construction of multifamily rental properties. NHTF funds will

assist in bridging the gap between a development’s primary financing and its total development costs.

For information on CDBG-DR projects and priorities, please see the CDBG-DR Action Plans on the FLORIDACOMMERCE Office of Long-Term Resiliency website (<https://floridajobs.org/community-planning-and-development/assistance-for-governments-and-organizations/disaster-recovery-initiative>).

#	Project Name

**Table 9 – Project Information**

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

Please see AP-25.



**AP-38 Project Summary**  
**Project Summary Information**

## AP-40 Section 108 Loan Guarantee – 91.320(k)(1)(iii)

### Will the state help non-entitlement units of general local government apply for Section 108 loan funds?

Yes. The state may help local non-entitlement units of local government apply for Section 108 loan funds *if* the local government can demonstrate a feasible and practical use of funds in compliance with program requirements. Use of CDBG funds to guarantee a Section 108 loan is not often considered to be practical based on the limited availability of CDBG funds and the significant needs of the many non-entitlement local units of government.

### Available Grant Amounts

The maximum amount of an individual loan guarantee commitment that an eligible local government may receive is \$5 million.

### Acceptance process of applications

The Section 108 loan guarantee application review and approval process is outlined below:

#### (1) Eligibility.

(a) Municipalities and counties on the U.S. Department of Housing and Urban Development's (HUD) list of non-entitlement local governments in Florida are eligible to apply for Section 108 loans guaranteed by the state of Florida's current and future Small Cities Community Development Block Grant allocations.

(b) Any project proposed for funding through the Small Cities Community Development Block Grant Loan Guarantee Program must be located within the jurisdictional boundaries of the non-entitlement local government that is applying for the loan.

(c) Section 108 loan requests must meet one of the three National Objectives to be eligible for consideration.

#### (2) Application Process.

(a) Eligible non-entitlement local governments seeking assistance through the Small Cities Community Development Block Grant Loan Guarantee Program may apply at any time during the year. The following application process must be followed:

1. The non-entitlement local government completes the Section 108 Pre-Application Questionnaire, Form SC-58, <http://www.flrules.org/Gateway/reference.asp?No=Ref-05349>; effective date: April 2015, which is hereby adopted and incorporated by reference, and submits it to FLORIDACOMMERCE for review.

2. Following FLORIDACOMMERCE's review and acceptance of the local government's responses to the Section 108 Pre-Application Questionnaire, the local government requests a screening meeting with FLORIDACOMMERCE. The meeting is held to determine if the proposed project meets all program requirements.
3. If FLORIDACOMMERCE determines that the project is eligible for further consideration, the local government is invited to submit an loan request that contains the information required in [42 USC 5308](#), effective [sic] date: February 3, 2015, which is available at <http://uscode.house.gov/view.xhtml?req=granuleid:USC-prelim-title42-section5308&num=0&edition=prelim>, and which is incorporated herein by reference and [24 CFR part 570](#), subpart M. The local government must provide documentation to FLORIDACOMMERCE that it has met the Citizen Participation requirements detailed in Rule [73C- 23.0041\(1\)](#), F.A.C.

**AP-45 Community Revitalization Strategies – 91.320(k)(1)(ii)&(iii)**

**Will the state allow units of general local government to carry out community revitalization strategies?**

No.

**State’s Process and Criteria for approving local government revitalization strategies**

Not applicable.

## AP-50 Geographic Distribution – 91.320(f)

### Description of the geographic areas of the state (including areas of low-income and minority concentration) where assistance will be directed.

**CDBG:** The Florida Small Cities CDBG program does not allocate funding resources geographically. Instead, each year a NOFA is published to invite eligible non-entitlement municipalities and counties to submit an application for funding consideration. There are four program categories: Economic Development, Housing Rehabilitation, Neighborhood Revitalization, and Commercial Revitalization.

Before submitting an application, the local government must conduct a public hearing to receive input on what the community considers its highest priority need. Based on the public input, the local government selects a project for funding and prepares an application for one of the four program categories. The local government must hold a second public hearing to inform the community of the proposed application and to seek public comment prior to submitting the application to FLORIDACOMMERCE. CDBG staff review the applications received in each program category and rank them from the highest to the lowest score. Funding is awarded from the highest to the lowest ranked application until there are no funds available.

Allowing the local governments to establish their priority need based on the above-described process is beneficial to CDBG subgrantees. It allows FLORIDACOMMERCE to be more flexible in funding projects that are responsive to a local community’s changing needs, rather than funding projects geographically.

**Emergency Solutions Grant.** The Emergency Solutions Grant Program is a formula grant program based upon the demographics of Florida’s counties and cities. DCF receives the grant funds directly from HUD and subgrants the Emergency Solutions Grant funds to units of general- purpose local government and/or non-profit organizations. Eligible program participants must meet the applicable definitions in 24 CFR 576.2. Rapid re-housing assistance program participants must also meet the requirements described in 24 CFR 576.104. All local government and non-profit recipients must consult with the CoCs operating within their jurisdiction before determining how Emergency Solutions Grant funds are allocated.

### Geographic Distribution

Target Area	Percentage of Funds
STATEWIDE	100

Table 8 - Geographic Distribution

### **Rationale for the priorities for allocating investments geographically**

The programs administered by the DOH, DCF, FHFC, and FLORIDACOMMERCE are statewide. Rationale for allocation for each program is discussed in the previous response.

### **Discussion:**

Please see previous response.

## Affordable Housing

### AP-55 Affordable Housing – 24 CFR 91.320(g)

#### Introduction:

All of the federal funded grant programs described in the 2020-2024 Consolidated Plan (CDBG, HOME, ESG, NHTF and HOPWA) have strategies to achieve affordable housing goals each year. The CDBG program supports affordable housing, including workforce housing, by providing funds for rehabilitation, or demolition and reconstruction, of housing units. The HOME Program addresses affordable housing for low- and very low-income households by providing rehabilitation, reconstruction, new construction and rental assistance activities. The Emergency Solutions Grant Program supports affordable housing by providing rapid re-housing assistance to homeless individuals and families. The HOPWA Program supports affordable housing by providing housing opportunities to persons living with HIV/AIDS. This includes adhering to Fair Market Rents (FMR) and rent reasonableness. The HOME and ESG Programs set affordable housing goals to achieve each federal fiscal year. The CDBG program bases accomplishments on the number of beneficiaries served with housing rehabilitation funds each application cycle. The NHTF Program will work in tandem with other affordable housing programs to finance new units for extremely low-income and very low-income residents.

<b>One Year Goals for the Number of Households to be Supported</b>	
Homeless	70
Non-Homeless	712
Special-Needs	34
Total	816

**Table 9 - One Year Goals for Affordable Housing by Support Requirement**

<b>One Year Goals for the Number of Households Supported Through</b>	
Rental Assistance	325
The Production of New Units	240
Rehab of Existing Units	145
Acquisition of Existing Units	0
Total	710

**Table 10 - One Year Goals for Affordable Housing by Support Type**

#### Discussion:

In conclusion, Affordable Housing, including workforce housing, continues to be a top priority for HUD-funded grant programs in the state based on the needs of various populations. All goals, objectives, and strategies to expand Affordable Housing efforts in each of the grant programs described throughout this Annual Action Plan align with the 2020-2024 Consolidated Plan and will be implemented in accordance with the allocation distribution methods described in the previous responses.

## **AP-60 Public Housing - 24 CFR 91.320(j)**

### **Introduction:**

The CDBG, ESG, and HOPWA programs do not allocate direct funding to Public Housing Agencies (PHAs), nor are they eligible to support competitive applications to request funding from any of the programs. FHFC contracts with certain PHAs to administer tenant-based rental assistance with HOME funds and PHAs may be eligible to apply for rental development funding through a RFA process. There are direct grant funding programs and initiatives available through the U.S. Department of Housing and Urban Development Office of Public and Indian Housing for PHAs who demonstrate good performance standing and are not designated as troubled based on low monitoring and performance scores. PHAs determined to have high performance records are eligible to receive direct funding in order to implement rental assistance and affordable housing programs such as Section 8 project-based rental assistance and voucher programs.

### **Actions planned during the next year to address the needs to public housing:**

- Provide the tools and education necessary for public housing residents to seek self-sufficiency.
- Provide job training programs for public residents to maintain full-time employment.
- Provide rent disincentives to encourage public housing residents to budget finances properly.
- Create networking opportunities for public housing residents to work with after they no longer need assistance.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership:**

- Provide the tools and education necessary for public housing residents to move toward the goal of self-sufficiency.
- Provide job training programs for public residents to maintain full-time employment.
- Provide rent disincentives to encourage public housing residents to budget finances properly.
- Create networking opportunities for public housing residents to work with after they no longer need assistance

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be**



**provided or other assistance**

N/A.

**Discussion:**

None.

## **AP-65 Homeless and Other Special Needs Activities – 91.320(h)**

### **Introduction:**

DCF, through the Emergency Solutions Grant Program, provides funding for activities such as emergency shelters, street outreach, homeless prevention, and rapid re-housing for homeless persons throughout Florida. Each of the funding categories have eligible activities that can be implemented with Emergency Solutions Grant funding to achieve annual goals and objectives.

DCF received a special allocation of Emergency Solutions Grant funding to address the needs of individuals who are homeless or at risk of homelessness in areas affected by a major disaster, and whose needs may not be met by other federal disaster programs. The needs of this population may include all Emergency Solutions Grant eligible activities including emergency shelter, homelessness prevention, rapid rehousing, and street outreach. The RUSH funding will provide the activities allowable under the Emergency Solutions Grant but focus the resources to communities listed in AP-20.

DOH, through the HOPWA Program, provides funding for short-term transitional and short-term and long-term housing activities for persons living with HIV/AIDS.

FHFC, through the NHTF Program, will provide funding for permanent rental housing to serve households that are homeless or at risk of homelessness and/or have special needs, with property managers required to work with approved supportive service providers to seek these tenants. Additionally, homeless households are served indirectly through the HOME TBRA Program.

The above federal funding programs described in the 2020-2024 Consolidated Plan target specific segments of the special needs population in Florida, but the CDBG Program do not directly fund special needs populations.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including.**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs.**

DCF contracts with the 27 CoC lead agencies throughout Florida to create and implement outreach strategies that are specific to their community's needs. Case managers assess housing and service needs of this population, and arrange, coordinate, and monitor the delivery of services to meet individual needs. Unsheltered persons are engaged through street outreach for the purpose of providing immediate support, intervention, and connections to programs, social services, and housing. Individuals engaged in street outreach may be provided case management, emergency health services, emergency mental health services, and transportation to emergency shelters or other service facilities.

Additionally, DCF administers the Hope Florida – A Pathway to Prosperity that helps customers achieve economic independence. This program mobilizes care navigators to assist Floridians in identifying goals and removing barriers to economic self-sufficiency through partnerships with community-based organizations. Individuals and families utilize these services to resolve immediate needs such as housing, food assistance, and employment. The program has now provided family-centered assistance to more than 50,000 Floridians to help them achieve economic sufficiency.

### **Addressing the emergency shelter and transitional housing needs of homeless persons.**

DCF contracts with the 27 CoC lead agencies throughout Florida to create and implement housing needs that are specific to their community's needs. In accordance with 24 CFR § 576.100(b), DCF will allocate up to 60 percent of the annual Emergency Solutions Grant award to the emergency shelter and street outreach components, a portion of this will fund services, maintenance and operation of emergency shelters. Emergency Solutions Grant cannot fund transitional housing.

Other projects addressing the transitional housing needs of people experiencing homelessness will be up for renewal in the CoC Notice of Funding Availability (NOFA) for 2022.

To meet the safe shelter needs for victims of domestic violence, Florida provides more than \$31 million in state and federal grants to support 42 domestic violence centers, providing over 39,000 emergency shelter nights of care. State revenue sources provide more than \$12 million of the funding for these emergency shelters.

### **Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.**

The Emergency Solutions Grant Program works with the 27 CoCs and their homeless service providers to provide the numbers and reasons for their respective jurisdiction's homeless population in relation to determining needs of homeless persons, including outreach, shelter, prevention services, and housing. Emergency Solutions Grant priority needs (as noted in Section AP-25) include street outreach, emergency shelter, homelessness prevention services and rapid rehousing. Up to sixty percent of Emergency Solutions Grant funds may be used for street outreach and shelter, while the remaining (excluding Administration and HMIS costs) is expected to be used for permanent housing solutions, including rapid rehousing and homelessness prevention. To address the needs of homeless persons within a jurisdiction, the CoC agencies must provide current and concrete data to ensure that the appropriate amount of funding, depending on funding allocation availability, is distributed properly among the eligible grant categories. The CoC agencies are also responsible for creating strategies and

providing services to homeless persons within their jurisdiction that promote self-sufficiency and access to permanent housing options.

The CoC agencies within Florida implement a variety of programs that provide services to specific segments of the homeless populations including chronically homeless individuals and families, families with children, veterans and their families and homeless youth. The Emergency Solutions Grant Program provides funds directly to CoC lead agencies for operation and maintenance of emergency shelters, as well as for rapid rehousing. Other programs can include street outreach, job training, housing counseling and other similar programs. To supplement federal program funding CoC agencies and their homeless services providers seek other funding sources available through public- and private-sector resources to implement their strategies to assist in promoting the transition into permanent housing and avoidance of being homeless once again. Specific strategies to promote self-sufficiency and transition out of homelessness include mental health and housing counseling services, job training, transitional housing with supportive services and permanent housing with temporary supportive services.

Homeless persons will also be assisted with the transition into permanent housing as a result of the creation of extremely affordable units set aside for homeless persons integrated into larger general occupancy through the NHTF Program. Tenants for these units will be referred by providers such as CoC agencies and other providers serving homeless persons.

Additionally, to support those who were impacted by Hurricane Ian, RUSH funds will be used to provide street outreach, emergency shelter, rapid rehousing, and homelessness prevention services. The goal of these funds will be to address the unmet needs of households that were homeless prior to the disaster or those whose needs cannot be met by existing federal disaster programs.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

There are a number of private nonprofit housing and supportive housing service providers throughout Florida that specifically assist individuals and families with low- and extremely low-incomes and implement strategies to avoid homelessness. The NHTF Program will provide additional opportunities for these providers to work with properties to transition persons being discharged from various facilities, programs and institutions to affordable, independent housing integrated into the community and with service supports from the referring supportive services provider and partners.

Many public housing authorities also implement programs and strategies for their clientele to receive the necessary support system to avoid becoming homeless and help them to achieve self-sufficiency. In regard to the state of Florida's efforts to assist in funding strategies and initiatives for this particular

segment of the population, FHFC works with public housing authorities and other housing and supportive housing services to identify at-risk individuals or families within the homeless population (extremely low-income or zero-negative income) and monitor their need for public services such as sufficient housing, healthcare, social services, employment, education and youth needs. Additionally, the Emergency Solutions Grant program offers homelessness prevention services to assist individuals and families from becoming homeless.

**Discussion:**

Please see above.

## AP-70 HOPWA Goals – 91.320(k)(4)

<b>One-year goals for the number of households to be provided housing through the use of HOPWA for:</b>	
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family	1,055
Tenant-based rental assistance	240
Units provided in permanent housing facilities developed, leased, or operated with HOPWA funds	0
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds	205
<b>Total</b>	<b>1,500</b>

## AP-75 Barriers to affordable housing – 91.320(i)

### Introduction:

The Shimberg Center for Housing Studies issued a 2022 Rental Market Study (“Study”) that documents a substantial increase in Florida’s rental stock between 2000 and 2017; however, the Study also shows a projected decline in affordable rental stock in the coming decade—particularly a decline in units renting for less than \$1,000 per month. There are both market and policy barriers to affordable housing that contribute to the shortage of affordable housing statewide, including the high cost of new construction, limited funding to subsidize affordable housing development, land use regulations, and neighborhood opposition to affordable development.

As part of the stakeholder survey conducted for the Consolidated Plan, Florida stakeholders were asked to identify barriers to fair housing choice. Top barriers related to affordability that were identified by stakeholders included the following statements: [Numbers in parentheses indicate average level of severity reported by stakeholders on a scale from 1 to 10 where 1 is “not a fair housing barrier” and 10 is “a very serious fair housing barrier.”]

- Affordable housing is in poor condition (7.6/10)
- Landlords requiring 3x rent in monthly income (7.2/10)
- Excessively high security deposits/first and last month rent requirements (7.1/10)
- Loss of low-cost or market rate affordable housing due to revitalization/redevelopment (6.5/10)
- NIMBYism/community opposition or resistance to development by neighbors (6.3/10)
- Overly restrictive local land use and zoning regulations that limit development of affordable housing (5.9/10)
- Local growth limitations that limit the development of affordable housing (5.6/10)
- Lack of land zoned for affordable modest density development (5.4/10)
- Lack of land zoned for multifamily development (5.2/10)
- State law that limits inclusionary zoning requirements (5.1/10)
- State regulations governing evictions of renters (5.1/10)

These barriers either prohibit or drive the cost of housing development that might otherwise have the potential to provide affordable units to those who need it. Challenges to addressing the barriers as identified by respondents include lack of funding for subsidies, Not In My Back Yard (NIMBYism), enforcement challenges, lack of transition assistance, especially for families, and limited access to public transportation, especially in rural or less urban areas where land prices may be less.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the**

### **return on residential investment.**

Though many of the barriers identified are outside the purview of FLORIDACOMMERCE, DOH, DCF, and FHFC, these agencies will continue to allocate federal and state resources to affordable housing including housing rehabilitation, emergency shelter and transitional housing, permanent housing for people experiencing homelessness, housing services, rental and homeownership activities through Community Housing Development Organizations, and the new construction of affordable housing.

### **Discussion:**

Please see above.



## **AP-85 Other Actions – 91.320(j)**

### **Introduction:**

In this section of the Annual Action Plan we will examine the additional actions, if any, that will be developed and implemented by each of the HUD-funded state agencies for the purpose of expanding outreach to areas of Florida that have been identified as underserved or have specific obstacles that must be addressed with program funding.

### **Actions planned to address obstacles to meeting underserved needs**

FLORIDACOMMERCE administers the CDBG program, which serves the needs of the states non-entitlement local governments through the grants that are awarded. Applications that are submitted by these local governments are based on comments received at local public hearings that allow citizens to identify their priority community needs and submit eligible projects for funding consideration.

The statutorily created State Council on Homelessness, a statewide workgroup of members that include members of multiple statewide partner coalitions and representatives from various state agencies (including DCF, FLORIDACOMMERCE, DOH, and FHFC) will continue to convene.

DCF administers the Emergency Solutions Grant Program and collaborates directly with Florida's 27 CoC lead agencies to identify areas with high concentrations of underserved homeless populations and use the information collected to update and implement strategies to overcome obstacles identified. The Emergency Solutions Grant Program provides direct funding to the CoC lead agencies in the categories of emergency shelter, street outreach activities and permanent housing services.

FHFC administers the HOME and NHTF programs, and also serves on the Council on Homelessness and provides two important ways local governments and emerging nonprofits can learn more about and receive support on, affordable housing development issues. The Affordable Housing Catalyst Program provides training and technical assistance on federal and state affordable housing programs to local governments and nonprofit housing providers. FHFC contracts with a nonprofit technical assistance provider for this service. The Predevelopment Loan Program provides revolving loan funds to emerging nonprofits and PHAs interested in housing development and redevelopment. The program provides predevelopment loan funding to get a project started and technical assistance at no cost to the organization

### **Actions planned to foster and maintain affordable housing**

The CDBG program does not fund affordable housing projects but does provide grants for housing rehabilitation projects. Funded projects allow homeowners to remain in their homes and maintain the affordability of their homes. This also builds on Florida's strategy to create and maintain affordable options for its workforce.

The HOME Program provides program funding to produce and rehabilitate housing units for affordable homeownership and rental housing opportunities for low- and moderate-income working households addressing long-term affordability. Along with the HOME Program, FHFC uses a variety of other resources to provide affordable housing financing.

The goal of the NHTF Program is used in tandem with other affordable financing to add new units to the supply of decent, affordable rental units for ELI and VLI households in Florida.

The goals of the State HOPWA Program are to increase housing stability, and to improve the quality of life for clients and their families. The State HOPWA Program achieves these goals by setting annual performance outcomes in the form of estimates of beneficiaries served, and of housing and supportive services provided.

### **Actions planned to reduce lead-based paint hazards:**

Florida recognizes the relationship between health and lead poisoning, especially the risk it poses to children. The Florida Department of Health website provides a list of ways to prevent lead-based paint exposure, they include:

- Determining the construction year of the house or dwelling where a child spends a large amount of time (e.g., grandparents or daycare)
- Considering testing the home for lead-based paint and dust by an Environmental Protection Agency (EPA) certified lead risk assessor or inspector
- Making sure the child does not have access to chipping, peeling, or chalking paint or chewable surfaces painted with lead-based paint
- Creating barriers between living/play areas and lead sources
- Ensuring children and pregnant women should not be present during renovation in housing built before 1978
- Considering renovation or repair work on a pre-1978 home, be sure to follow the EPA Lead- Safe Guide to Renovate Right.

The Florida Department of Health encourages the RRP Rule when considering renovations on any pre-1978 home. Also, the mission of Florida's Healthy Homes & Lead Poisoning Prevention Program (FHHLPPP) is to protect the health and cognitive development of all children living in Florida by eliminating childhood exposure to all lead hazards.

The Florida Small Cities CDBG and the HOME programs require all applications for housing rehabilitation projects to determine the age of the house. Any home that was constructed before January 1, 1978, must be tested for lead-based paint and appropriate measures must be undertaken to safely remove

and dispose of the paint in accordance with HUD requirements.

### **Actions planned to reduce the number of poverty-level families:**

Florida recognizes the relationship between health and lead poisoning, especially the risk it poses to children. The Florida Department of Health website provides a list of ways to prevent lead-based paint exposure, they include:

- Determining the construction year of the house or dwelling where a child spends a large amount of time (e.g., grandparents or daycare)
- Considering testing the home for lead-based paint and dust by an Environmental Protection Agency (EPA) certified lead risk assessor or inspector
- Making sure the child does not have access to chipping, peeling, or chalking paint or chewable surfaces painted with lead-based paint
- Creating barriers between living/play areas and lead sources
- Ensuring children and pregnant women should not be present during renovation in housing built before 1978
- Considering renovation or repair work on a pre-1978 home, be sure to follow the EPA Lead- Safe Guide to Renovate Right.

The Florida Department of Health encourages the RRP Rule when considering renovations on any pre-1978 home. Also, the mission of Florida's Healthy Homes & Lead Poisoning Prevention Program (FHHLPPP) is to protect the health and cognitive development of all children living in Florida by eliminating childhood exposure to all lead hazards.

The Florida Small Cities CDBG program includes an economic development category, which requires the creation or retention of jobs in exchange for funding. The economic development category requires that 51% of jobs created must be held by persons from low-to moderate-income households within the County that the project takes place pursuant to rule 73C-23 Florida Administrative Code.

### **Actions planned to develop institutional structure**

Grantor agencies are constantly creating new innovative strategies to address gaps in their delivery systems. Some traditional examples of strategies being used are to leverage funds from other eligible grant programs or initiatives with existing allocations, provide more technical assistance funding to enhance outreach, and create spending caps on specific eligible categories to ensure that the funding dollars are being properly distributed. These traditional strategies are not always effective, but they are the most commonly used because of their practicality. More innovative strategies include using technology, such as social surveys and social media devices, to constantly monitor the changing population in order to adjust their outreach and delivery methods to meet the priority needs of the community.

## **Actions planned to enhance coordination between public and private housing and social service agencies**

Through the state's existing "Link Strategy," developers receiving finances through a number of FHFC's affordable rental development programs must reserve a small portion of units for tenants referred by an approved supportive services agency working in the community where the property is located. Populations served through this strategy include homeless persons and persons with special needs (including persons with disabilities, survivors of domestic violence and youth aging out of foster care). Properties financed with NHTF Program funding will also be required to implement this approach, with the addition of those at risk of homelessness being able to be served. FHFC is working with other state agencies to implement this strategy.

### **Discussion:**

Please see above.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.320(k)(1,2,3)

#### Introduction:

The CDBG program anticipates receiving \$170,125 in program income this year. The program will not receive any proceeds from Section 108 loan guarantees, and there are no urban renewal settlements, lines of credit, or float-funded activities.

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.320(k)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$1,278,331.54
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	0
5. The amount of income from float-funded activities	0
<b>Total Program Income</b>	<b>\$1,278,331.54</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low-and moderate-income	70.05%

#### HOME Investment Partnership Program (HOME)

##### Reference 24 CFR 91.320(k)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is

as follows:

FHFC does not use any other forms of investment with HOME Program funds other than those described in 24 CFR § 92.205(b).

**2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:**

Funds that are loaned to an eligible borrower in conjunction with the Homeownership Loan Program competitive cycle and the Homeownership Pool Program will conform to the following guidelines:

- A. At the time of purchase, the initial buyer must satisfy the two following criteria:
  1. Must be a low-income family (have an income of 80 percent or less of the median income for the area), and
  2. Must occupy the acquired property as the principal residence.

HOME-assisted units shall comply with the purchase price limitation requirements in CFR 24 §

92.254. Eligible homebuyers can receive a zero percent interest rate, deferred payment, subordinate mortgage loan. Repayment of the loan, in accordance with these recapture provisions, is expected if (1) the borrower sells, transfers, or disposes of the assisted unit (either by sale transfer, bankruptcy, foreclosure, or the like), (2) the borrower or a co-borrower dies, and as a result title to the property is transferred to a non-borrower, or (3) the loan matures.

**3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:**

FHFC utilizes option (ii) under 24 CFR § 92.254(a)(5)(ii), as its method of recapturing HOME Program funds under any Homebuyer Program the state administers. Resale is not currently utilized. If resale is to be used in the future, the plan will be amended.

A. FHFC will recapture the entire amount of the HOME Investment in the property. If the sale of the unit does not have sufficient proceeds to cover the original HOME investment, the amount recaptured will be the net proceeds (i.e., the sales price minus superior loan repayment, other than HOME funds and closing costs). This method of recapture will be identified in the down payment assistance documents which include a homebuyer agreement with FHFC, promissory note and recorded subordinate mortgage.

-Period of Affordability

-The recapture provisions are in effect for a period of affordability. This period is based on the amount of direct HOME subsidy to the buyer, as follows:

-Amount of HOME funds that were direct subsidy to buyer Period of affordability

-Under \$15,000 5 years

-\$15,000 to \$40,000 10 years

-Over \$40,000 15 years

#### Principal Residency

-The initial buyer must reside in the home as his/her principal residence for the duration of the period of affordability.

-Triggering Recapture of HOME funds

-If, during the period of affordability, an owner voluntarily or involuntarily transfers his/her property (e.g., through a sale or foreclosure), these recapture provisions go into effect.

-The amount subject to recapture is the direct HOME subsidy.

-The direct HOME subsidy is the total amount of HOME assistance that enables the buyer to purchase the unit, including a down payment, closing cost assistance and the amount that reduces the purchase price from fair market value to an affordable price.

-FHFC can never recapture more than the amount of available net proceeds upon sale. Net proceeds are the sales price of the home minus superior loan repayment (not including HOME loans) and any closing costs.

-Noncompliance

-During the affordability period, noncompliance occurs when an owner vacates the unit or rents the unit to another household, or sells or transfers the home without FHFC receiving recaptured funds due at time of sale. In the event of noncompliance, the owner is subject to repay any outstanding HOME funds invested in the housing. Repayment is based on the total amount of HOME funds invested, including both development funds and direct subsidy to the buyer minus any principal HOME loan repayments

#### **4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:**

FHFC has no plans to utilize this financing structure.

### **Emergency Solutions Grant (ESG) Reference 91.320(k)(3)**

#### **1. Include written standards for providing ESG assistance (may include as attachment)**

In accordance with federal rule to state recipients, the Department of Children and Families (DCF) shall require the local grantees to establish and implement the written standards required under 24 CFR § 576.400(e)(2). The local grantees shall establish their written standards, and submit them to

the DCF for review and approval. The approval by DCF is required prior to the execution of the grant agreement with the local grantee.

The responsibility for CoCs to establish the written standards to the local grantee is consistent with Florida's statutes. In accordance with section 420.624, Florida Statutes, homeless services are intended to be tailored to the unique needs of each community. The homeless planning shall be done at the community level, as is the delivery of services and housing to those in need.

As the Emergency Solutions Grant recipient, and in accordance with 24 CFR § 578.7, DCF will require CoCs to consult with the Department on establishing and consistently following written standards for providing CoC assistance. All such standards shall be consistent with the provisions specified in 24 CFR § 576.400.

#### Required Written Standards

- a. Standard policies and procedures for evaluating individuals' and families' eligibility for assistance under the Emergency Solutions Grant.

Minimum Standards: (1) Consistency with the definition of homeless and at-risk homeless set forth in 24 CFR § 576.2; (2) The record keeping requirements in 24 CFR § 576.500 (b)-(e).

DCF's Limitation: Local recipients shall not use the risk factor for homelessness allowed under 24 CFR § 576.2 related to an individual, who "otherwise lives in housing that has characteristics associated with instability and an increased risk of homelessness."

- b. Standards for targeting and providing essential services related to street outreach activities.
- c. Policies and procedures for admission, diversion, referral and discharge by emergency shelters assisted under Emergency Solutions Grant. This must include standards regarding length of stay, if any, and safeguards to meet the safety and shelter needs of special populations, such as victims of domestic violence. Such standards shall also address the individuals and families who have the highest barriers to housing and are likely to be homeless the longest.
- d. Policies and procedures for assessing, prioritizing and reassessing individuals' and families' needs for essential services related to emergency shelter.
- e. Policies and procedures for coordination among emergency shelter providers, essential services providers, homelessness prevention, and rapid re-housing assistance providers; other homeless assistance providers; and mainstream service and housing providers.
- f. Policies and procedures for determining and prioritizing which eligible families and individuals will receive homelessness prevention assistance and which eligible families and individuals will receive rapid re-housing assistance.
- g. Standards for determining what percentage or amount of rent and utilities costs each program participant must pay while receiving homelessness prevention or rapid re-housing assistance.
- h. Standards for determining how long a particular program participant will be provided with rental assistance and whether and how the amount of that assistance will be adjusted over time.
- i. Standards for determining the type, amount, and duration of housing stabilization and/or relocation services to provide to a program participant, including the limits, if any, on the homelessness prevention or rapid re-housing assistance that each program participant may



receive, such as the maximum amount of assistance, maximum number of months the program participant receive assistance; or the maximum number of times the program participant may receive assistance.

- j. Policies and procedures for coordination among homeless service providers, as well as mainstream service and housing providers.

DCF's priorities continue to be families with children, youth exiting from foster care, unaccompanied homeless youth, youth with DJJ involvement, and individuals with substance abuse and/or mental health concerns.

**2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.**

DCF contracts with 27 CoC lead agencies, covering 64 of Florida's 67 counties. Each CoC establishes and maintains their own coordinated entry system that adheres to HUD requirements outlined in 24 CFR § 578.7.

As the Emergency Solutions Grant recipient, and in accordance with 24 CFR § 578.7, DCF shall require all CoCs to consult with the Department in establishing and operating a centralized or coordinated assessment system. and CoC lead agencies to submit in their grant proposal, a certification that the applying agency is using the CoC's assessment system. Victim service providers may choose not to use the continuum's coordinated assessment system. If so, the victim service provider shall document this decision in writing.

**3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).**

In 2019, DCF competitively awarded multi-year grants for the Emergency Solutions Grant program for the following activities:

- a. Emergency Shelters
- b. Street outreach
- c. Homelessness Prevention
- d. Rapid re-housing

DCF made funds available to local CoC lead agencies in the state through a competitive solicitation process. The solicitation detailed the grant application requirements and allowed CoC lead agencies to sub-contract to local governments and nonprofit direct service providers to carry-out programs consistent with CoC Plans. DCF published the solicitation using the state of Florida's Vendor Bid System that provided the dates for the submission of grant proposals. Submitted proposals underwent a completeness review to identify missing information that was required. Applicants were provided an opportunity to provide the missing information prior to the evaluation of the application. Applications were evaluated according to capacity and performance criteria, which served as a recommendation to the DCF's Secretary in making the grant award decision. Recurring

funds may be made available based on factors including, but not limited to, the initial grant awards, poverty rates, unsheltered rates, number of homeless individuals, proposed activities, and the receipt of funding from HUD.

DCF will require local lead agencies follow 24 CFR § 576.100(b) and spend no more than 60 percent on Street Outreach and Emergency Shelter combined. Additionally, CoCs may spend no more than 5 percent of awarded funds on administrative costs. The types of services funded include: Street Outreach, Emergency Shelter, Homelessness Prevention, Rapid Rehousing, and Homeless Management Information System costs among the 27 CoC lead agencies to provide services consistent with the CoC plans to address homelessness. CoC lead agencies were responsible for determining, with the approval of the Office on Homelessness, the funding for subawards to local governmental agencies and nonprofit organizations.

DCF reserves the right to make awards at levels consistent with community needs and may grant awards to entitlement and non-entitlement jurisdictions, while prioritizing its grant awards to applicants that will carry out the grant funded activities in the non-entitlement jurisdictions in the state.

**4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.**

24 CFR 576.405(a) excludes DCF as a state recipient from this requirement.

**5. Describe performance standards for evaluating ESG.**

Emergency Shelter Performance Goals:

1. Reduction in the unsheltered homeless population of the CoC area.
2. Reduction in the recipients' average length of stay for clients served in the shelter.
3. Percentage increase of persons exiting the shelter who transition to permanent housing.
4. Percentage increase of persons exiting the shelter who leave with employment income.
5. Percentage decrease of persons who exit and return to homelessness within three months.

Street Outreach Performance Goals:

1. Percentage increase of clients assessed who are successfully placed in housing.
2. Reduction in the number of unsheltered homeless persons in the CoC area.
3. Reduction in the average length of time of a person's homeless episode in the CoC area.
4. Percentage increase of clients assisted who were able to receive mainstream benefits, like Economic Self-Sufficiency (ESS) Program benefits.

Prevention and rapid re-housing Performance Goals:

1. Reduction in the number of households with children who are homeless in the CoC area, or reduction in the number of unaccompanied youth in the CoC area.
2. Increase in the proportion of the participants served that remained in permanent housing six months following the last assistance provided under the grant.

**Housing Trust Fund (HTF)**  
**Reference 24 CFR 91.320(k)(5)**

**1. How will the grantee distribute its HTF funds? Select all that apply:**

Applications submitted by eligible recipients

**2. If distributing HTF funds through grants to subgrantees, describe the method for distributing HTF funds through grants to subgrantees and how those funds will be made available to state agencies and/or units of general local government. If not distributing funds through grants to subgrantees, enter "N/A".**

N/A

**3. If distributing HTF funds by selecting applications submitted by eligible recipients,**

**a. Describe the eligibility requirements for recipients of HTF funds (as defined in 24 CFR § 93.2). If not distributing funds by selecting applications submitted by eligible recipients, enter "N/A".**

All applicants must meet specific mandatory items to be eligible for scoring. Not providing these requirements or providing them incorrectly will cause the application to be ineligible for funding. For RFAs that include NHTF funding, applicants must, in summary, meet the following threshold requirements in addition to the NHTF criteria described:

- submission requirements, such as meeting the application deadline, submitting all required forms and paying the application fee, if there is one
- completion of all required items in the application and submitting all required forms such as those showing local government signatures on availability of appropriate zoning and infrastructure
- showing evidence of site control
- meeting all funding requirements, such as not requesting funding over limits imposed in the RFA

- submitting financing information, public and private funding commitments and a development cost pro forma and construction/permanent financing analysis
- not be in financial arrearage in any existing property; meet minimum scores on any scored items in the RFA, if specified (scoring discussed below) and
- a multi-page certification signed by the applicant that includes the certifications described above in addition to others related to meeting the requirements of the RFA.

In partial summary, a certification and/or acknowledgement of the following:

- due dates for items to be submitted in credit underwriting if awarded financing
- that all building codes, including Fair Housing Act, ADA and other required codes will be met
- that the applicant's commitments will be included in a land use restriction agreement and, if applicable, an extended use agreement
- that all required construction features, including green building requirements as specified in the RFA, will be addressed
- that resident services programs committed to in credit underwriting will be implemented
- that a memorandum of understanding with a supportive services referral agency under the state's "Link Strategy" will be executed and implemented and tenant selection plan will be developed and implemented that includes income and credit strategies recognizing that the extremely low-income households to be served may have credit, income, criminal and rental histories that may be a barrier to tenancy at the property
- that all financial requirements specified in the RFA will be met
- that the third party information required for the RFA has been reviewed by the applicant and is accurate and
- Cooperation with all audits.

**b. Describe the grantee's application requirements for eligible recipients to apply for HTF funds. If not distributing funds by selecting applications submitted by eligible recipients, enter "N/A".**

In addition to applicable rules, statutes and RFA criteria, applications for funding submitted by eligible applicants will be reviewed according to the following NHTF criteria:

- provision of a description of the eligible activities to be conducted with NHTF funds
- the extent to which the application makes use of non-federal funding sources
- certification that the applicant understands that by receiving NHTF funds they commit to set aside the required number of units in its property for the priority households of the NHTF program and certify they will comply with the requirements of the NHFT program and that the housing units will comply with NHTF requirements
- demonstrate their ability to obligate NHTF funds and their experience and financial capacity to

undertake, comply with and conduct eligible NHTF activities and undertake NHTF activities in a timely manner.

Additionally, with the exception of developments that mainly serve persons with special needs where the provision of supportive services is incorporated into a broader permanent supportive housing strategy, applicants for funding for general occupancy properties that include NHTF units will be eligible for NHTF funding if they commit to participate in the state's "Link Strategy," which requires applicants awarded financing to work with at least one Special Needs Household Referral Agency working in that county that will refer eligible homeless, at-risk homeless or special needs households for residency in the NHTF-financed units.

Also, in order to be eligible for NHTF funding, applicants also must commit to develop tenant selection plans that include strategies that demonstrate specific tenant selection and application strategies to address barriers to tenancy that the extremely low-income households to be served may have with credit, income, criminal and rental histories.

**c. Describe the selection criteria that the grantee will use to select applications submitted by eligible recipients. If not distributing funds by selecting applications submitted by eligible recipients, enter "N/A".**

Only applications that meet mandatory threshold items will be eligible for funding. The FHFC Executive Director appoints staff to a review committee. Each committee member independently evaluates and scores their assigned portions of the submitted applications, consulting with non-committee program staff and legal staff if necessary and appropriate.

At the review committee meeting, members read their scores or findings of threshold eligibility into the record. Once the committee knows which applications meet eligibility requirements, funding selection begins with that group of applications. First, eligible applications are ranked from highest to lowest scoring application, with any tied scores separated by tie-breakers. Depending on the funding being offered (programs may have different associated statutory criteria), tiebreakers can include: leveraging of program funds (required in particular for the State Apartment Incentive Loan [SAIL] program); eligibility for the Florida Job Creation Funding Preference (required by state law); and lottery number. The applications are then selected to meet any goals specified in the RFA. To meet the goals, the committee reviews the list of ranked applications, choosing the highest ranked application that can meet the goals. In RFAs that include NHTF, goals will include requirements to select applications for new construction (since NHTF will not be used for rehabilitation, as discussed below). In addition, a "county award tally," described above, is employed to disperse awards across counties as much as possible. Once funding is exhausted, the review committee finalizes its recommendations to present to the FHFC board.

**d. Describe the grantee’s required priority for funding based on geographic diversity (as defined by the grantee in the consolidated plan). If not distributing funds by selecting applications submitted by eligible recipients, enter “N/A”.**

The state of Florida will distribute NHTF funds by selecting applications submitted by eligible recipients on a competitive basis through FHFC’s RFA process. Funds will be made available in tandem with other financing to ensure geographic diversity, through an existing process that proportionally aligns SAIL and Low-Income Housing Tax Credit funding with affordable rental needs in the state based on the most recent cost burden data provided through triennial market needs studies carried out by the Shimberg Center for Housing Studies at the University of Florida. Program funding is proportionally distributed across large, medium and small counties based on these findings. Florida is commonly divided into three broad regions: north, central and south. Three of the seven large counties are located in South Florida, three are located in Central Florida and one is located in North Florida. Medium and small counties are located in all three regions with North Florida having the greatest number of small counties; and within large, medium and small county groupings, Florida regularly uses a “county award tally” to ensure that funding in each RFA is further distributed across as many counties as possible. For example, the tally might specify that once a development is awarded funding in a particular county, that county will not receive another development award unless eligible applications in all other counties have first been awarded.

**e. Describe the grantee’s required priority for funding based on the applicant's ability to obligate HTF funds and undertake eligible activities in a timely manner. If not distributing funds by selecting applications submitted by eligible recipients, enter “N/A”.**

As part of the RFA Process, the applicant must demonstrate their ability to obligate NHTF funds, their experience and their financial capacity to undertake, comply with and conduct NHTF eligible activities. In addition, show familiarity with the requirements of other federal, state or local housing programs that will be used in conjunction with NHTF funds to ensure compliance with all applicable requirements and regulations of such programs through demonstrated experience with developing, owning, and managing affordable multifamily rental housing developments. This will be done through showing prior developer experience by requiring applicants to list development information for a minimum specified number (depends on the combination of program funding in the RFA) of prior developments financed and built through affordable housing programs. In addition, for developments that will primarily serve special needs tenants, applicants are evaluated on a development experience narrative they submit to explain their experience serving the subpopulation(s) targeted; showing prior operating/management experience by requiring applicants to list general management company information for a minimum specified number (depends on the combination of program funding in the RFA) of prior affordable rental developments. For developments that will primarily serve special needs tenants, applicants are evaluated on an operating/managing experience narrative they submit to explain their experience serving the subpopulation(s) targeted; showing active developments affiliated with applicants that financed through any FHFC programs are in compliance; showing that applicants have no

financial arrearages in any FHFC programs the applicants are currently funded through.

The applicant must show ability to undertake eligible activities in a timely manner; that is, there must be a reasonable expectation that the development will be placed in service within 24 months, which is typically outlined in closing agreements. The most critical way this is measured is the experience threshold described above.

**f. Describe the grantee's required priority for funding based on the extent to which the rental project has Federal, State, or local project-based rental assistance so that rents are affordable to extremely low-income families. If not distributing funds by selecting applications submitted by eligible recipients, enter "N/A".**

Florida will prioritize applications for funding which are able to maintain units affordable to extremely low-income households for at least 30 years without project based rental assistance. Florida's experience indicates that combining capital subsidies for extremely low-income units with project based rental assistance is wasteful and limits the total number of units available to extremely low-income households. Maximizing the number of units affordable to extremely low-income households was a goal of Florida Housing long before Congress created the NHTF. For many years, Florida Housing worked to finance as many new extremely low-income rental units as possible, because the need for these units is high. The rental programs administered by FHFC are competitive; consequently, the state is able to encourage the inclusion of project based rental assistance in developments without the addition of NHTF.

Rather than using both types of funding to finance new extremely low-income units, the state's objective is to create additional units for extremely low-income and very low-income households with NHTF. Thus, Florida will not prioritize applications which utilize project based rental assistance. FHFC established the maximum per-unit NHTF subsidy limits in this plan at a level that ensures that properties funded with NHTF will require less debt financing. With less hard-pay debt service, NHTF funded properties will have sufficient cash flow to support the units for 30 years. Where this cross-subsidization is insufficient, FHFC expects applicants to establish an operating deficit reserve to offset projected operating losses from extremely low-income and very low-income units identified during underwriting. Operating deficit reserves may be funded with NHTF and/or from other sources. No more than one-third of the state's NHTF award will be used to fund operating deficit reserves.

**g. Describe the grantee's required priority for funding based on the financial feasibility of the project beyond the required 30-year period. If not distributing funds by selecting applications submitted by eligible recipients, enter "N/A".**

Florida will prioritize applications for funding which are able to maintain units affordable to extremely low-income and very low-income households for at least 30 years without project based rental assistance. Florida's experience indicates that combining capital subsidies for extremely low-income

units with project based rental assistance is wasteful and limits the total number of units available to extremely low-income households. Maximizing the number of units affordable to extremely low-income households was a goal of Florida Housing long before Congress created the NHTF. For many years, Florida Housing worked to finance as many new extremely low-income rental units as possible, because the need for these units is high. The rental programs administered by FHFC are competitive; consequently, the state is able to encourage the inclusion of project based rental assistance in developments without the addition of NHTF.

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**h. Describe the grantee's required priority for funding based on the merits of the application in meeting the priority housing needs of the grantee (such as housing that is accessible to transit or employment centers, housing that includes green building and sustainable development features, or housing that serves special needs populations). If not distributing funds by selecting applications submitted by eligible recipients, enter "N/A".**

RFAs also include scored items. RFAs providing financing for general occupancy properties that include a few NHTF units will include the following scoring opportunities based on information submitted by applicants: a score for a minimum local government financial contribution, as specified in the RFA, based on the size of the local government (higher contributions are required from bigger local governments that have access to more local housing dollars); a transit score, measuring the proposed development's proximity to public bus stops, bus rapid transit stops, or rail stops – the closer the proposed development is to transit, the more points received and the more intense the transit (rail or bus rapid transit compared to a regular bus stop), the higher the score; and a proximity score, measuring the proposed development's nearness to such resources as grocery stores, medical facilities, pharmacies and public schools, with a higher score for proposed developments that are closer to these resources.

RFAs offering financing for homeless or special needs populations provide opportunities for applicants to provide narrative sections to be scored as well. In the past FHFC has included narrative sections for applicants to describe: the population(s) to be served; the applicant's experience in developing and managing properties for these populations; access to public or other transit; proximity to shopping, employment, education and recreation; access to community based supportive services; and tenant



selection policies and approach. Additional narrative criteria may be added to or replace existing narrative criteria by FHFC.

Because of FHFC's exacting RFA requirements, applications which meet all threshold mandatory criteria and any additional scoring criteria will be eligible for selection according to the scoring criteria in the RFA. Any of these eligible applications will be deemed to meet the state's priority housing needs, particularly those relating to serving extremely low-income persons with special needs.

**i. Describe the grantee's required priority for funding based on the extent to which the application makes use of non-federal funding sources. If not distributing funds by selecting applications submitted by eligible recipients, enter "N/A".**

In the RFA, applicants will be reviewed in accordance with the specific RFA criteria which will include the extent to which the application makes use of non-federal funding sources as compared to total units in the proposed development (leveraging factor). This may be measured by different methods, depending on the other funding being blended with NHTF. For example, FHFC can calculate the leveraging factor using any of these types of subsidies: The amount of any financial contribution from the local government to the development; the amount of SAIL or other state funding in the development; and/or the amount of other non-governmental sources of funding in the development, such as private or nonprofit loans or grants.

**4. Does the grantee's application require the applicant to include a description of the eligible activities to be conducted with HTF funds? If not distributing funds by selecting applications submitted by eligible recipients, select "N/A".**

Yes.

**5. Does the grantee's application require that each eligible recipient certify that housing units assisted with HTF funds will comply with HTF requirements? If not distributing funds by selecting applications submitted by eligible recipients, select "N/A".**

Yes.

**6. Performance Goals and Benchmarks. The grantee has met the requirement to provide for performance goals and benchmarks against which the grantee will measure its progress, consistent with the grantee's goals established under 24 CFR 91.315(b)(2), by including HTF in its housing goals in the housing table on the SP-45 Goals and AP-20 Annual Goals and Objectives screens.**

Yes.

**7. Maximum Per-unit Development Subsidy Amount for Housing Assisted with HTF Funds. Enter or attach the grantee’s maximum per-unit development subsidy limits for housing assisted with HTF funds.**

The limits must be adjusted for the number of bedrooms and the geographic location of the project. The limits must also be reasonable and based on actual costs of developing non-luxury housing in the area.

If the grantee will use existing limits developed for other federal programs such as the Low Income Housing Tax Credit (LIHTC) per unit cost limits, HOME’s maximum per-unit subsidy amounts, and/or Public Housing Development Cost Limits (TDCs), it must include a description of how the HTF maximum per-unit development subsidy limits were established or a description of how existing limits developed for another program and being adopted for HTF meet the HTF requirements specified above.

**8. Rehabilitation Standards. The grantee must establish rehabilitation standards for all HTF-assisted housing rehabilitation activities that set forth the requirements that the housing must meet upon project completion. The grantee’s description of its standards must be in sufficient detail to determine the required rehabilitation work including methods and materials. The standards may refer to applicable codes or they may establish requirements that exceed the minimum requirements of the codes. The grantee must attach its rehabilitation standards below.**

In addition, the rehabilitation standards must address each of the following: health and safety; major systems; lead-based paint; accessibility; disaster mitigation (where relevant); state and local codes, ordinances, and zoning requirements; Uniform Physical Condition Standards; and Capital Needs Assessments (if applicable); and broadband infrastructure (if applicable).

**9. Resale or Recapture Guidelines. Below, the grantee must enter (or attach) a description of the guidelines that will be used for resale or recapture of HTF funds when used to assist first-time homebuyers. If the grantee will not use HTF funds to assist first-time homebuyers, enter “N/A”.**

N/A

**10. HTF Affordable Homeownership Limits. If the grantee intends to use HTF funds for homebuyer assistance and does not use the HTF affordable homeownership limits for the area provided by HUD, it must determine 95 percent of the median area purchase price and set forth the information in accordance with §93.305. If the grantee will not use HTF funds to assist first-time homebuyers, enter “N/A”.**

N/A

**11. Grantee Limited Beneficiaries or Preferences. Describe how the grantee will limit the beneficiaries or give preferences to a particular segment of the extremely low- or very low-income population to serve unmet needs identified in its consolidated plan or annual action plan. If the grantee will not limit the beneficiaries or give preferences to a particular segment of the extremely low- or very low-income population, enter “N/A.”**

Any limitation or preference must not violate nondiscrimination requirements in § 93.350, and the grantee must not limit or give preferences to students. The grantee may permit rental housing owners to limit tenants or give a preference in accordance with § 93.303(d)(3) only if such limitation or preference is described in the action plan.

The state of Florida will give a preference to the following segments of the extremely low-income population, which will also be integrated into the written agreements with the recipients of NHTF: persons and households with incomes at or below 22 percent of area median income in order to serve those at or near the Supplemental Security Income (also known as SSI) level and that are persons with special needs, defined in Florida Statute at 420.0004(13); and/or homeless households as defined by FHFC including persons and families at risk of homelessness.

These households have limited access to high quality, affordable housing and few new units of housing or rental assistance affordable to these residents are being made available. Households that receive SSI as their only income are at median income levels of approximately 22 percent. As discussed in the Needs Assessment section of the 2020-2024 Consolidated Plan, there are about 415,000 cost burdened renter households (i.e., those paying more than 30 percent of one’s income for rent and utilities) with incomes up to 30 percent of area median income in Florida. The latest Rental Market Study identifies 768,000 cost burdened renter households when looking at households paying more than 40 percent of its income for gross rent, including utility costs. In an earlier evaluation of resident incomes served throughout FHFC’s rental portfolio, out of 154,000 units reporting, less than 100 were targeted to renters with incomes this low, because current programs are not financially structured in such a way to allow rents to be low enough to serve this income group. Targeting households at this level allows Florida to add a new lower income level to the Florida extremely low-income units already being financed through state housing programs.

Florida will prioritize use of NHTF funds for developments that commit to integrate a small number of NHTF-funded units serving the populations described above into various types of properties, including general occupancy affordable housing properties serving family and elderly households with a range of incomes up to 60 percent of area median income in most cases, properties that serve a range of demographic populations and properties that are targeted to persons with special needs or who are homeless. NHTF-financed units will comprise only a small portion of total units in any property, but may be in addition to other Florida extremely low-income and/or very low-income units provided at the property. NHTF funding will be blended with other program financing, such as Multifamily Mortgage

Revenue Bonds and State Apartment Incentive Loan (SAIL) gap funds, to finance general occupancy properties that include these units. Any development that has more than five NHTF-assisted units will be required to submit an Affirmative Marketing procedure in accordance with the requirements at § 93.350, together with the signed written agreement.

## **12. Refinancing of Existing Debt.**

Enter or attach the grantee's refinancing guidelines below. The guidelines describe the conditions under which the grantee will refinance existing debt. The grantee's refinancing guidelines must, at minimum, demonstrate that rehabilitation is the primary eligible activity and ensure that this requirement is met by establishing a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing. If the grantee will not refinance existing debt, enter "N/A."

N/A

### **Discussion:**

Please see the Grantee Unique Appendix for the complete response.

# Attachment 1 – Public Comments and Responses

## Public comments received during the State of Florida 2023 Annual Action Plan Public Hearing

June 29<sup>th</sup>, 2023, at 10:00 a.m.

Two attendees were present for the public hearing and provided public comment as follows:

1. Jane Johnson, Executive Director of the Florida Association of Centers for Independent Living. Ms. Johnson's comments (attached) were emailed on June 29, 2023 following the public hearing.

2. Bob Asztalos, Deputy Executive Director, Florida Department of Veteran's Affairs. The following comments were made verbally and transcribed from the recording of the public hearing:

"The Florida Department of Veteran's Affairs operates 9 state veteran homes, 3 are skilled nursing facilities, and one is a domiciliary – basically an assisted living facility, housing 11,000 veterans around the state. Would like to echo one of the points Ms. Johnson made, that is prioritizing people with disabilities in our nursing homes who could more appropriately be placed within our communities. Specifically, we have younger veterans with brain and spinal injuries who could more appropriately be placed within the community.

We have been working with the Centers for Independent Living to move them out in the community, they have been able to find support services, but are limited from moving into a more appropriate setting by the ability to find housing that can support them. Anything you all can do to support them prioritize those folks who are inappropriately in our nursing homes and would more appropriately be in the community-based settings would certainly welcome that support. Thank you very much."

## Agency Responses:

### Florida Department of Health's Response:

The Florida Department of Health provided response to the following portions of the Florida Association of Centers for Independent Living comments:

- “• *Seek Input from Adult Floridians with Disabilities on the Funding Priorities in the Action Plan*

*The list of organizations (pages 9 -11) who participated in the consultations and development of the draft report does not include any groups or organizations serving persons with disabilities who are not homeless.”*

- “• *Prioritize Funding to Prevent Homelessness Among Vulnerable Populations*

*FACIL applauds the emphasis in the Action Plan on increasing the capacity of Homeless Continuums of Care to meet the shelter needs of individuals who are homeless. However, we request that HUD resources are also prioritized for assisting individuals with disabilities who are at risk of becoming homeless or being placed in an institutional setting because of a lack of affordable and accessible housing.”*

The FDOH's HOPWA Program serves low-income persons living with HIV/AIDS and their families, which includes those who are not homeless, by providing housing assistance and related supportive services to meet their housing needs. Financial and supportive assistance is provided to persons living with HIV/AIDS to help with housing costs to prevent homelessness through the HOPWA Program. The goals of the HOPWA

Program are to prevent and reduce the risk of homelessness among people living with HIV/AIDS and their families, to establish or better maintain a stable living environment, and to improve access to HIV treatment and other health care and support services (housing is health care). HOPWA Program clients include those that get Social Security Disability Insurance (SSDI) and/or Supplemental Security Income (SSI) assistance.

**Florida Housing Finance Corporation's Response:**

See Attached.



**TO:** Dept. of Economic Opportunity, Division of Community Development  
**FROM:** Jane E. Johnson, Executive Director ([jane@floridacils.org](mailto:jane@floridacils.org))  
Florida Association of Centers for Independent Living  
**RE:** Comments on the FFY 2023 Annual Action Plan for Housing and Community Development  
**DATE:** June 29, 2023

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The Florida Association of Centers for Independent Living (FACIL) represents the network of federally funded Centers for Independent Living (CILs) throughout the state. CILs are consumer-driven, non-profit organizations who support community living and independence for people with disabilities based on the belief that all people can live with dignity, make their own choices, and participate fully in society. CILs provide tools and support for integrating people with disabilities fully into their communities. CILs serve all disabilities and all ages in every county in Florida.

One of the most common – and difficult - challenges CILs encounter in their efforts to help Floridians with disabilities live in their communities is the scarcity of affordable and accessible housing. This is not a new problem for Floridians with disabilities, but in recent years, the availability of affordable housing stock for individuals with low or very low incomes has become the primary challenge to community living.

We appreciate the opportunity to provide comments on the 2023 Action Plan the state's use of HUD grant funds to address housing and development needs. After reviewing the draft plan, I would like to highlight some key concerns:

- **Seek Input from Adult Floridians with Disabilities on the Funding Priorities in the Action Plan**

The list of organizations (pages 9 -11) who participated in the consultations and development of the draft report does not include any groups or organizations serving persons with disabilities who are not homeless. According to the [Florida Dept. of Health's 2020 Behavioral Risk Surveillance System Data Book](#), 4,587,950 adults in Florida – or 26 percent - report having a disability. Most adults who have significant disabilities also have low incomes, so the exclusion of input from adults with disabilities who are not homeless could result in a significant underrepresentation of their housing needs.



FACIL respectfully requests that DEO also seeks input from adult Floridians with disabilities and disability-serving organizations before finalizing the priorities of the state's Action Plan. FACIL stands ready to assist in those efforts by providing community public forums hosted by local Centers for Independent Living.

- **Prioritize Funding to *Prevent* Homelessness Among Vulnerable Populations**

FACIL applauds the emphasis in the Action Plan on increasing the capacity of Homeless Continuums of Care to meet the shelter needs of individuals who are homeless. However, we request that HUD resources are also prioritized for assisting individuals with disabilities who are *at risk* of becoming homeless or being placed in an institutional setting because of a lack of affordable and accessible housing.

- **Allocate funding for Home Modifications for Individuals with Disabilities Transitioning to the Community from Institutional Settings**

A major barrier for individuals with disabilities who want to transition from a nursing home or hospital back to the community with supportive services is the inaccessibility of their homes. These individuals should receive priority consideration when funds for home modifications and accessibility adaptations are allocated. Home modifications such as entrance ramps, grab bars and safety adaptations in the bathroom and kitchen are a much less expensive alternative to institutional care – and deliver a very positive economic and social return on investment for the state, while greatly improving the quality of life for the individuals who are able to live safely in their homes instead of an institution.

- **Align Funding Priorities for Persons with Disabilities with Florida's Medicaid Priorities for Community Living**

In the Agency for Health Care Administration's (AHCA) current Invitation to Negotiate for the statewide Medicaid program, AHCA "is placing emphasis on a plan structure that puts Florida families, seniors, and adults with disabilities first", with the goal of enabling Medicaid enrollees to gain the necessary education, job and life skills needed to achieved independence and "graduate" out of Medicaid. For Floridians with disabilities, attainment of the education, job and life skills needed to achieve economic self-sufficiency is not possible without accessible and affordable housing. Given that many of the individuals who will be eligible for CDBG assistance are also eligible for Medicaid services, FACIL urges the DEO to align the priorities of its State Action Plan with the priorities articulated in [AHCA's 5-year plan for the statewide Medicaid program](#).



July 14, 2023

## Response to Comments Received Regarding the FFY 2023 Annual Action Plan for Housing and Community Development

On June 29, 2023, the Florida Association of Centers for Independent Living (FACIL) submitted public comment regarding the State of Florida's FFY 2023 Annual Action Plan for Housing and Community Development. Key concerns shared included the following items.

1. Seek Input from Adult Floridians with Disabilities on the Funding Priorities in the Action Plan
2. Prioritize Funding to Prevent Homelessness Among Vulnerable Populations
3. Allocate Funding for Home Modifications for Individuals with Disabilities Transitioning to the Community from Institutional Settings
4. Align Funding Priorities for persons with Disabilities with Florida's Medicaid Priorities for Community Living

Of the shared concerns, item 3 is peripherally related to Florida Housing Finance Corporation's activities involving the use of federal HOME funding and the National Housing Trust Fund.

Florida Housing Finance Corporation requires any development meet federal requirements and state building code requirements, including the Florida Accessibility Code for Building Construction as adopted pursuant to Section 553.503, Florida Statutes; the Fair Housing Act as implemented by 24 CFR 100; Section 504 of the Rehabilitation Act of 1973; and Titles II and III of the Americans with Disabilities Act of 1990 as implemented by 28 CFR 35. Each development is required to include Accessibility Features regardless of the age of the development.

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Ron DeSantis, Governor

Board of Directors: Mario Facella, Chair • Ryan Benson, Vice Chair  
Larry Cretul • Sandra Einhorn • David Hall • J. Alex Kelly • Olivia Hoblit • Ron Lieberman • Dev Motwani

Michael DiNapoli, Executive Director

Florida 2023

# Annual Action Plan Grantee Unique Appendix

CDBG, HOPWA, ESG, HOME, NHTF

## AP-90 Grantee Unique Appendix

### Emergency Solutions Grant (ESG) Reference 91.320(k)(3)

#### 1. Include written Standards for providing ESG assistance (may include as attachment)

In accordance with federal rule to state recipients, the Department of Children and Families (DCF) shall require the local grantees to establish and implement the written standards required under 24 CFR § 576.400(e)(2). The local grantees shall establish their written standards, and submit them to the DCF for review and approval. The approval by DCF is required prior to the execution of the grant agreement with the local grantee.

The responsibility for CoCs to establish the written standards to the local grantee is consistent with Florida's statutes. In accordance with section 420.624, Florida Statutes, homeless services are intended to be tailored to the unique needs of each community. The homeless planning shall be done at the community level, as is the delivery of services and housing to those in need.

As the Emergency Solutions Grant recipient, and in accordance with 24 CFR § 578.7, DCF will require CoCs to consult with the Department on establishing and consistently following written standards for providing CoC assistance. All such standards shall be consistent with the provisions specified in 24 CFR § 576.400.

#### Required Written Standards

- a. Standard policies and procedures for evaluating individuals' and families' eligibility for assistance under the Emergency Solutions Grant.

Minimum Standards: (1) Consistency with the definition of homeless and at-risk homeless set forth in 24 CFR § 576.2; (2) The record keeping requirements in 24 CFR § 576.500 (b)-(e).

DCF's Limitation: Local recipients shall not use the risk factor for homelessness allowed under 24 CFR § 576.2 related to an individual, who "otherwise lives in housing that has characteristics associated with instability and an increased risk of homelessness."

- b. Standards for targeting and providing essential services related to street outreach activities.
- c. Policies and procedures for admission, diversion, referral and discharge by emergency shelters assisted under Emergency Solutions Grant. This must include standards regarding length of stay, if any, and safeguards to meet the safety and shelter needs of special populations, such as victims of domestic violence. Such standards shall also address the individuals and families who have the highest barriers to housing and are likely to be homeless the longest.
- d. Policies and procedures for assessing, prioritizing and reassessing individuals' and families' needs for essential services related to emergency shelter.
- e. Policies and procedures for coordination among emergency shelter providers, essential services providers, homelessness prevention, and rapid re-housing assistance providers; other homeless assistance providers; and mainstream service and housing providers.
- f. Policies and procedures for determining and prioritizing which eligible families and individuals will receive homelessness prevention assistance and which eligible families and individuals will receive rapid re-housing assistance.
  - a. Standards for determining what percentage or amount of rent and utilities costs each program participant must pay while receiving homelessness prevention or rapid re-housing assistance.

- b. Standards for determining how long a particular program participant will be provided with rental assistance and whether and how the amount of that assistance will be adjusted over time.
- c. Standards for determining the type, amount, and duration of housing stabilization and/or relocation services to provide to a program participant, including the limits, if any, on the homelessness prevention or rapid re-housing assistance that each program participant may receive, such as the maximum amount of assistance, maximum number of months the program participant receive assistance; or the maximum number of times the program participant may receive assistance.
- d. Policies and procedures for coordination among homeless service providers, as well as mainstream service and housing providers.

DCF's priorities continue to be families with children, youth exiting from foster care, unaccompanied homeless youth, youth with DJJ involvement, and individuals with substance abuse and/or mental health concerns.

## ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 02/28/2025

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.


**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	Chief Financial Officer
APPLICANT ORGANIZATION	DATE SUBMITTED
Florida Department of Commerce	7/11/23

Application for Federal Assistance SF-424		
<b>* 1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	<b>* 2. Type of Application:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	<b>* If Revision, select appropriate letter(s):</b> <input type="text"/> <b>* Other (Specify):</b> <input type="text"/>
<b>* 3. Date Received:</b> <input type="text"/>	<b>4. Applicant Identifier:</b> <input type="text"/>	
<b>5a. Federal Entity Identifier:</b> <input type="text"/>	<b>5b. Federal Award Identifier:</b> <input type="text"/>	
<b>State Use Only:</b>		
<b>6. Date Received by State:</b> <input type="text"/>	<b>7. State Application Identifier:</b> <input type="text"/>	
<b>8. APPLICANT INFORMATION:</b>		
<b>* a. Legal Name:</b> <input type="text" value="Florida Department of Commerce"/>		
<b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b> <input type="text" value="36-4706134"/>	<b>* c. UEI:</b> <input type="text" value="WVR6ECT1G9F8"/>	
<b>d. Address:</b>		
<b>* Street1:</b> <input type="text" value="107 East Madison Street"/>	<b>Street2:</b> <input type="text" value="Caldwell Building"/>	
<b>* City:</b> <input type="text" value="Tallahassee"/>	<b>County/Parish:</b> <input type="text" value="FL"/>	
<b>* State:</b> <input type="text" value="FL: Florida"/>	<b>Province:</b> <input type="text"/>	
<b>* Country:</b> <input type="text" value="USA: UNITED STATES"/>	<b>* Zip / Postal Code:</b> <input type="text" value="32399-6508"/>	
<b>e. Organizational Unit:</b>		
<b>Department Name:</b> <input type="text" value="Florida Department of Commerce"/>	<b>Division Name:</b> <input type="text" value="Bureau of Small Cities"/>	
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>		
<b>Prefix:</b> <input type="text" value="Mrs."/>	<b>* First Name:</b> <input type="text" value="Pam"/>	
<b>Middle Name:</b> <input type="text"/>		
<b>* Last Name:</b> <input type="text" value="Portwood"/>		
<b>Suffix:</b> <input type="text"/>		
<b>Title:</b> <input type="text" value="Chief, Bureau of Small Cities and Rural Commu"/>		
<b>Organizational Affiliation:</b> <input type="text"/>		
<b>* Telephone Number:</b> <input type="text" value="850-717-8423"/>	<b>Fax Number:</b> <input type="text"/>	
<b>* Email:</b> <input type="text" value="pam.portwood@deo.myflorida.com"/>		

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

A: State Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

14.228

CFDA Title:

COMMUNITY DEVELOPMENT BLOCK GRANTS/STATE'S PROGRAM

**\* 12. Funding Opportunity Number:**

\* Title:

Community Development Block Grant Program

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

Community Development Block Grant

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments



**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="26,165,562.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="26,165,562.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

- Yes
- No

If "Yes", provide explanation and attach

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)**

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:   
Middle Name:   
\* Last Name:   
Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative: 

\* Date Signed:

<b>FY 2023 Community Planning and Development Formula Program Allocations</b>						
<b>NAME</b>	<b>STA</b>	<b>CDBG</b>	<b>RHP</b>	<b>HOME</b>	<b>ESG</b>	<b>HOPWA</b>
Castle Rock	CO	\$255,712	\$0	\$0	\$0	\$0
Broomfield City/County	CO	\$271,272	\$0	\$0	\$0	\$0
Boulder City	CO	\$817,489	\$0	\$1,201,920	\$0	\$0
Aurora	CO	\$2,624,202	\$0	\$1,241,225	\$230,365	\$0
Arvada	CO	\$423,831	\$0	\$0	\$0	\$0
<b>State of Connecticut</b>	<b>CT</b>	<b>\$13,912,108</b>	<b>\$1,209,615</b>	<b>\$11,932,147</b>	<b>\$2,257,349</b>	<b>\$312,736</b>
West Haven	CT	\$672,778	\$0	\$0	\$0	\$0
West Hartford	CT	\$996,237	\$0	\$0	\$0	\$0
Waterbury	CT	\$2,133,069	\$0	\$979,755	\$186,749	\$0
Stratford	CT	\$628,317	\$0	\$0	\$0	\$0
Stamford	CT	\$957,666	\$0	\$517,041	\$0	\$0
Norwich	CT	\$806,276	\$0	\$0	\$0	\$0
Norwalk	CT	\$843,561	\$0	\$0	\$0	\$0
New London	CT	\$826,983	\$0	\$0	\$0	\$0
New Haven	CT	\$3,503,207	\$0	\$1,415,294	\$318,547	\$1,289,639
New Britain	CT	\$1,618,154	\$0	\$661,309	\$148,251	\$0
Milford Town	CT	\$560,307	\$0	\$0	\$0	\$0
Middletown	CT	\$502,576	\$0	\$0	\$0	\$0
Meriden	CT	\$942,573	\$0	\$0	\$0	\$0
Manchester	CT	\$533,876	\$0	\$0	\$0	\$0
Hartford	CT	\$3,657,978	\$0	\$1,617,702	\$317,525	\$1,384,958
Hamden Town	CT	\$447,833	\$0	\$0	\$0	\$0
Greenwich	CT	\$745,610	\$0	\$0	\$0	\$0
Fairfield	CT	\$492,327	\$0	\$0	\$0	\$0
East Hartford	CT	\$567,228	\$0	\$0	\$0	\$0
Danbury	CT	\$583,833	\$0	\$0	\$0	\$0
Bristol	CT	\$588,210	\$0	\$0	\$0	\$0
Bridgeport	CT	\$3,236,610	\$0	\$1,478,268	\$289,890	\$1,146,713
District of Columbia	DC	\$15,404,214	\$1,634,036	\$6,056,624	\$1,341,848	\$12,770,434
<b>State of Delaware</b>	<b>DE</b>	<b>\$2,684,959</b>	<b>\$1,382,343</b>	<b>\$3,000,000</b>	<b>\$259,897</b>	<b>\$399,987</b>
New Castle County	DE	\$2,383,060	\$0	\$1,131,733	\$211,372	\$0
Wilmington	DE	\$2,199,153	\$0	\$718,522	\$197,226	\$951,239
Dover	DE	\$321,669	\$0	\$0	\$0	\$0
St. Lucie County	FL	\$0	\$0	\$1,067,599	\$0	\$0
<b>State of Florida</b>	<b>FL</b>	<b>\$26,165,562</b>	<b>\$1,140,440</b>	<b>\$21,983,305</b>	<b>\$6,148,343</b>	<b>\$5,196,574</b>
Volusia County	FL	\$1,695,278	\$0	\$789,214	\$0	\$0
Seminole County	FL	\$2,176,335	\$0	\$987,771	\$190,975	\$0
Sarasota County	FL	\$1,769,075	\$0	\$0	\$149,803	\$0
St. Johns County	FL	\$1,121,735	\$0	\$0	\$0	\$0
Polk County	FL	\$4,054,219	\$0	\$1,611,558	\$346,940	\$0
Pinellas County	FL	\$2,475,188	\$0	\$1,408,919	\$214,487	\$0
Pasco County	FL	\$3,032,783	\$0	\$1,387,912	\$255,221	\$0
Palm Beach County	FL	\$6,471,405	\$0	\$2,673,040	\$570,614	\$0
Osceola County	FL	\$1,401,751	\$0	\$1,026,928	\$0	\$0

Application for Federal Assistance SF-424		
<b>* 1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	<b>* 2. Type of Application:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	<b>* If Revision, select appropriate letter(s):</b> _____ <b>* Other (Specify):</b> _____
<b>* 3. Date Received:</b> _____	<b>4. Applicant Identifier:</b> _____	
<b>5a. Federal Entity Identifier:</b> _____	<b>5b. Federal Award Identifier:</b> _____	
<b>State Use Only:</b>		
<b>6. Date Received by State:</b> _____	<b>7. State Application Identifier:</b> _____	
<b>8. APPLICANT INFORMATION:</b>		
<b>* a. Legal Name:</b> Florida Housing Finance Corporation		
<b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b> 59-3451366	<b>* c. UEI:</b> PL5JY37YLLC6	
<b>d. Address:</b>		
<b>* Street1:</b> 227 North Bronough Street	_____	
<b>Street2:</b> Suite 5000	_____	
<b>* City:</b> Tallahassee	_____	
<b>County/Parish:</b> Leon	_____	
<b>* State:</b> FL: Florida	_____	
<b>Province:</b>	_____	
<b>* Country:</b> USA: UNITED STATES	_____	
<b>* Zip / Postal Code:</b> 32301-1329	_____	
<b>e. Organizational Unit:</b>		
<b>Department Name:</b> HOME	<b>Division Name:</b> _____	
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>		
<b>Prefix:</b> Mrs.	<b>* First Name:</b> Nicole	_____
<b>Middle Name:</b>	_____	
<b>* Last Name:</b> Gibson	_____	
<b>Suffix:</b>	_____	
<b>Title:</b> Federal Loan Programs Director		
<b>Organizational Affiliation:</b> _____		
<b>* Telephone Number:</b> 850-488-4197	<b>Fax Number:</b> 850-488-9809	
<b>* Email:</b> Nicole.Gibson@floridahousing.org		

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

A: State Government

**Type of Applicant 2: Select Applicant Type:**

**Type of Applicant 3: Select Applicant Type:**

**\* Other (specify):**

**\* 10. Name of Federal Agency:**

United States Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

14-239

**CFDA Title:**

HOME Investment Partnerships Program

**\* 12. Funding Opportunity Number:**

**\* Title:**

**13. Competition Identification Number:**

**Title:**

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

Low or no interest loans or grants to developers for construction or rehab of very low to low income rental housing and very low to low income purchasers of affordable housing. TBRA provided to PHAs.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="21,983,305.00"/>
* b. Applicant	<input type="text" value=""/>
* c. State	<input type="text" value=""/>
* d. Local	<input type="text" value=""/>
* e. Other	<input type="text" value=""/>
* f. Program Income	<input type="text" value=""/>
* g. TOTAL	<input type="text" value="21,983,305.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes  No

If "Yes", provide explanation and attach

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)**

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:   
Middle Name:   
\* Last Name:   
Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative: 

\* Date Signed:

**Application for Federal Assistance SF-424**

<b>* 1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	<b>* 2. Type of Application:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	<b>* If Revision, select appropriate letter(s):</b> _____ <b>* Other (Specify):</b> _____
---	---	--

<b>* 3. Date Received:</b> _____	<b>4. Applicant Identifier:</b> _____
-------------------------------------	--

<b>5a. Federal Entity Identifier:</b> _____	<b>5b. Federal Award Identifier:</b> _____
--	---

**State Use Only:**

<b>6. Date Received by State:</b> _____	<b>7. State Application Identifier:</b> _____
---	---

**8. APPLICANT INFORMATION:**

**\* a. Legal Name:** Florida Housing Finance Corporation

<b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b> 59-3451366	<b>* c. UEI:</b> FL5JY37YLLC6
--	----------------------------------

**d. Address:**

<b>* Street1:</b>	227 North Bronough Street
<b>Street2:</b>	Suite 5000
<b>* City:</b>	Tallahassee
<b>County/Parish:</b>	Leon
<b>* State:</b>	FL: Florida
<b>Province:</b>	
<b>* Country:</b>	USA: UNITED STATES
<b>* Zip / Postal Code:</b>	32301-1329

**e. Organizational Unit:**

<b>Department Name:</b> HOME	<b>Division Name:</b> _____
---------------------------------	--------------------------------

**f. Name and contact information of person to be contacted on matters involving this application:**

<b>Prefix:</b> Mrs.	<b>* First Name:</b> Nicole
<b>Middle Name:</b>	_____
<b>* Last Name:</b> Gibson	_____
<b>Suffix:</b>	_____

**Title:** Federal Loan Programs Director

**Organizational Affiliation:**  
\_\_\_\_\_

<b>* Telephone Number:</b> 850-488-4197	<b>Fax Number:</b> 850-488-9809
---	---------------------------------

**\* Email:** Nicole.Gibson@floridahousing.org

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

A: State Government

**Type of Applicant 2: Select Applicant Type:**

**Type of Applicant 3: Select Applicant Type:**

**\* Other (specify):**

**\* 10. Name of Federal Agency:**

United States Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

14-275

**CFDA Title:**

Housing Trust Fund

**\* 12. Funding Opportunity Number:**

**\* Title:**

**13. Competition Identification Number:**

**Title:**

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

Production of affordable housing units for extremely low income residents.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="18,860,872.74"/>
* b. Applicant	<input type="text" value=""/>
* c. State	<input type="text" value=""/>
* d. Local	<input type="text" value=""/>
* e. Other	<input type="text" value=""/>
* f. Program Income	<input type="text" value=""/>
* g. TOTAL	<input type="text" value="18,860,872.74"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes  No

If "Yes", provide explanation and attach

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)**

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:   
Middle Name:   
\* Last Name:   
Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative: 

\* Date Signed:



## STATE CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the State certifies that:

**Affirmatively Further Fair Housing** -- The State will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** --To the best of the State's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraphs 1 and 2 of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of State** -- The submission of the consolidated plan is authorized under State law and the State possesses the legal authority to carry out the programs under the consolidated plan for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** -- The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the State's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.

  
Signature of Authorized Official

  
Date

  
Title

**Specific HOME Certifications**

The State certifies that:

**Tenant Based Rental Assistance** -- If it plans to use HOME funds for tenant-based rental assistance, tenant-based rental assistance is an essential element of the State's consolidated plan.

**Eligible Activities and Costs** -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §92.205 through §92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

**Subsidy Layering** -- Before committing any funds to a project, the State or its recipients will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing.

Michael D. Lopez  
Signature of Authorized Official

6-27-23  
Date

Executive Director  
Title

## **APPENDIX TO CERTIFICATIONS**

### **INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:**

#### **Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**Application for Federal Assistance SF-424**

\* 1. Type of Submission:

- Preapplication
- Application
- Changed/Corrected Application

\* 2. Type of Application:

- New
- Continuation
- Revision

\* If Revision, select appropriate letter(s):

\* Other (Specify):

\* 3. Date Received:

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

**State Use Only:**

6. Date Received by State:

7. State Application Identifier:

**8. APPLICANT INFORMATION:**

\* a. Legal Name:

State of Florida

\* b. Employer/Taxpayer Identification Number (EIN/TIN):

59-3458463

\* c. UEI:

604604350000

**d. Address:**

\* Street1:

2415 N Monroe St. Ste 400

Street2:

\* City:

Tallahassee

County/Parish:

\* State:

FL: Florida

Province:

\* Country:

USA: UNITED STATES

\* Zip / Postal Code:

32303-4190

**e. Organizational Unit:**

Department Name:

Dept of Children and Families

Division Name:

ESS Office on Homelessness

**f. Name and contact information of person to be contacted on matters involving this application:**

Prefix:

\* First Name:

Rebecca

Middle Name:

\* Last Name:

Wood

Suffix:

Title:

Chief of Contracted Programs

Organizational Affiliation:

\* Telephone Number:

8507174213

Fax Number:

\* Email:

rebecca.wood@myflfamilies.com

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

A: State Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

CFDA Title:

**\* 12. Funding Opportunity Number:**

E-19-DC-12+-0001

\* Title:

2023 Emergency Solutions Grant (ESG)

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

Provide street outreach, emergency shelter, rapid rehousing and homelessness prevention services to those experiencing homelessness or at risk of homelessness

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="6,148,343.00"/>
* b. Applicant	<input type="text" value=""/>
* c. State	<input type="text" value=""/>
* d. Local	<input type="text" value=""/>
* e. Other	<input type="text" value=""/>
* f. Program Income	<input type="text" value=""/>
* g. TOTAL	<input type="text" value="6,148,343.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes  No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)**

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:   
Middle Name:   
\* Last Name:   
Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative: 

\* Date Signed:

## ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 02/28/2025

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.



**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant:, I certify that the applicant:

1. Will give the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

<b>SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL</b> 	<b>TITLE</b> Assistant Secretary for ESS
<b>APPLICANT ORGANIZATION</b> FL Department of Children and Families	<b>DATE SUBMITTED</b> 



## STATE CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the State certifies that:

**Affirmatively Further Fair Housing** -- The State will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

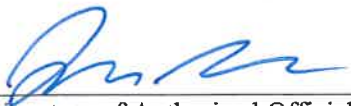
**Anti-Lobbying** --To the best of the State's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraphs 1 and 2 of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of State** -- The submission of the consolidated plan is authorized under State law and the State possesses the legal authority to carry out the programs under the consolidated plan for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** -- The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the State's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.

  
\_\_\_\_\_  
Signature of Authorized Official

7/17/23  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Assistant Secretary for ESS  
Title

## **Emergency Solutions Grant Certifications**

Each State that seeks funding under the Emergency Solutions Grants Program must provide the following certifications:

**Matching Funds** – The State will obtain any matching amounts required under 24 CFR 576.201 in a manner so that its subrecipients that are least capable of providing matching amounts receive the benefit of the exception under 24 CFR 576.201(a)(2).

**Discharge Policy** – The State will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

**Confidentiality** – The State will develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

The State will ensure that its subrecipients comply with the following criteria:

**Major rehabilitation/conversion/renovation** – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the building will be maintained as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation. If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the building will be maintained as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion. In all other cases where ESG funds are used for renovation, the building will be maintained as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

**Essential Services and Operating Costs** – If ESG funds are used for shelter operations or essential services related to street outreach or emergency shelter, the subrecipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the applicant serves the same type of persons (e.g., families with children, unaccompanied youth, veterans, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

**Renovation** – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

**Supportive Services** – The subrecipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for such individuals.

**Homeless Persons Involvement** – To the maximum extent practicable, the subrecipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under ESG, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted ESG.

**Consolidated Plan** – All activities the subrecipient undertakes with assistance under ESG are consistent with the State’s current HUD-approved consolidated plan.

  
\_\_\_\_\_  
Signature of Authorized Official

7/14/23  
Date

Assistant Secretary for ESS  
Title

## **APPENDIX TO CERTIFICATIONS**

### **INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:**

#### **Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

### Application for Federal Assistance SF-424

<b>* 1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	<b>* 2. Type of Application:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
---	---	--

<b>* 3. Date Received:</b> <b>06/28/2023</b>	<b>4. Applicant Identifier:</b> <b>DUNS#364215061</b>
---	--

<b>5a. Federal Entity Identifier:</b> <input type="text"/>	<b>5b. Federal Award Identifier:</b> <input type="text"/>
---	--

**State Use Only:**

<b>6. Date Received by State:</b> <input type="text"/>	<b>7. State Application Identifier:</b> <input type="text"/>
--	--

#### 8. APPLICANT INFORMATION:

**\* a. Legal Name:** **State of Florida, Department of Health**

<b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b> <b>59-3502843</b>	<b>* c. UEI:</b> <b>L924BA1SEN75</b>
---	---

**d. Address:**

<b>* Street1:</b>	<b>4052 Bald Cypress Way, Bin #B-02</b>
Street2:	<input type="text"/>
<b>* City:</b>	<b>Tallahassee</b>
County/Parish:	<input type="text"/>
<b>* State:</b>	<b>FL: Florida</b>
Province:	<input type="text"/>
<b>* Country:</b>	USA: UNITED STATES
<b>* Zip / Postal Code:</b>	<b>32399-0001</b>

#### e. Organizational Unit:

<b>Department Name:</b> <input type="text"/>	<b>Division Name:</b> <input type="text"/>
---	---

#### f. Name and contact information of person to be contacted on matters involving this application:

<b>Prefix:</b> <input type="text"/>	<b>* First Name:</b> <b>Jimmy</b>
<b>Middle Name:</b> <input type="text"/>	
<b>* Last Name:</b> <b>LLaque</b>	
<b>Suffix:</b> <input type="text"/>	

**Title:** **HIV/AIDS Interim Patient Care Section Manager**

**Organizational Affiliation:**

<b>* Telephone Number:</b> <b>(850) 245-4477</b>	<b>Fax Number:</b> <input type="text"/>
--	---

**\* Email:** **Jimmy.llaque@flhealth.gov**

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

**A: State Government**

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

**Department of Housing and Urban Development**

**11. Catalog of Federal Domestic Assistance Number:**

**14-241**

CFDA Title:

**\* 12. Funding Opportunity Number:**

**FLH23-F999**

\* Title:

**Housing Opportunity for Persons With AIDS (HOPWA)**

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

**HOPWA- Short-term and long-term housing in Florida.**

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant **FL-002**

\* b. Program/Project **FL-A11**

Attach an additional list of Program/Project Congressional Districts if needed.

**17. Proposed Project:**

\* a. Start Date: **07/01/2023**

\* b. End Date: **06/30/2026**

**18. Estimated Funding (\$):**

* a. Federal	<b>\$9,828,113.00</b>
* b. Applicant	<b>\$0.00</b>
* c. State	<b>\$0.00</b>
* d. Local	<b>\$0.00</b>
* e. Other	<b>\$0.00</b>
* f. Program Income	<b>\$0.00</b>
* g. TOTAL	<b>\$9,828,113.00</b>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on .
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes  No

If "Yes", provide explanation and attach

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)**

**\*\* I AGREE**

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name: **Veronica**  
Middle Name:   
\* Last Name: **Bishop**  
Suffix:

\* Title: **Budget and Revenue Management Chief**

\* Telephone Number: **850-558-9556** Fax Number:

\* Email: **Veronica.Bishop@flhealth.gov**

\* Signature of Authorized Representative: 

\* Date Signed: **07/14/2023**

## STATE CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the State certifies that:

**Affirmatively Further Fair Housing** -- The State will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** --To the best of the State's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraphs 1 and 2 of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of State** -- The submission of the consolidated plan is authorized under State law and the State possesses the legal authority to carry out the programs under the consolidated plan for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** -- The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the State's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.

  
Signature of Authorized Official

06/30/2023  
Date

Budget and Revenue Chief  
Title



## **Housing Opportunities for Persons With AIDS Certifications**

The State HOPWA grantee certifies that:

**Activities** -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

**Building** -- Any building or structure assisted under the program shall be operated for the purpose specified in the consolidated plan:

1. For a period of not less than 10 years, in the case of any building or structure purchased, leased, rehabilitated, renovated, or converted with HOPWA assistance,
2. For a period of not less than 3 years, in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

  
Signature of Authorized Official

06/30/2023  
Date

Budget and Revenue Chief  
Title

## **APPENDIX TO CERTIFICATIONS**

### **INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:**

#### **Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

## CERTIFICATION REGARDING LOBBYING

### Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.


(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

### Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

<b>* APPLICANT'S ORGANIZATION</b> Florida Department of Health (FDOH)	
<b>* PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE</b>	
Prefix: Ms.	* First Name: Brittany Middle Name:
* Last Name: Griffith	Suffix:
* Title: Assistant Deputy Secretary for Operations	
<b>* SIGNATURE:</b> 	<b>* DATE:</b> 04/03/2023

### ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.


**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93- 205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE <b>Budget and Revenue Chief</b>
APPLICANT ORGANIZATION <b>Florida Department of Health</b>	DATE SUBMITTED <b>06/30/2023</b>

**Instructions for the HUD-424-B Assurances and Certifications**

As part of your application for HUD funding, you, as the official authorized to sign on behalf of your organization or as an individual, must provide the following assurances and certifications, which replace any requirement to submit an SF-424-B or SF-424-D. The Responsible Civil Rights Official has specified this form for use for purposes of general compliance with 24 CFR §§ 1.5, 3.115, 8.50, and 146.25, as applicable. The Responsible Civil Rights Official may require specific civil rights assurances to be furnished consistent with those authorities and will specify the form on which such assurances must be made. A failure to furnish or comply with the civil rights assurances contained in this form may result in the procedures to effect compliance at 24 CFR §§ 1.8, 3.115, 8.57, or 146.39.

By submitting this form, you are stating that all assertions made in this form are true, accurate, and correct.

As the duly representative of the applicant, I certify that the applicant:

\*Authorized Representative Name:

Prefix:  \*First Name:   
Middle Name:   
\*Last Name:   
Suffix:

\*Title:

\*Applicant Organization:

1. Has the legal authority to apply for Federal assistance, has the institutional, managerial and financial capability (including funds to pay the non-Federal share of program costs) to plan, manage and complete the program as described in the application and the governing body has duly authorized the submission of the application, including these assurances and certifications, and authorized me as the official representative of the application to act in connection with the application and to provide any additional information as may be required.

2. Will administer the grant in compliance with Title VI of the Civil Rights Act of 1964 (42 U.S.C 2000(d)) and implementing regulations (24 CFR part 1), which provide that no person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination under any program or activity that receives Federal financial assistance OR if the applicant is a Federally recognized Indian tribe or its tribally designated housing entity, is subject to the Indian Civil Rights Act (25 U.S.C. 1301-1303).

3. Will administer the grant in compliance with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended, and implementing regulations at 24 CFR part 8, the American Disabilities Act (42 U.S.C. §§ 12101 et.seq.), and implementing regulations at 28 CFR part 35 or 36, as applicable, and the Age Discrimination Act of 1975 (42 U.S.C. 6101-07) as amended, and implementing regulations at 24 CFR part 146 which together provide that no person in the United States shall, on the grounds of disability or age, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity that receives Federal financial assistance; except if the grant program authorizes or limits participation to designated populations, then the applicant will comply with the nondiscrimination requirements within the designated population.

4. Will comply with the Fair Housing Act (42 U.S.C. 3601-19), as amended, and the implementing regulations at 24 CFR part 100, which prohibit discrimination in housing on the basis of race, color, religion sex (including gender identity and sexual orientation), disability, familial status, or national origin and will affirmatively further fair housing; except an applicant which is an Indian tribe or its instrumentality which

is excluded by statute from coverage does not make this certification; and further except if the grant program authorizes or limits participation to designated populations, then the applicant will comply with the nondiscrimination requirements within the designated population.

5. Will comply with all applicable Federal nondiscrimination requirements, including those listed at 24 CFR §§ 5.105(a) and 5.106 as applicable.

6. Will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (42 U.S.C. 4601) and implementing regulations at 49 CFR part 24 and, as applicable, Section 104(d) of the Housing and Community Development Act of 1974 (42 U.S.C. 5304(d)) and implementing regulations at 24 CFR part 42, subpart A.

7. Will comply with the environmental requirements of the National Environmental Policy Act (42 U.S.C. 4321 et.seq.) and related Federal authorities prior to the commitment or expenditure of funds for property.

8. That no Federal appropriated funds have been paid, or will be paid, by or on behalf of the applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress, in connection with the awarding of this Federal grant or its extension, renewal, amendment or modification. If funds other than Federal appropriated funds have or will be paid for influencing or attempting to influence the persons listed above, I shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying. I certify that I shall require all subawards at all tiers (including sub-grants and contracts) to similarly certify and disclose accordingly. Federally recognized Indian Tribes and tribally designated housing entities (TDHEs) established by Federally-recognized Indian tribes as a result of the exercise of the tribe's sovereign power are excluded from coverage by the Byrd Amendment, but State-recognized Indian tribes and TDHs established under State law are not excluded from the statute's coverage.

I/We, the undersigned, certify under penalty of perjury that the information provided above is true and correct.

**WARNING:** Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties. (18 U.S.C. §§287, 1001, 1010, 1012, 1014; 31 U.S.C. §3729, 3802).

\*Signature:

*Yenerica Bishop*

\*Date:

07/14/2023

**BUDGET INFORMATION - Non-Construction Programs**

**SECTION A - BUDGET SUMMARY**

Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1. HOPWA FLH23-F999	14.241	\$	\$	\$ 9,828,113	\$ 0	\$ 9,828,113
2.						
3.						
4.						
5. Totals		\$	\$	\$ 9,828,113	\$ 0	\$ 9,828,113



**SECTION B - BUDGET CATEGORIES**

6. Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY				Total (5)
	(1)	(2)	(3)	(4)	
	HOPWA				
<b>a. Personnel</b>	\$ 140,034.26		\$		\$ 140,034.26
<b>b. Fringe Benefits</b>	58,114.22				58,114.22
<b>c. Travel</b>	16,000.00				16,000.00
<b>d. Equipment</b>	0.00				0.00
<b>e. Supplies</b>	3,600.00				3,600.00
<b>f. Contractual</b>	9,548,277.13				9,548,277.13
<b>g. Construction</b>	0.00				0.00
<b>h. Other</b>	3,039.15				3,039.15
<b>i. Total Direct Charges (sum of 6a-6h)</b>	9,769,064.76				\$ 9,769,064.76
<b>j. Indirect Charges</b>	59,048.24				\$ 59,048.24
<b>k. TOTALS (sum of 6i and 6j)</b>	\$ 9,828,113.00		\$		\$ 9,828,113.00
<b>7. Program Income</b>	\$ 0.00		\$		\$ 0.00

Authorized for Local Reproduction

**SECTION C - NON-FEDERAL RESOURCES**

(a) Grant Program	(b) Applicant	(c) State	(d) Other Sources	(e) TOTALS
8.	\$	\$	\$	\$ 0.00
9.				0.00
10.				0.00
11.				0.00
12. TOTAL (sum of lines 8-11)	\$	\$	\$	\$ 0.00

**SECTION D - FORECASTED CASH NEEDS**

Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13. Federal \$ 9,828,113.00	\$ 2,457,028.25	\$ 2,457,028.25	\$ 2,457,028.25	\$ 2,457,028.25
14. Non-Federal \$ 0.00	0.00	0.00	0.00	0.00
15. TOTAL (sum of lines 13 and 14) \$ 9,828,113.00	\$ 2,457,028.25	\$ 2,457,028.25	\$ 2,457,028.25	\$ 2,457,028.25

**SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT**

(a) Grant Program	FUTURE FUNDING PERIODS (YEARS)			
	(b) First	(c) Second	(d) Third	(e) Fourth
16. HOPWA	\$ 9,828,113.00	\$ 10,319,519.00	\$ 10,835,495.00	\$ 11,377,270.00
17.				
18.				
19.				
20. TOTAL (sum of lines 16 - 19)	\$ 9,828,113.00	\$ 10,319,519.00	\$ 10,835,495.00	\$ 11,377,270.00

**SECTION F - OTHER BUDGET INFORMATION**

21. Direct Charges: \$9,769,064.76	22. Indirect Charges: \$59,048.24
23. Remarks:	

**Florida Department of Health  
HOUSING OPPORTUNITIES for PERSONS WITH AIDS (HOPWA)  
2023-24 OPERATING YEAR NARRATIVE  
July 1, 2023 - June 30, 2024  
FLH23-F999**

*Budgetary Summary of Expenditures by Category*

A. Personnel (010000/030000)	\$140,034.26
B. Fringe (010000)	\$58,114.22
C. Equipment (050029)	\$0.00
D. Supplies (050029)	\$3,600.00
E. Travel (050029)	\$16,000.00
F. Other (107040)	\$3,039.15
G. Contractual (050029/100777)	\$9,548,277.13
H. Total Direct Costs	\$9,769,064.76
I. Indirect (000799)	\$59,048.24
J. Total HOPWA Allocation	\$9,828,113.00

A. <b>Salaries and Wages</b>	CAT: 010000	\$140,034.26
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Employee	Position	Percentage	Annual Salary	Total Requested
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**1. Planning Analyst**

Urbas, C	063741	100%	\$57,314.71	\$57,314.71
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State HOPWA Program Manager, provides oversight and policy development for the HOPWA Program. Working in conjunction with the State Housing Coordinator, ensuring HOPWA program activities such as project sponsor contract development, project sponsor monitoring and tools development, federal and state reporting is completed timely. Other activities involve providing technical assistance to project sponsors and county health departments regarding the implementation of program requirements, development of program manuals and documents, housing needs assessments, and responding to inquiries from the public.

**2. Sr. Human Services Program Specialist**

Vacant	048121	100%	\$40,351.04	\$40,351.04
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The State Housing Coordinator, works with the HOPWA Program Manager to assist with various HOPWA program activities such as project sponsor contract development, project sponsor monitoring and tools, Federal and state reporting, technical assistance to project sponsors and county health departments regarding the implementation of program requirements, development of program manuals and documents, housing needs assessments, and responding to inquiries from the public.

**3. Gov. Operations Consultant II**

Hightower, J	007019	100%	\$42,368.51	\$42,368.51
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Works closely with HOPWA program staff to track program specific funds by providing weekly grant ledgers, monthly meetings to certify the funds are spent according to federal and state guidelines. Uses HUD's IDIS Online system to fund activities and submits voucher to Revenue Management for drawing down of funds and reimbursements.

B. <b>Fringe Benefits</b>	CAT: 010000	\$58,114.22
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The fringe benefits are calculated at 38% of salaries and wages for filled select exempt positions and 41.5% for career service positions. The rate includes the projected costs on employer contributions to retirement, Social Security, state health insurance, state life insurance and state disability insurance.

Employee	Fringe Percentage	Requested Fringe Amount
1. Urbas, C	41.5%	\$23,785.60
2. Vacant	41.5%	\$16,745.68
3. Hightower, J	41.5%	\$17,582.93
<b>Total Fringe</b>		<b>\$58,114.22</b>

C. <b>Equipment</b>	CAT: 050029	\$0.00
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Equipment was not allocated for this budget this grant year, 2023.

D. <b>Supplies</b>	CAT: 050029	\$3,600.00
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Funding for general office supplies - paper, binders, pens, pencils, and other general office supplies and computer supplies to support 3 FTEs.

Supplies	FTEs	Amount
Office Supplies	3	\$200.00
Computer Supplies	3	\$1,000.00
<b>Total Supplies</b>		<b>\$3,600.00</b>

E. <b>Travel</b>	CAT: 050029	\$16,000.00
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The state of Florida uses a standard annual travel package for positions. These standards are set during the Legislative Budget Request process each year by the Office of the Governor. The funding requests in the narrative are consistent with these standards. Travel for the Program Manager, the Program Specialist and the Budget Analyst (as needed) to provide monitoring of Project Sponsors.

Travel	\$4,000.00
Monitoring/Site Visits	\$12,000.00
<b>Total Travel</b>	<b>\$16,000.00</b>

<b>F. Other</b>		<b>CAT: 107040</b>	<b>\$3,039.15</b>
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Other employee related expenses:

		<u>FTEs</u>	<u>Cost Per FTE</u>		<u>Amount</u>
Human Resources		3	\$305.05		\$915.15
	<b>Monthly Avg</b>	<b>FTEs</b>	<b>Months</b>		
Printing/Reproduction	\$10.00	3	12		\$360.00
Telephone (Line/Use)	\$37.00	3	12		\$1,332.00
Postage	\$12.00	3	12		\$432.00
			<b>Total Other</b>	<b>Total Other</b>	<b>\$3,039.15</b>

<b>G. Contractual</b>		<b>CAT: 050029</b>	<b>\$6,529,401.13</b>
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Project Sponsor	Contract #	Allocated Amount
AIDS Healthcare Foundation, Inc.	CODUD	\$830,544.00
WellFlorida Council, Inc.	CODUG	\$1,087,415.00
United Way of Brevard County, Inc.	CODUH	\$580,007.00
Health Planning Council of SWFL, Inc.	CODUI	\$1,978,658.00
BASIC of NWFL, Inc.	CODUE	\$373,143.00
Big Bend Cares, Inc.	CODUF	\$628,486.00
Other contractual		\$649,147.00
	<b>Total Amount</b>	<b>\$6,127,400.00</b>

**Community Outreach**

To market and advertise to targeted audiences about HOPWA services and other housing needs locally and throughout Florida.

	<u>PO/Contract #</u>		<u>Amount</u>
Marketing/Advertising			\$1,001.13
Outreach			\$1,000.00
	<b>Total Amount</b>		<b>\$2,001.13</b>

**HOPWA Needs Assessment**

Costs associated with the development and implementation of a HOPWA Needs Assessment.

**Total Amount      \$150,000.00**

**HOPWA Programmatic Activities**

This line includes any purchase orders for additional contractors, statewide meetings, and technical assistance support for our project sponsors, etc.

**Total Amount      \$200,000.00**

**HOPWA Website**

Hosting and maintenance of the HOPWA website for the HOPWA Program.

**Total Amount      \$50,000.00**

<b>Schedule C</b>		<b>CAT: 100777 / 050029</b>	<b>\$3,018,876.00</b>
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Project Sponsor	Contract#	Allocated Amount
FDOH in Monroe County	MRN80	\$542,743.00
FDOH in Polk County		\$910,014.00
FDOH in St. Lucie County		\$820,592.00
FDOH in Volusia		\$745,527.00
	<b>Total Amount</b>	<b>\$3,018,876.00</b>

<b>H. Total Direct Costs</b>		<b>\$9,769,064.76</b>
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<b>I. Indirect Costs</b>		<b>CAT: 000799</b>	<b>\$59,048.24</b>
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Position #	Salary	Fringe	Subtotal	Indirect Rate	Total
1. 063741	\$57,314.71	\$23,785.60	\$81,100.31	29.8%	\$24,167.89
2. 048121	\$40,351.04	\$16,745.68	\$57,096.72	29.8%	\$17,014.82
3. 07019	\$42,368.51	\$17,582.93	\$59,951.44	29.8%	\$17,865.53
	<b>\$140,034.26</b>	<b>\$58,114.22</b>	<b>\$198,148.48</b>		<b>\$59,048.24</b>

<b>J. Total HOPWA Allocation</b>		<b>\$9,828,113.00</b>
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**Mission:**

To protect, promote & improve the health of all people in Florida through integrated state, county & community efforts.



**Ron DeSantis**  
Governor

**Joseph A. Ladapo, MD, PhD**  
State Surgeon General

**Vision:** To be the **Healthiest State** in the Nation

## INTEROFFICE MEMORANDUM

**DATE:** February 3, 2023

**TO:** FDOH Grant Administrators, Principle Investigators, Program Directors, Office of Revenue Management and Budget, and CHDs

**FROM:** Kénoł Saint-Fort,  
Federal Compliance and Audit Management (FCAM)

**SUBJECT:** **FY 2023-2024 Indirect Cost Rates Instructions for New Grant Applications**

As part of the requirements under 2 CFR 200, Appendix VII, Non-Federal agencies (e.g., FDOH) are required to submit an Indirect Cost Plan proposal to their federal cognizant agency (e.g., DHHS, Division of Cost Allocation (DCA)) before December 31<sup>st</sup> of each calendar year. DHHS/DCA being the cognizant Federal agency for FDOH has until July 1<sup>st</sup> of each year to complete a full review of the proposed plan and publish to the Department, the new approved indirect rates plan agreement prior to the effective date of July 1, 2023.

Consistently, this memo is being provided as a guide for projecting indirect costs on new grant applications' budget that are currently being worked on to be awarded on or after July 1, 2023. Please use the breakdown table provided below under the column heading "**FY 2023-24 Proposed Indirect Rates**" to calculate and project indirect costs on new grant applications based on the division or program service area where the grant award will be housed.

Division	FY 2023-24 Proposed Indirect Rates
State Health Services	29.80%
State Health – COVID-19	N/A
Children's Medical Services (Unrestricted – Fixed Rate)	09.20%
Children's Medical Services (Restricted – Provisional Rate)	8.88%
Medical Quality Assurance	25.30%
Disability Determination	09.60%

Please note, the [current rates agreement for FY 2022-23](#) is valid until a new rates plan agreement is published by DHHS/DCA. A key change in the new rates plan proposal is that the COVID-19

indirect rate has been discontinued. As a result, the rates distributions or breakdown is now back to preCOVID-19 period. Should there be a delay in the approval process from DHHS/DCA, additional guidance for calculating and recovering actual indirect costs from grant awards will be provided on or after July 1, 2023.

If you have any questions or need additional guidance, please contact Terrell Jenkins at (850) 245-4531 or send your inquiry to my attention at [KénoI.Saint-Fort@flhealth.gov](mailto:KénoI.Saint-Fort@flhealth.gov). Thank You.