

# Office of Inspector General

**Inspector General:**

James E. Landsberg  
(850) 245-7141

**Director of Audit:**

Sean Shrader  
(850) 245-7136

**Director of Investigations:**

James Bellflower  
(850) 245-7349

## Standards

Audits and investigations are conducted in accordance with applicable:

- *Government Auditing Standards*, also referred to as *Yellow Book*, issued by the Comptroller General of the United States.
- *International Standards for the Professional Practice of Internal Auditing*, also referred to as *Red Book*, published by the Institute of Internal Auditors.
- *Principles and Standards for Offices of Inspector General*, also referred to as *Green Book*, published by the Association of Inspectors General.

## Fraud, Program Abuse or Mismanagement

1-850-245-7135

### Online Reporting Form

[www.FloridaJobs.org](http://www.FloridaJobs.org)

Call when you . . .

- think someone is using Department property or people for personal gain;
- think someone is intentionally misleading the Department for financial gain;
- someone is taking some benefit "to look the other way;" or
- you're not sure if you should call to report your suspicions.



Office of Inspector General  
107 East Madison Street, MSC 300  
Tallahassee, FL 32399-4126

Tel: 850-245-7135  
Fax: 850-245-7144

[www.floridajobs.org/office-directory/  
office-of-the-inspector-general/about-our-office](http://www.floridajobs.org/office-directory/office-of-the-inspector-general/about-our-office)



## Office of Inspector General



## Mission

To promote:

- **Accountability,**
  - **Integrity, and**
  - **Efficiency**
- by providing quality audits,  
investigations, management  
reviews and technical assistance.**

## Overview

The Inspector General Act of 1994 created an Office of Inspector General in each state agency “as a central point for coordination of and responsibility for activities that promote accountability, integrity, and efficiency in government.”

Under the guidance of the Inspector General (IG), this office performs audits, investigations and other engagements “for the purpose of promoting economy and efficiency in the administration of, or preventing and detecting fraud and abuse in, its programs and operations.”

### Our Vision

Our vision is to be:

- Championed by our customers,
- Benchmarked by our counterparts, and
- Dedicated to quality in our products and services.

### Our Mission

Our Mission is to promote accountability, integrity, and efficiency by providing quality audits, investigations, management reviews and technical assistance.

## Inspector General

Under the Florida Inspector General Act, Section 20.055, Florida Statutes, the IG’s responsibilities include the following major activities:

- Direct, supervise and coordinate audits, investigations and management reviews;
- Promote economy and efficiency; prevent and/or detect fraud and abuse;
- Recommend corrective action concerning fraud, abuses, weaknesses and deficiencies;
- Report expeditiously to the appropriate law enforcement agency whenever the IG has reasonable grounds to believe there has been a violation of criminal law; and
- Advise in the development of performance measures, standards and procedures for evaluating agency programs.

Another function of the IG is to ensure an appropriate balance between audit, investigative and other accountability activities. The office is comprised of two sections: Audit, and Investigations.

### Audit

*The mission of the audit section is to promote integrity, accountability and process improvement by providing objective, timely and value-added audit services.* The Audit Section provides independent appraisals of the performance of department programs and processes, including the appraisal of management’s performance in meeting the department’s information needs while

Safeguarding its resources. The Audit Section ensures costs proposed and charged to the Department through grants, contracts and agreements with external entities are accurate, reasonable and comply with applicable federal and state procurement regulations.

### Investigations

*The mission of the investigations section is to detect, deter, and eradicate fraud, waste, mismanagement, misconduct, and other abuses within programs administered by the Florida Commerce.* The focus of the investigations section is to pursue any attempt by department employees, members of the public, contractors, grantees, or intermediaries to gain financial or other benefit to which they are not properly entitled. The section also investigates allegations of employee misconduct. These administrative and criminal investigations typically involved reports of conflict of interest, theft and improper use of department resources.

